



TOWN OF PEMBROKE, MASSACHUSETTS
ADA SELF EVALUATION, TRANSITION, AND
GRIEVANCE PLAN

Updated August, 2018

The Town of Pembroke voted unanimously after holding a public hearing on June 30, 1997 to amend the Town's Community Action Statement Strategy to become compliant with the 1990 Americans with Disabilities Act. The ADA was amended in 2008 to include several changes that require towns to make additional modifications to improve accessibility to those with impairments that limit their ability to access governmental services. This self-evaluation and transition plan supersedes and replaces the Town of Pembroke's older plan.

This 2018 ADA Self Evaluation consists of the following sections:

➤ **Self-Evaluation**

A self-evaluation of 6 town owned buildings and 6 recreational sites to identify the following:

1. The primary use of the site.
2. A summary of ADA compliance in the Town of Pembroke and areas that require attention to become compliant. These issues were found by the Weston & Sampson team and outlined in the priorities listed in the *Checklist for Existing Facilities* [version 2.1 – © revised August, 1995] from Adaptive Environments Center, Inc. for the National Institute on Disability and Rehabilitation Research, as provided by the Massachusetts Office on Disability).
3. Funding needed to accomplish the goals outlined above.

➤ **Transition Plan**

A transition plan established by Weston & Sampson to address the following:

1. Location and use of the 6 buildings and 6 recreational sites.
2. Condition of each of these sites and surrounding areas.
3. Site facility and access
4. Long-term improvements to address access issues within each site.

➤ **Grievance Plan**

A suggested grievance plan for handling and resolving complaints regarding the ADA compliance of municipal buildings and programs.

Prepared By:
Edwin Thorne
ADA Coordinator

Self-Evaluation

To prepare this ADA Self-Evaluation and Transition Plan, the Town's ADA Coordinator and his Administrative Assistant inspected each of the twelve town-owned facilities for compliance in July of 2018 with Project Manager Robert Almy, Site Designer and Landscape Architect Amanda Gaal and Architect Daniel Tennett from Weston & Sampson in Boston, Massachusetts. During the inspection of these sites the Weston & Sampson team pointed out and explained thoroughly all of the aspects of the ADA the Town of Pembroke is compliant with and those that fail to meet ADA criteria for compliance. Afterwards, the team constructed a comprehensive survey detailing their recommendations and a timeline to follow as the town moves forward with making the changes. The inspection with Weston & Sampson in addition to their survey and the *Checklist for Existing Facilities* [version 2.1 – © revised August, 1995] from Adaptive Environments Center, Inc. for the National Institute on Disability and Rehabilitation Research, as provided by the Massachusetts Office on Disability) served as resources to complete the self-evaluation below.

Town of Pembroke – Municipal Buildings				
Building	Street Address	Square Footage	Year Constructed	Dated Inspection
Town Hall	100 Center St.	12,648 SQ FT	1837 1931 1978	07/18/2018
Police Station	80 Center St.	8,928 SQ FT	1978	07/18/2018
Community Center	128 Center St.	68,618 SQ FT	1934	07/18/2018
Council on Aging	144 Center St.	3,832 SQ FT	1924	07/19/2018
Library	142 Center St.	22,000 SQ FT	1998	07/19/2018
Fire Headquarters	172 Center St.	11,080 SQ FT	1976	07/19/2018

Town of Pembroke – Recreational Sites			
Recreation Site	Street Address	Acreage	Date Inspected
Herring Run Park	211 Barker St.	49.57 Acres	07/5/2018
Tubb's Meadow Park	Monroe St.	137.53 Acres	07/5/2018
Luddam's Ford Park	West Elm St.	34.0 Acres	07/5/2018
Town Landing Beach	183 Wampatuck St.	0.75 Acres	07/5/2018
Little Sandy Beach	Woodbine Ave.	0.06887 Acres	07/5/2018
Stetson Beach	350 Plymouth St.	1.26 Acres	07/5/2018

Note: School Buildings fall under the jurisdiction of the Pembroke Public Schools. ADA-related issues should be addressed to the Superintendent's Office: Erin Obey (781) 829 – 0832 72 Pilgrim Road, Pembroke, MA 02359