

PERAC

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

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TO: All Retirement Boards

FROM: John W. Parsons, Esq., Executive Director

RE: PROSPER SFI Online Submission

DATE: January 19, 2021

PROSPER SFI online Submission is almost here!

Beginning February 1, 2021, PROSPER users will be able to complete and submit Statement of Financial Interest submissions (SFI) entirely within PROSPER.

In addition to the improved ease of use of online submission, a key benefit of this new module is that it will remember and carry over the previous year's information. Therefore, after the first year, Board Members will only need to provide updates to any information that has changed in the prior year. No more having to duplicate the same answers year after year if no updates have taken place.

We will hold a series of training sessions next month on this new feature. Board members are encouraged to join and PERAC will be offering three educational credits for these sessions. Please see our website for registration information, which will be conducted via webinar on the following dates:

Tuesday, February 2, 2021, 10:00 a.m. – 11:00 a.m.

Tuesday, February 9, 2021, 10:00 a.m. – 11:00 a.m.

For those who are unable to attend a live session or wish to learn on their own schedule, we will have a video tutorial available on our website later that month. Board members obtaining credit for viewing a recorded session must submit a properly completed Training Affidavit in PROSPER to receive credits.

Our goal is that PERAC will be processing all SFI submissions entirely online through PROSPER. The SFI submission due date remains unchanged at no later than 5:00 p.m. on May 1, 2021. A board member may choose to print the SFI and mail it back to us, but we encourage you to take advantage of the ease and benefits of the new program.



Board members who currently have access to PROSPER will automatically receive access to the new SFI application on February 1, 2021. If you do not have access to PROSPER yet, please ask your board director or administrator to fill out the *Individual Account Request Form* for PROSPER (attached and available on our website), and submit the form with all required signatures to PERAC, attention: PROSPER Help Desk. You can mail the hard copy to our office or scan the completed form and email it to PER-ProsperHelp@per.state.ma.us.

If you have any questions or need to get a member of your board or staff on PROSPER now, please do not hesitate to reach out to our help staff at: PER-ProsperHelp@per.state.ma.us.

Thank you for your cooperation.

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