



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**YVONNE HAO**  
SECRETARY, HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts  
Division of Occupational Licensure  
Office of Public Safety and Inspections**

1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**LAYLA R. D'EMILIA**  
UNDERSECRETARY, CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**Minutes**

**Bureau of Pipefitters, Refrigeration Technicians, and Sprinkler Fitters**

**Division of Occupational Licensure  
Video Conference Call Meeting**

**April 19, 2023 10:02 AM**

1. Meeting called to order by the Chair at 10:02 AM, followed by roll call, the Chair asked that members identify themselves and whom they represent:

**Bureau Members Present:**

Grace Poirier, Chair  
Dan Dumont, NE Mechanical Contractors  
Scott King, Pipefitter Member  
Allan Berry, Refrigeration Technician Member  
Pauline Lally, User Member  
Sharon Orr, Mechanical Engineer  
Brian Kelly, Mass. Building/Construction Trades

**Bureau Members Not Present:**

Justin Fishlin, Sprinkler Fitter Member  
Frank Norton, Boston Refrigeration Contractors  
John Viola, Sprinkler Contractor Member

VACANT, Public Member

Pursuant to St. 2021, c. 20, § 20, An Act Relative to Extending Certain COVID-19 Measures, all board members and staff appeared by videoconference. Public access was provided via videoconference or telephone connection. The Chair informed all attendees that the board meeting was being recorded via Microsoft Teams and that by remaining in the meeting they are consenting on being recorded. The Chair informed the Bureau members of the following meeting protocols in order to comply with the Open Meeting Laws:

- Meeting is conducted by the Chair and speakers must be recognized to address the Bureau.
- Meeting is a public meeting, not a public hearing.



- Anyone not speaking is to be kept on mute.
- All votes require a roll call by the Bureau members.
- All speakers must identify themselves by name.

2. **Minutes:** The draft minutes from the March 15, 2023, Bureau meeting were reviewed. **MOTION to approve the minutes was made by Scott King, seconded by Sharon Orr; motion passed by a majority roll call vote (Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier. Dan Dumont abstains).**

3. **Bureau Applications for Examination to review.**

**Christopher Dean – Not present.**

**MOTION by Brian Kelly to have anyone not present to discuss their application to be tabled to the next meeting, seconded by Allan Berry and approved by Bureau members by Roll Call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier). The following licensees were tabled for the next meeting:**

- **Christopher Dean**

#### **Eric Lanouette – Approved**

Dan Kilburn provided background information on the applicant's employer Hussman, which has a Massachusetts apprentice program but due to the excess of apprentice applicants, the certificate of completion is done through a federal apprentice program in New Hampshire. Looking at his application, Mr. Lanouette has training and experience in New Hampshire that qualify him to sit for the exam. **MOTION to approve Mr. Lanouette to sit for the exam by Allan Berry, Second by Sharon Orr. Motion passed by unanimous roll call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier).**

#### **Thomas Benjamin Chester – Approved**

Applicant presented his situation to the Bureau and Allan Berry inquired about his education. Mr. Chester provided information about his education in Massachusetts' school. **MOTION to approve Mr. Chester to sit for the exam by Brian Kelly, Second by Allan Berry. Motion passed by unanimous roll call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier)**

#### **Jeffrey Hutchings – Approved**

Applicant currently resides in New Hampshire and wants to work in Massachusetts, Dan Kilburn explained that his employer, Hussmann, has employees that have all their requirements but get experience in a federal apprentice program in NH. **MOTION to approve Mr. Hutchings to sit for the exam by Allan Berry, Second by Brian Kelley. Motion passed by unanimous roll call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier)**

#### **Jonathan Farley - Approved**

Mr. Farley was not present at the meeting. Dan Kilburn indicated that his application is complete and demonstrates that he has all required qualifications to seat to take the exam.

Allan Berry inquired with Lynn Read if applicants need to be present in order to be approved to seat for the exam. Lynn Read confirmed that they do not. **MOTION to approve Mr. Farley to sit for the exam by Sharon Orr, second by Allan Berry. Motion passed by unanimous roll call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier)**

**Gilberto Gomez - Approved**

Mr. Gomez was not present at the meeting. Cesar Lastra indicated that this applicant works for the same company as the previous applicant, Hussmann. Dan Kilburn told the Bureau that his application is complete and demonstrates that he has all required qualifications to seat to take the exam just like the previous candidate. **MOTION to approve Mr. Gomez to sit for the exam by Sharon Orr, second by Allan Berry. Motion passed by unanimous roll call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier)**

**Steven Bishop – Approved – pending Letter of Good Standing.**

Allan Berry inquired if his experience and education is in order. Scott King and Brian Kelly pointed out that he is missing a letter of good standing. **MOTION to approve Mr. Bishop to sit for the exam pending a letter of good standing by Brian Kelly, Second by Scott King. Motion passed by unanimous roll call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier)**

**Michael Bain– Approved**

This is a similar situation with Hussmann as the employer. Dan Kilburn confirmed that education and experience are in order to have Mr. Bain set for the next exam. **MOTION to let him seat to the exam by Allan Berry, Second by Brian Kelly. Motion passed by unanimous roll call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier)**

#### **4. Review of Bureau Apprentice License Renewals**

Similarly to what was done earlier in the meeting, Grace Poirier inquired if Bureau members would like to deny renewals to absent applicants that were invited for the second time and not attended the meeting. **MOTION to deny by Sharon Orr, second by Brian Kelly. Motion passed by unanimous roll call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier). *The following licensees were not present and tabled for the next meeting:***

- **Nicholas Matrinko**
- **Michael Manning**
- **Justin Day**
- **David Donnelly**
- **Kyle Lefebvre**

**Lev Mukhaelyani (RA) – Deny**

Mr. Mukhaelyani was absent from the meeting. Grace Poirier informed Bureau members that while reviewing his application it was discovered that he worked for an exempt facility and is an exempt employee. None of his hours count and his apprentice license cannot be renewed

by DAS. A letter with an explanation of why his license cannot be renewed will be sent to Mr. Mukhaelyani.

**Scott Johansen (SA) – Approved**

Mr. Johansen explained that he is on track to get his license next year. **MOTION by Dan Dumont to approve his renewal, second by Brian Kelley. Bureau members approved by majority roll call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, and Grace Poirier. Brian Kelly could not vote, got disconnected.)**

**Kenneth Aveni (SA) – Approved**

Works for a company in NH but most work is in MA. He has the hours and almost done with his last book in order to take the test. **Allan Berry made a MOTION to approve renewal and Dan Dumont second. Motion passed by unanimous roll call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier)**

**Neil Chapman (SA) – Approved**

Works in NH but does a lot of work in MA, under another Journeyman. He is planning on getting his journeyman license. Brian encouraged the applicant to follow through and sit through the Journeyman's exam. **MOTION was made by Allan Berry to allow renewal, Brian Kelly seconded the motion. Motion passed by unanimous roll call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier).**

**5. Chair Report**

Grace Poirier notified Bureau members that DESE withdrew its request that was presented in last month's meeting to have the Bureau recognize all schools that follow Chapter 74 framework and wanted these programs to be accepted towards earning hours in a 'blanket' type of approval.

Grace Poirier presented the current guidelines established between the Division of Apprentice Standards (DAS) and the Division of Occupational Licensure (DOL) that allow Pipefitting and Refrigeration apprentices who are currently registered with DAS, but not licensed by DOL a grace period, to apply for a DOL apprentice license if they are working within the scope of DOL licensure. That grace period is to end by June 30, 2023.

**6. Bureau Counsel**

Lynn Read reported that the Bureau is able to continue meeting remotely because the law was extended that authorized public meetings to be held remotely, but that remote meetings are not required. Sharon Orr asked what the activity is in the office in Boston. Lynn explained the office environment that we have with licensing staff working in the office most of the days and that other employees do work remotely as well.

**7. Jurisdictional Report by the Office of Public Safety and Inspections**

Daniel Kilburn presented the OPSI jurisdictional report to the Bureau members. Mr. Kilburn stated that in 15 inspections (4 – Pipefitting, 7 Sprinkler Fitting, 4 Refrigeration Technician) there were no incidents of non-compliance. Last summer, a complaint was received of unlicensed union laborers doing pipefitting work at a State University, but when inspected, contractors were following regulations and doing work according to our requirements.

**8. Matters not reasonably anticipated 48 hours in advance of meeting**

Nothing was brought up or discussed

**9. Motion to adjourn made by Allan Berry, seconded by Sharon Orr; motion passed by unanimous roll call vote (Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier). Meeting adjourned at 10:55 AM.**

**The next meeting of the Bureau of Pipefitters, Refrigeration Technicians, and Sprinkler Fitters will be on Wednesday, May 17, 2023 at 10:00 AM.**

**List of Documents/Exhibits Used at this Meeting**

- a. Draft minutes from the Bureau meeting on March 15, 2023
- b. SJ License – Christopher Dean
- c. RT License – Steven Bishop
- d. RT License – Gilberto Gomez
- e. RT License – Eric Lanouette
- f. RT License – Thomas Benjamin Chester
- g. RT License – Jeffrey Hutchings
- h. RT License – Jonathan Farley
- i. RT License – Michael Bain
- j. RA License – Lev Mukhaelyani
- k. SA License – Scott Johansen
- l. RA License – Nicholas Matrinko
- m. RA License – Michael Manning
- n. SA License – Justin Day
- o. SA License – David Donnelly
- p. SA License – Kenneth Aveni
- q. SA License – Neil Chapman
- r. SA License – Kyle Lefebvre
- s. Bureau of Pipefitters, Refrigeration Technicians, and Sprinkler Fitters – Compliance Inspection Report (March 2023)