# Shape  Description automatically generated with low confidence**PBS Action Plan Template**

Positive Behavior Support Action Plan

# Provider IDENTIFYING INFORMATION

* Provider Name
* Date of Plan
* Contact information for PBS Leadership Team Lead

# Provider PBS Mission and Values Statement

Identify elements of provider Mission Statement that support PBS

# Leadership Team

* Members’ names, titles, function
* Plan or current schedule for Leadership Team meetings
* Describe process for recruiting/retaining stakeholders for membership on Leadership Team based on agency practices
* Describe process to review data for key indicators and other relevant data at Leadership meetings
* Describe process to update and change Action Plan as needed
* Name(s) of PBS “Champion(s)” (agency staff who will encourage and support the development of PBS throughout the organization) if applicable

# Qualified clinicians

* Name(s) Senior Qualified Clinician
* Names of Qualified Clinicians
* Name(s) of qualified clinician who provides supervision to staff who do not meet requirement
* Name of external qualified contract clinicians if used
* Describe plan to recruit and retain qualified clinicians when qualified clinicians leave the agency (i.e., who is responsible, timeline, etc.)
* Are all clinicians qualified (Y/N)?

# Key Quality of Life Outcomes to be Addressed

Based on available data, identify problems that interfere with health, safety, and well-being of individuals supported. Include data sources used to identify problem areas to be addressed

# Provider KEY INDICATORS

Specify two or more metrics relating to identified issues that will be addressed by PBS system and assessed through data-based decision-making.

For each key indicator, identify source(s) of data, how often data are collected, who collects data, who prepares data for presentation, and how data are presented (graphs, tables, etc.)

# PBS TIERS

Describe the configuration and number of PBS Tiers to be implemented based on provider operations and current population served.For each tier (Universal, Targeted, and/or Intensive) currently needed based on agency operations and population, identify make-up of Team members, organizational structure, communication plan, etc.

## UNIVERSAL TIER SUPPORTS

* Identify selected Universal Supports for agency-wide PBS implementation
* Describe how Universal Supports will be taught and communicated
* Identify treatment integrity measures used at Universal Support level
* What is the process to assure treatment integrity?
* Describe referral process for Targeted Support

## Targeted Behavior Tier Supports

* Describe Targeted Positive Behavior Support Plan; remember there are Targeted Supports and Targeted Behavior Supports
* Describe T-PBSP format
* Identify treatment integrity measures used at Targeted Behavior Support level
* What is the process to assure treatment integrity?
* Describe how you will determine that a Targeted Behavior Support is effective
* Describe how you will determine that a teaching component is effective
* Describe referral process for Intensive Supports

## Intensive Tier Supports

* Describe FBA format
* Describe Intensive Positive Behavior Support Plan (I-PBSP) components
* Describe I-PBSP format
* Identify treatment integrity measures used at Intensive Support level
* Describe how you will determine that an Intensive Plan is effective
* Describe how you will determine if a teaching component is effective

# PBS training

* Describe training plan for provider (i.e., curriculum, audience frequency, need for retraining etc.
* Identify training needs that you might like assistance with

# Provider-wide Plan for PBS Quality of Life Outcomes

* PBS Readiness Assessment
* Describe plan for rolling out PBS to agency
* What is the provider plan or protocol for QA of PBS system?
* Identify Crisis Prevention Response and Restraint system selected by provider
* As of 2/21/20 Level I and Level II plans no longer exist. Describe the plan/process that agency will take to categorize any existing/remaining Level I and Level II plans to a respective PBS plan
* Identification of individuals who may need a Behavior Safety Plan
* Other issues of concern to be addressed

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