Outlook Web Access

If you have any issues with your Outlook client, you can access OWA while the helpdesk resolves the issue. See below instructions.

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| **Steps** | **Process** | **Image** |
|  | To access **Outlook Online**, the old **URL** will not work. You must use[**https://outlook.office.com/owa/**](https://outlook.office.com/owa/) |  |
|  | Sign in to **Outlook Online** with your email address with the **@mass.gov extension.** |  |
|  | After entering your email address, you will automatically be directed to another page where you must enter you network password for authentication. |  |