

# Veteran Advocate Nominating Committee

## Meeting Minutes

May 19, 2023

12:45 – 5:00 pm

Date of meeting: Friday May 19, 2023

Start time: 12:47 pm

End time: 4:45 pm

Location: Virtual Meeting (Zoom)

Members participating remotely		Vote I*
1	<b>Daniel Shark</b> ( <i>chair</i> ) – Executive Office of Health and Human Services (EOHHS)	X
2	<b>Sean Collins</b> – Board of Trustees of the Holyoke Soldiers' Home	-
3	<b>Emmanuel Dockter</b> – Executive Office of Veterans' Services (EOVS) ( <i>designee of Secretary Santiago</i> )	X
4	<b>Brooke Doyle</b> – Department of Mental Health (DMH)	-
5	<b>Jeffrey Farnsworth</b> – Executive Office of Public Safety and Security (EOPSS)	-
6	<b>James C. Fratolillo</b> – American Legion	X
7	<b>Gary W. Keefe</b> – Mass. National Guard	-
8	<b>Bill LeBeau</b> – Veterans of Foreign Wars (VFW)	-
9	<b>Tom Lyons</b> – Board of Trustees of the Chelsea Soldiers' Home	X
10	<b>Bridget Plouffe</b> – Office of Representative Cassidy ( <i>designee of the Representative</i> )	X
11	<b>Katie Verra</b> – Office of Senator John Velis ( <i>designee of the Senator</i> )	X

\* (X) Voted in favor; (O) Opposed; (A) Abstained from vote; (-) Absent from meeting or during vote

## Proceedings

Assistant Secretary Shark called the meeting of the Veteran Advocate Nominating Committee to order at 12:47pm. He noted that all votes taken during the meeting would be conducted via roll call vote.

Assistant Secretary Shark summarized that at the last meeting, the preliminary screening subcommittee interviewed 3 candidates and will conducting the remaining 4 interviews today and begin to narrow down the list to who they want to bring to the full Committee for consideration.

Assistant Secretary Shark declared that for the remainder of the meeting, the preliminary screening committee will enter executive session per Executive Session Purpose #8 to conduct an preliminary interviews of Veteran Advocate applicants as doing so in an open session will have a detrimental effect on obtaining qualified applicants. He noted that the meeting will adjourn from executive session and the Committee will not reconvene afterwards.

**Vote 1 to approve preliminary screening committee to enter Executive Session:** Assistant Secretary Shark called for a vote for the preliminary screening committee to enter executive session. Mr. Lyons introduced the motion, which was seconded by Mr. Fratolillo and approved by roll-call vote (see detailed record of votes above).

Assistant Secretary Shark noted that should members have any questions, they should feel free to reach out to Committee Staff. He noted that the subcommittee will likely need to meet again next week to narrow down the candidates following the interviews and that members will hear more details about scheduling from Committee staff soon. He stated that the meeting will now enter Executive Session with the preliminary screening subcommittee and that subcommittee members should enter a separate Zoom meeting, that will be closed to the public, which was sent to them via email.

The preliminary screening committee entered Executive Session at 1:00PM and adjourned at 4:45PM