**Commonwealth of Massachusetts**

**Department of Labor Standards**

**OSHA Consultation Program**

**www.mass.gov/dols/consult**

Note: The following is provided as a guideline only.

Employers must develop written programs that are specific to their companies’ needs.

**Personal Protective Equipment**

**Written Certification of Workplace Hazard Assessment**

**(29CFR 1910.132)**

Hazards at the workplace should be controlled using methods other than personal protective equipment whenever possible. More desirable methods include engineering controls, ventilation controls, use of a less toxic material or the elimination of a hazard. Personal protective equipment (PPE) will be used only when there is no feasible alternative to control the hazard.

**Selection of PPE**

In accordance with OSHA requirements, a hazard assessment will be done for each work area or operation within the Company in order to determine if PPE is needed and, if so, what type is needed. All PPE will be selected in accordance with the current OSHA standards that require that PPE meet certain American National Standards Institute (ANSI) standards.

**Maintenance of PPE**

**(Name)** is responsible for maintaining PPE at this Company. If PPE is in need of repair, cleaning or replacement  **(Name)**  should be contacted. Any PPE that is damaged or in need of cleaning should not be worn. Replacement PPE will be issued promptly.

**Written Certification of Workplace Hazard Assessment**

**\*Statements equivalent to those in bold letters are required by the PPE Standard.**

**This is to certify that (name) has evaluated (Work Area or Operation evaluated) on (Date) in order to determine if PPE is required and, if so, what specific type is required.\***

Below is an example of some additional information that could be included.

The following PPE is required for this operation or work area:

PPE Required Specific Type Hazard

Eye/Face Protection Splash Goggles Sulfuric Acid

Head Protection Class A Helmet Impact/low voltage conductors

Foot Protection Safety Shoes with Dropped objects

impact protection

Hand Protection Polyvinyl alcohol Perchloroethylene

gloves(PVA)

Protective Clothing PVC coated full Sulfuric Acid

body suit

Respirator Half-face respirator Perchloroethylene

with organic vapor

cartridges