



Massachusetts



Notice To Proceed

Joe Phelan
J.J. Phelan & Son Co., Inc.
910 East Street
Tewksbury, MA 01876

RE: Rehabilitation of Lowell Memorial Park
Contract No.: P18-3245-CIA

Dear Mr. Phelan,

This Notice to Proceed is provided by the Massachusetts Department of Conservation and Recreation ("Department") as formal authorization to proceed with the above-referenced project solicited under Rehabilitation of Lowell Memorial Park P18-3245-C1A and its contract terms ("Contract" ). The work will include all work as described in the proposal dated November 1, 2023, and the Contract documents. This Notice to Proceed is effective as of the date signed below and is provided on a not-to -exceed basis, utilizing the Contract cost of \$1,220,710.00. All work shall be completed within 365 days as specified and no additional work shall be undertaken without written approval prior to commencement.

Department oversight will be provided by Wendy Pearl, the Project Manager. All official project correspondence, invoices, and Requests for Information must be submitted to the Project Manager at wendy.pearl@mass.gov, unless otherwise specified.

Sincerely,

Handwritten signature of Patrice Kish
Patrice Kish
Chief, Design and Engineering

12/8/2023

Authorization Date

12/6/2024

End Date

cc: Robert Boncore, Director of Contract Administration & Procurement
Wendy Pearl , Project Manager
Priscilla Geigis, Deputy Commissioner of Conservation & Resource Stewardship
Darryl Forgione, Design & Engineering

COMMONWEALTH OF MASSACHUSETTS · EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS

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Maura T. Healey Secretary
Governor Executive Office of Energy & Environmental Affairs
Kimberly Driscoll Commissioner
Lt. Governor Department of Conservation & Recreation