

# **How Best to Respond to the FFY 2023 Traffic Records 405c-funded AGF**

June 1, 2022

# Introductions

Executive Office of Public Safety and Security

## Office of Grants and Research

Highway Safety Division

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# Webinar Agenda

- Overview
- Background & Resources
- Key AGF Elements & Requirements
- Match
- Benchmark/Performance Measure
- Equipment/Software
- Application Review, Award, Contracting Steps
- Q&A via chat throughout and at end

# Overview

- Major purpose for grant program and funding uses
- **Eligible applicants:** units of state and local government, state higher educational institutions, or not-for-profit organizations with a public purpose in Massachusetts
- Up to \$1.4 million to award
- Funding available 10/1/22 through 9/30/23
- Possible to fund projects longer
- Key dates chart
- Track AGF changes at [www.mass.gov/service-details/traffic-safety-grants](http://www.mass.gov/service-details/traffic-safety-grants)

# Background & Resources

- Office of Grants and Research
- Traffic Records Coordinating Committee (TRCC)
- Traffic Records Self-Assessment
  - recommendations
  - questions/responses
- MA Strategic Plan for Traffic Records Improvement and other resources at [www.mass.gov/service-details/traffic-records](http://www.mass.gov/service-details/traffic-records)

# Key AGF Elements & Requirements

- Letter of Intent
- Application, Budget, and other required documents
- Align with MACCS (Motor Vehicle Automated Crash and Citation System)
- Partnership Letters
- Work Towards Meeting One Unmet Recommendation
- Minimum One Measurable Benchmark/Performance Measure
- Minimum 30% Current Project Completion

# Key AGF Elements & Requirements

- State or Local Match Required for some Applicants
- Safety Belt Policy
- Allowable Costs
- Equipment/Software
- Unallowable Costs: include OT or separately purchased warranty/service plan
- Unallowable equipment: includes, but not limited to, radar detectors, lidar, security cameras, speed radar signs or trailers, traffic data recorders, and variable message boards.

# Match

- Applicants not under EOPSS must show in their AGF responses how they would provide a minimum 20% state or local funded hard and/or soft match based on the proposed total project cost.
- Example: If total project cost is \$100,000, OGR provides \$80,000 in grant funds, and subrecipient provides at least \$20,000 match.
- *Total Project Cost Formula:*  $.25 \times \text{grant funding expended}$ .



# Benchmark/Performance Measure

- Minimum of one for project.
- Measurable, and ideally meets NHTSA standard.
- Example: improve completeness of MDPH's Massachusetts Ambulance Trip Record Information System (MATRIS) by increasing from 301 ambulance services with National Emergency Medical Services Information System (NEMSIS) compliant electronic data collection modules and software submitting Version 3 data records to MATRIS between 4/1/20 to 3/31/21 to 309 services (out of 310) between 4/1/21 to 3/31/22.

# Equipment/Software

- No 'stand-alone' purchases. NHTSA requires all equipment/software acquired with grant funds to address a project need and be necessary for program implementation. Inquire before applying.
- Need prior written NHTSA approval for such purchases of \$5,000 or over. Approval secured after an award is made through a request letter developed by OGR with subrecipient assistance. Approval must be renewed for each federal fiscal year a project is conducted. Purchases must align with the Buy America Act.

# **Application Review, Award & Contracting Steps**

- **AGF Review Committee and Project Presentation**
- **Executive-level TRCC meeting**
- **National Highway Traffic Safety Administration**
- **Governor's Office/Executive Office of Public Safety and Security**
- **Contracting Steps and Project Start**
- **Monthly Expenditure/Match/Activity Reporting Requirement**

# Key Dates

- Letter of Intent by 5 pm, June 16, 2022
- E-Application Deadline by 4 pm, June 30, 2022
- Project Presentations on or about July 19, 2022
- ETRCC Meeting August 2, 2022
- Award Notification late August 2022
- Start Date October 1, 2022 or later
  - *No spending can occur before start date of fully executed state contract, or funds are available in MMARS for those using a state ISA.*
- End Date anticipated September 30, 2023
  - *a project can be approved for later end date, but not exceed Sept. 15, 2024.*

# QUESTIONS?



Refer to the FFY 23 AGF for complete details of program requirements, including process for posing questions after webinar.

Contact Brook Chipman: [brook.chipman@mass.gov](mailto:brook.chipman@mass.gov)

**THANKS FOR YOUR EFFORTS TO IMPROVE  
MASSACHUSETTS TRAFFIC RECORDS.**