

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, August 11, 2016
9:30 a.m.**

**239 Causeway Street ~ 4th Floor ~ Room 417 A/B
Boston, Massachusetts 02114**

AGENDA

| Time | Item # | Item | Documents | Staff Contact |
|-------------|---------------|-----------------------------------------------------------------------------|-------------------|----------------------|
| 9:30 a.m. | I. | Call to Order Determination of Quorum | | |
| | II. | Approval of Agenda | Draft Agenda | |
| | III. | Approval of Minutes A. May 12, 2016, Regularly Scheduled Meeting | Draft Minutes | |
| | VI. | Regulation Review | Draft Regulations | MS |

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|--|--------------|---------------------------------------------------------------------------------------------------------------------------------------------|------------------|----|
| | V. | Policy A. Staff Action: Routine Responses B. Staff Action: Unauthorized Prescriptive Practices C. No Social Security Number | Draft Policies | MS |
| | VI. | Complaints A. CAS-2015-1236, Melissa Glick | Complaint Report | PB |
| | VII. | Reports A. Probation Monitor Report | None | |
| | VIII. | Other Business/Announcements A. Budget Bill Amendment to Death Certificate Statutes | None | MS |
| | IX. | Inquiries A. Professional Corporations | Inquiry | PB |
| | IX. | Flex Session A. Topics for next agenda | | |

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|------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--|
| 10:00 a.m. | X. | <p>Executive Session The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) and (3) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual, and to discuss strategy with respect to litigation as a public discussion may have a detrimental effect on the Board's position.</p> <ol style="list-style-type: none"> 1. Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provision of an application or applications as required for registration. 2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees. 3. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. <p>The Board will not reconvene in public session subsequent to the executive session.</p> | Closed Session | |
| 11:00 a.m. | XI. | M.G.L. c. 112, § 65C Session | Closed Session | |
| 12:00 p.m. | XII. | Adjournment - next Board meeting scheduled for August 11, 2016 | | |

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

BOARD MEETING

**August 11, 2016
239 Causeway Street, Room 417
Boston, MA 02114**

MINUTES

Board Members

Present:

Dipu Patel-Junankar, PA-C, Physician Assistant 1, Chair
Richard Baum, MD, Massachusetts Medical Society
Brian Gorsuch, PA-C, Physician Assistant 2
Shannon Sheridan-Geldart, PA-C, Physician Assistant, Educator
Paul Crehan, PA-C, Physician Assistant 4
Laura Hilf, RN, MS, Public Member 1
Miguel Valdez, PA-C, Physician Assistant 3, Vice-Chair

Board Members

Not Present:

Staff Present:

Roberlyne Cherfils, Executive Director, DHPL
Philip Beattie, Assistant Executive Director, DHPL
Rebecca Ferullo, Office Support Specialist, DHPL
Mary Strachan, Board Counsel, Office of General Counsel, DPH
Clifford Pascarella, DHPL

Commented [1]: Add ED

I. Call to Order – Determination of Quorum

A quorum of the Board was present. The Board Chair, Ms. Patel-Junankar, called the meeting to order at 9:43 a.m.

II. Approval of the Agenda

The Meeting Agenda was reviewed.

DISCUSSION: Executive session would be moved to the first item addressed after the agenda.

ACTION: Mr. Crehan made a motion to approve the agenda as amended; Ms. Sheridan-Geldart seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: August 11, 2016 Board Meeting Agenda

III. Executive Session (closed session)

At 9:46 a.m., Ms. Patel-Junankar announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(3) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

1. Specifically, the Board will discuss and evaluate the Good Moral Character as required for registration for pending applicants.
2. Specifically, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change.
3. Approval of prior executive session minutes in accordance with M.G.L. ch.30A, § 22(f) for sessions held during the March 10, 2016 meeting.

Mr. Crehan made a motion to enter into Executive Session at 9:47 a.m.; Ms. Sheridan-Geldart seconded the motion; Motion passed by unanimous roll call vote with Board members present and voting in favor: Mr. Paul Crehan: yes; Ms. Dipu Patel-Junankar: yes, Ms. Shannon Sheridan-Geldart: yes; Mr. Brian Gorsuch: yes; Dr. Richard Baum: yes; Mr. Miguel Valdez: yes; Ms. Laura Hilf: yes; Opposed: None Abstained: None Recused: None

IV. Approval of Minutes

Minutes of the May 12, 2016 Regularly Scheduled Board Meeting were reviewed.

DISCUSSION: None

ACTION: Mr. Crehan made a motion to approve the minutes as presented; Ms. Sheridan-Geldart seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: May 12, 2016 Regularly Scheduled Board Meeting Minutes

V. Regulatory Review

DISCUSSION: Ms. Strachan reviewed the process of the changes previously made. They were reviewed by the Commissioner's office and then by the EOHHS Secretary's office, who then offered changes of their own. Ms. Strachan reviewed those changes. Dr. Baum noted that retired status is listed as "not practice" but that should be changed to non-clinical practice as it may be too vague and restrict licensees from jobs like chart review and teaching. Ms. Strachan advised that the license status will apply to all Boards going forward, and the idea was to have all Board as consistent in terminology and processes as possible. She will mention this nuance to Chief Board Counsel. In section 3.02 "certificate of registration" will be corrected to "license." Section 4.00 will be eliminated in its entirety but the space will be held for future replacement. Board members will approve the changes discussed section by section.

ACTION: Ms. Patel-Junankar made a motion to approve section 2.00; Mr. Crehan seconded the motion. The motion passed with Board members present and voting in favor unanimously.

ACTION: Ms. Patel-Junankar made a motion to approve section 3.00; Ms. Sheridan-Geldart seconded the motion. The motion passed with Board members present and voting in favor unanimously.

ACTION: Ms. Patel-Junankar made a motion to approve section 4.00; Mr. Crehan seconded the motion. The motion passed with Board members present and voting in favor unanimously.

ACTION: Ms. Patel-Junankar made a motion to approve section 5.00; Mr. Crehan seconded the motion. The motion passed with Board members present and voting in favor unanimously.

ACTION: Ms. Patel-Junankar made a motion to approve section 6.00; Mr. Crehan seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Draft Regulations

VI. Policy

A. Staff Action: Routine Responses

DISCUSSION: This policy would put in writing the actions taken by staff for routine responses.

ACTION: Ms. Hilf made a motion to approve the policy; Mr. Crehan seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Draft Policy

B. Staff Action: Unauthorized Prescriptive Practices

DISCUSSION: The Board has authority over prescriptive practices but does not issue controlled substance registrations. This policy would cover the case of violations from a licensee with an active PA license but an expired controlled substance registration. There would be standard actions based on how long the registration was expired.

ACTION: Mr. Crehan made a motion to approve the policy; Mr. Gorsuch seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Draft Policy

C. No Social Security Number

DISCUSSION: Currently it is required that an applicant lists their social security number, but the Dept. of Revenue says that as long as the applicant/licensee reports the number upon obtaining a social security number it is okay to grant a license to someone who does not have one. This policy would allow that action.

ACTION: Mr. Crehan made a motion to approve the policy; Ms. Patel-Junankar seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Draft Policy

VII. Complaints

A. Glick, Melissa, CAS-2015-1236

DISCUSSION: Clifford Pascarella presented. The NCCPA reported to the Board that Ms. Glick was censured by Utah due to substance abuse. Her license there is now on probation and her controlled substance registration has been suspended. Attempts were made to contact her by mail but the letters were returned, and not keeping the Board updated on a current address is also a violation of the regulations. It is common for a board to take reciprocal action when an incident had occurred in another state.

ACTION: Ms. Patel-Junankar made a motion to suspend the license; Mr. Crehan seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Complaint Report

VIII. Other Business/Announcements

A. Budget Bill Amendment to Death Certificate Statutes

DISCUSSION: Physician Assistants are now allowed to sign death certificates by a change made in the law. Ms. Strachan will send Ms. Patel-Junankar an email to relay the information to MAPA.

ACTION: None

Document: None

IX. Flex Session

Item IX, Inquiries, will be deferred to the next meeting.

X. Adjourn

There being no other business before the Board, Ms. Patel-Junankar made a motion to adjourn the Meeting; Mr. Crehan seconded the motion. The motion passed with Board members present and voting in favor unanimously. The Meeting adjourned at 12:18 a.m.

The next meeting of the Board of Registration of Physician Assistants will be held on Thursday, September 8, 2016, at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:

Dipu Patel-Junankar, PA-C, Chair

Date