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Minutes

Bureau of Pipefitters, Refrigeration Technicians, and Sprinkler Fitters

Division of Occupational Licensure
Video Conference Call Meeting

August 16, 2023, 9:30 AM

1. Meeting called to order by the Chair at 9:30 AM, followed by roll call, the Chair asked that members identify themselves and whom they represent:

Bureau Members Present:

Grace Poirier, Chair
Dan Dumont, NE Mechanical Contractors
Justin Fishlin, Sprinkler Fitter Member
Allan Berry, Refrigeration Technician Member
Pauline Lally, User Member
Sharon Orr, Mechanical Engineer
John Viola, Sprinkler Contractor Member
Brian Kelly, Mass. Building/Construction Trades
Dennis Allen, Pipefitter Member
Mark Fortune, Sprinkler Fitter Member

Pursuant to St. 2021, c. 20, § 20, An Act Relative to Extending Certain COVID-19 Measures, all board members and staff appeared by videoconference. Public access was provided via videoconference or telephone connection. The Chair informed all attendees that the board meeting was being recorded via Microsoft Teams and that by remaining in the meeting they are consenting on being recorded. The Chair informed the Bureau members of the following meeting protocols in order to comply with the Open Meeting Laws:

- Meeting is conducted by the Chair and speakers must be recognized in order to address the Bureau.
- Meeting is a public meeting, not a public hearing.
- Anyone not speaking is to be kept on mute.
- All votes require a roll call by the Bureau members.
- All speakers must identify themselves by name.



2. **Minutes:** The draft minutes from the June 21, 2023, Bureau meeting were reviewed. **MOTION** to approve the minutes accepted as amended was made by John Viola, seconded by Dennis Allen; motion passed by a majority roll call vote. (Dan Dumont, Justin Fishlin, Allan Berry, Pauline Lally, John Viola (got disconnected), Dennis Allen, Mark Fortune and Grace Poirier to approve).
3. **Bureau Applications for Examination to review.**
4. Grace Poirier inquired with Bureau members if they wish to table applicants that are not present for the 1st time on this meeting. **MOTION** to table applicants not present for the 1st time at this meeting: Dan Dumont Second Allan Berry. Motion passed by a unanimous roll call vote (Dan Dumont, Justin Fishlin, Allan Berry, Pauline Lally, John Viola, Dennis Allen, Mark Fortune and Grace Poirier in favor).

The following applicants were not in attendance:

- Kevin Keeler
- Larry Legros

Jordan Martinez – RT Denied (*Absent 2 times*)

Mr. Martinez was absent. A **MOTION** to deny this application was made by Dan Dumont, seconded by Allan Berry, motion passed by a unanimous roll call vote. (Dan Dumont, Justin Fishlin, Allan Berry, Pauline Lally, John Viola, Dennis Allen, Mark Fortune and Grace Poirier)

Kyle Palin – RT Approved

Mr. Palin was present at the meeting. A **MOTION** was made by Allan Berry to approve this applicant. Seconded by Pauline Lally; motion passed by a unanimous roll call vote. (Dan Dumont, Justin Fishlin, Allan Berry, Pauline Lally, John Viola, Dennis Allen, Mark Fortune and Grace Poirier)

Andrew Black – RT- Approved (*pending proof of hours*)

Mr. Black was present at the meeting. He holds a License in RI. Allan Berry asked about 4,000 job hours completed from another jurisdiction. Grace Poirier asked Mr. Black to provide documentation confirming his total hours. A **MOTION** was made by Allan Berry to approve applicant pending required documents. Seconded by Dennis Allen. Motion passed by a unanimous roll call vote. (Dan Dumont, Justin Fishlin, Allan Berry, Pauline Lally, John Viola, Dennis Allen, Mark Fortune and Grace Poirier)

James Triglia – RT Approved (*pending proof of hours*)

Mr. Trigilla was present at the meeting. Mr. Trigilla holds a license in RI looking to sit for exam in MA. Allan Berry asked questions about his experience in the field. Dennis Allen confirmed he had submitted 7,800 hours but needed 8,400 hours. It was decided he must send Grace Poirier proof of additional hours. A **MOTION** was made by Allan Berry to approve applicant pending required documents, seconded by Dennis Allen motion passed by a unanimous roll call vote. (Dan Dumont, Justin Fishlin, Allan Berry, Pauline Lally, John Viola, Dennis Allen, Mark Fortune and Grace Poirier)

Kyle Green – RT - Approved

Mr. Green was present at the meeting. He currently holds a license in RI CT and would like to get one in MA. Allan Berry inquired about work hours and if Mr. Green has an EPI certificate. Dennis Allen stated that Mr. Green has over 28,000 of work hours. A **MOTION** was made by Allan Berry, seconded by Dennis Allen to approve this applicant to take the exam. The Motion

passed by a unanimous roll call vote. (Dan Dumont, Justin Fishlin, Allan Berry, Pauline Lally, John Viola, Dennis Allen, Mark Fortune and Grace Poirier)

Kyle Houlihan – SJ - Approved

Mr. Houlihan was present at the meeting. He is currently CT Journeyman and would like to apply in MA. A **MOTION** was made by John Viola, seconded by Mark Fortune to approve this applicant to take the exam. The Motion passed by a unanimous roll call vote. (Dan Dumont, Justin Fishlin, Allan Berry, Pauline Lally, John Viola, Dennis Allen, Mark Fortune and Grace Poirier)

Jason Kilduff –RT - Approved

Mr. Kilduff was present at the meeting. He has worked in HVAC for 20 years in CT and would like to expand in MA. Dennis Allen confirms hours provided via application. A **MOTION** was made by Dennis Allen, seconded by Dan Dumont motion passed by a unanimous roll call vote. (Dan Dumont, Justin Fishlin, Allan Berry, Pauline Lally, John Viola, Dennis Allen, Mark Fortune and Grace Poirier)

5. Review of Bureau Apprentice License Renewals

Grace Poirier inquired if Bureau members would like to table apprentices that are not present for the first time on this meeting. **MOTION** to table first time applicants was made by John Viola, second by Allan Berry. Roll call vote was omitted by mistake and all first-time licensees not present were Tabled for the September meeting.

Robert Gilligan – RA Denied

Mr. Giligan was tabled in the last meeting and did not appear for the second time. A **MOTION** was made by Allan Berry to deny renewal seconded by Dennis Allen; motion passed by a majority roll call vote of seven in favor, one opposed. (Dan Dumont, Allan Berry, Pauline Lally, John Viola, Dennis Allen, Mark Fortune and Grace Poirier in favor, Justin Fishlin opposed).

Kenzie MacPherson – SA Denied

Mr. MacPherson was tabled in the last meeting and did not appear for the second time. A **MOTION** was made by John Viola to deny renewal seconded by Justin Fishlin; motion passed by a unanimous roll call vote. (Dan Dumont, Justin Fishlin, Allan Berry, Pauline Lally, John Viola, Dennis Allen, Sharon Orr, Brian Kelly, Mark Fortune and Grace Poirier)

Gleen Arrigo – RA Tabled absent 1st time.

Mr. Arrigo was absent from the meeting. Per previous Motion, this first-time absentee will be tabled. (Grace Poirier)

Shan Karthiagesul – RA Tabled absent 1st time.

Mr. Karthiagesul was absent from the meeting. Per previous Motion, this first-time absentee will be tabled. (Grace Poirier)

James Lindbloom – SA Tabled absent 1st time

Mr. Lindbloom was absent from the meeting. Per previous Motion, this first-time absentee will be tabled. (Grace Poirier)

Charles Bassett – SA Tabled absent 1st time

Mr. Bassett was absent from the meeting. Per previous Motion, this first-time absentee will be tabled. (Grace Poirier)

Ross Erickson – SA Tabled absent 1st time

Mr. Erickson was absent from the meeting. Per previous Motion, this first-time absentee will be tabled. (Grace Poirier)

Justin Kisselbrock – PA Tabled absent 1st time.

Mr. Kisselbrock was absent from the meeting. Per previous Motion, this first-time absentee will be tabled. (Grace Poirier)

George Kwasniuk- SA Tabled absent 1st time.

Mr. Kwasniuk was absent from the meeting. Per previous Motion, this first-time absentee will be tabled. (Grace Poirier)

6. Chair Report

Grace Poirier mentioned that starting August 1, 2023 The Division of Occupational Licensure is no longer printing hard copy licenses. Ms. Poirier indicated that digital licenses are in effect and are required to be carried at all times. These licenses include pipefitters, refrigeration technicians and sprinkler fitters. Ms. Poirier pointed to a link on the Bureau Website to “View or Print a New, Duplicate or Renewed OPSI License.” Before the meeting, Bureau members received an Advisory and Frequently Asked Questions about digital licenses, both of which were posted on the websites for the Bureau and all boards within the Office of Public Safety and Inspections.

7. Bureau Counsel

Lynn Read did not have anything to report.

8. Jurisdictional report by the Office of Public Safety and Inspections

Dan Kilburn indicated that digital licenses information was distributed at exam sites. In July there were three (3) Pipefitting inspections, and five (5) refrigeration inspections with fines.

9. Matters not reasonably anticipated 48 hours in advance of meeting

Sharon Orr inquired about time changes for the Bureau meeting and about New Bureau members. Grace Poirier introduced Mark Fortune and Dennis Allen and said the Bureau will continue to meet at 10:00 am

10. MOTION to adjourn made by Brian Kelley, seconded by Allan Berry; motion passed by unanimous roll call vote (Dan Dumont, Justin Fishlin, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly, Dennis Allen, Mark Fortune and Grace Poirier). Meeting adjourned at 10:55 AM.

The next meeting of the Bureau of Pipefitters, Refrigeration Technicians, and Sprinkler Fitters will be on Wednesday, September 20, 2023 at 10:00 AM.

List of Documents/Exhibits Used at this Meeting

- a. RT License – Jordan Martinez
- b. RT License – Kyle Palin
- c. RT License – Andrew Black
- d. RT License – James Triglia
- e. RT License – Kyle Green
- f. SJ License – Kyle Houlihan

- g. RT License – Jason Kilduff
- h. RA License – Robert Gilligan
- i. SA License – Kenzie MacPherson
- j. RA License – Glenn Arrigo
- k. RA License – Shan Karthiagesul
- l. SA License – James Lindbloom
- m. SA License – Charles Bassett
- n. SA License – Ross Erickson
- o. PA License – Justin Kisselbrock
- p. SA License – George Kwasniuk