

MEMORANDUM

TO: All Retirement Boards

FROM: John W. Parsons, Esq., Executive Director

RE: 2022 Salary Verification Request

DATE: June 9, 2023

As you know, G.L. c. 32, § 91A provides for an adjustment of a disability retiree's allowance if the earnings of the retiree, when added to his or her retirement allowance, exceeds the amount of regular compensation which would have been payable to such retiree if he or she had continued in service in the grade held at time of retirement, plus \$15,000.

PERAC has sent, through PROSPER, a task titled "Salary Verifications", which is found on the Task Overview, under the PROSPER Task tab. At this time, we are asking your board to obtain the **annual** current salary, as well as retirement allowance figures to make this determination for the retirees listed.

Once figures are obtained you will be required to respond to the PROSPER task. To do this, you must click on each retiree, or export the list to a CSV file, and enter the 2022 **annual** pension, annuity, and current salary amounts, as well as the dependency and workers compensation offset amount, if applicable. Please remember that the Veterans and COLA amounts should be included in the annual pension amount, and the annual Current Salary should include all incentives, such as Education, Longevity, Shift Differential, and Holidays.

Once all the figures are entered, click on the submit button, and PROSPER will do the calculation to determine if the retiree is within their allowable earnings. If, after you hit submit and learn that the figures are incorrect, you must contact Sandra King to make any changes.

If the retiree has exceeded their allowable earnings PERAC will send the retiree an Excess Earnings letter. If the retiree did not exceed their allowable earnings you will see their status change to OK in PROSPER.

Once PERAC generates the excess letter your board will receive a task through PROSPER notifying you of the excess. The boards will also need to provide notice to the retiree that they



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have exceeded their allowable earnings. If a hearing is requested by said member(s), the process should be completed so that refunds would commence with the next pension benefit. All documents needed for hearings are now viewable to the boards through PROSPER.

Your board must reply to the PROSPER task of the action taken with regard to the member having excess earnings. The options to respond can be seen below. You will also be given the option to upload a copy of the notification that your board will send your member.

The screenshot displays the PROSPER system interface for the Massachusetts Public Employee Retirement Administration Commission. The left sidebar contains navigation links for Home, Compliance, and Disability. The main content area shows a task titled 'g1A Board Action Excess Request for Jane Doe'. A red box highlights the 'Select Action*' dropdown menu, which lists the following options: Appeal to Court, Board vs. PERAC, Paid in Full, Board Hearing, Paid through Ret. allowance deductions, and Other. A blue arrow points to the 'Board Hearing' option. The form also includes fields for 'Date of Action*' and 'Comments', and a 'Submit' button at the bottom right.

Thank you for your cooperation regarding this process. If you have questions or need any assistance in entering the figures into PROSPER, please contact Sandra King at Sandra.e.king@mass.gov.