



## DIVISION OF FISHERIES & WILDLIFE

1 Rabbit Hill Road, Westborough, MA 01581  
p: (508) 389-6300 | f: (508) 389-7890  
[MASS.GOV/MASSWILDLIFE](http://MASS.GOV/MASSWILDLIFE)

### APPLICATION PROCEDURE FOR PROBLEM ANIMAL CONTROL PERMIT

#### **Background:**

Problem Animal Control (PAC) Agents are private individuals licensed by the Massachusetts Division of Fisheries and Wildlife (MassWildlife) to assist the public with wildlife species (listed below) that are sick or injured, causing property damage, or endangering human health and safety.

#### **Wildlife species authorized under this permit:**

Striped skunk, muskrat, raccoon, weasel, red and gray fox, porcupine, rats, mice, voles\*, moles, red, gray or flying squirrels, opossum, chipmunk, European rabbit, cottontail rabbit, woodchuck, snapping turtle, pigeon, house sparrow, starling, and bat (certain species of voles and bats are not authorized – refer to 321 CMR 10:00).

#### **Prior to sending in this application, PAC applicants must:**

1. Complete a mandatory trapper education course. To find a course in Massachusetts, call the Hunter Education Program at (508) 389-7830 or check the course schedule online at [www.mass.gov/huntered](http://www.mass.gov/huntered) \*Note: this step is only required for those individuals not yet assigned a trap registration number.
2. Obtain a Trap Registration Certificate/Number (obtained upon completion of course).
3. Obtain a valid trapping license.
4. Pass a written exam that includes questions on biology, handling, capture techniques, animal welfare, diseases and parasites, statutes and regulations and is based on, but not limited to, materials in the PAC Handbook.
  - (a) To obtain a handbook, send a check made payable to Comm. of MA - DFW for \$15.00 to the address below.
  - (b) To make an appointment for the PAC exam, call the Headquarters at (508) 389-6300 or the closest District office [www.mass.gov/service-details/contact-masswildlife-districts-for-local-information](http://www.mass.gov/service-details/contact-masswildlife-districts-for-local-information)

#### **Application process:**

Mail your application to the address below. The fee for a Problem Animal Control Permit is \$100 annually. Once your application is accepted, you will be authorized to purchase your permit from your home or any license vendor through the MassFishHunt online license system [www.mass.gov/massfishhunt](http://www.mass.gov/massfishhunt)

#### **After receiving a permit, PAC Agents must:**

1. Register and tag all traps.
  - (a) Traps must have a valid registration number embedded or cut into the trap.
  - (b) Traps must have a metal tag attached bearing the owner's name, town, and registration number.
2. Renew permit annually. PAC permits are valid from the time of purchase until December 31.
3. Submit an annual report.
  - (a) Annual reports must include all activity conducted under this permit.
  - (b) Annual report forms will be provided by the Division.
  - (c) Reports must be submitted to the Division on a yearly basis no later than January 31.
  - (d) Report forms must be available for inspection by an Environmental Police Officer or MassWildlife officials.
  - (e) Failure to submit an annual report or provide required information, or making false statements is cause for suspension, revocation, or non-renewal of the PAC permit.

**APPLICATION FOR PROBLEM ANIMAL CONTROL PERMIT**

Pursuant to the provisions of section 4, Chapter 131 of the Massachusetts General Laws, and 321 Code of Massachusetts Regulation, Part 2.14, I hereby apply for a license to control problem animals.

Check this box if **renewing** PAC license

Name: \_\_\_\_\_ Business phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

MassFishHunt Customer ID#: \_\_\_\_\_ Trap Registration Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Email Address: \_\_\_\_\_

Company Name (optional): \_\_\_\_\_

Company Website (optional): \_\_\_\_\_

Do you wish your information placed on a list of PAC agents on the MassWildlife website? Yes No

Are you Coyote Certified? Yes No (If no, are you are interested in taking a coyote certification class? Yes No)

**Municipal Employee Applicants Only**

*This section is for a municipal employee applying for a municipal problem animal control permit.*

I hereby certify that (Name) \_\_\_\_\_ (Title) \_\_\_\_\_

is a municipal employee for the city/town of \_\_\_\_\_.

\_\_\_\_\_  
Date Printed name and signature of supervisor

Have you been convicted of a violation of any provision of M.G.L., c. 131 or any provisions of 321 CMR, or any federal statute or regulation within the past five years related to the intended activity?

No Yes (If yes, please provide an explanation.)

I certify under the penalties of perjury that I have filed all state tax returns and paid all state taxes required under law. I further certify that the information provided above is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature Date

**Mail this completed application to:**

MassWildlife  
ATTN: PAC  
1 Rabbit Hill Road  
Westborough, MA 01581