|  |  |
| --- | --- |
|  | **Commonwealth of Massachusetts** **Division of Occupational Licensure****Office of Public Safety and Inspections****PETITION FOR PRODUCT VARIANCE(S) per 524 CMR 13.02****Send to Board of Elevator Regulations, Office of Public Safety and Inspections,** **Elevator Division, One Federal Street, Suite 600, Boston, MA 02110-2012** |

***To expedite the application process, you may complete this petition and submit the filing fee through our IPS online portal. If you submit through IPS you must send the 8 copies of documentation as outlined below to the above address. All petitions mailed to the office must be complete and include a $50 filing fee. Incomplete or illegible petitions will be returned.***

**Petition for variance pursuant to MGL c 143, § 70 (a)**

**Manufacturer:**

**Product name:**

**Petitioner:**

**Petitioner address:**

**Petitioner e-mail:**       **Petitioner phone number:**

***All petitions must be complete and include a $50 filing fee. Incomplete or illegible petitions will be returned.***

**Has this product been the subject of an appeal by this or any other appeals board prior to this filing?**

***No***  [ ]   ***Yes*** [ ]  ***If yes*,** **please indicate the date of the previous appeal, the code section(s) that was at issue, and the specifics of the decision (*i.e.*, variance was granted/not granted).**

**You must submit 8 copies of all documentation related to this petition with this application, if you submit through our IPS Customer Portal please mail 8 copies to address above. These documents should include photos, manufacturer’s specifications, paperwork and plans. All submissions must be 8 ½” x 11” with the exception of manufacturer’s plans which may be 11” x 17”. Petitioner must provide full size manufacturer’s plans at hearing for the Board’s review, if applicable. Board members reserve the right to continue proceedings if such material warrants extensive review.**

***PLEASE CITE ALL APPLICABLE CODE SECTIONS FROM WHICH YOU SEEK A VARIANCE(S).* Additional information may be attached if space is not sufficient.**

 **Petitioner’s signature:**