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Division of Occupational Licensure
Office of Public Safety and Inspections**

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Minutes

Bureau of Pipefitters, Refrigeration Technicians, and Sprinkler Fitters

Division of Occupational Licensure Video Conference Call Meeting

May 17, 2023 10:00 AM

1. Meeting called to order by the Chair at 10:00 AM, followed by roll call, the Chair asked that members identify themselves and whom they represent:

Bureau Members Present:

Grace Poirier, Chair
Dan Dumont, NE Mechanical Contractors
Scott King, Pipefitter Member
Allan Berry, Refrigeration Technician Member
Frank Norton, Boston Refrigeration Contractors
John Viola, Sprinkler Contractor Member
Justin Fishlin, Sprinkler Fitter Member

Bureau Members Not Present:

John Viola, Sprinkler Contractor Member
Pauline Lally, User Member
Sharon Orr, Mechanical Engineer
Brian Kelly, Mass. Building/Construction Trades

VACANT, Public Member

Pursuant to St. 2021, c. 20, § 20, An Act Relative to Extending Certain COVID-19 Measures, all board members and staff appeared by videoconference. Public access was provided via videoconference or telephone connection. The Chair informed all attendees that the board meeting was being recorded via Microsoft Teams and that by remaining in the meeting they are consenting on being recorded. The Chair informed the Bureau members of the following meeting protocols in order to comply with the Open Meeting Laws:

- Meeting is conducted by the Chair and speakers must be recognized in order to address the Bureau.
- Meeting is a public meeting, not a public hearing.
- Anyone not speaking is to be kept on mute.



- All votes require a roll call by the Bureau members.
- All speakers must identify themselves by name.

2. Jurisdictional Report by the Office of Public Safety and Inspections

Due to unforeseen circumstances the chair was asked to move the jurisdictional report to the top of the agenda. A motion was taken by John Viola and second by Scott King to move this agenda item to the top. Daniel Kilburn, unfortunately, was not able to attend the meeting and the report for the previous month (April) was not given.

- 3. Minutes:** The draft minutes from the April 19, 2023, Bureau meeting were reviewed. Motion to approve the minutes was made by Frank Norton, seconded by Alan Berry; motion passed by a majority roll call vote. (Dan Dumont, Scott King, Justin Fishlin abstains due to not being present in the last meeting, Allan Berry, Frank Norton, John Viola abstains due to not being present in the last meeting and Grace Poirier)

4. Bureau Applications for Examination to review.

MOTION by Brian Kelly to have anyone not present to present their application to the Bureau to be tabled to the next meeting, second by Allan Berry and approved by Roll Call vote: Dan Dumont, Scott King, Allan Berry, Pauline Lally, Sharon Orr, Brian Kelly and Grace Poirier). The following licensees were tabled for the next meeting:

Christopher Dean – SJ License Approved with Letter of Good Standing

It appears that applicant has taken all required education and has years of experience in Connecticut. A MOTION was made by Scott King, seconded by Alan Berry; motion passed by a majority roll call vote. (Dan Dumont, Scott King, Justin Fishlin, Allan Berry, Frank Norton, John Viola, and Grace Poirier)

Paul Bessey – RT License Approved with Letter of Good Standing

Mr. Bessey lives in Georgia and holds a mechanic, unlimited license in that State and has been working for the last ten years in refrigeration. Does not hold a license in Massachusetts. It appears that applicant has taken all required education and has years of experience. A MOTION was made by Dan Dumont, seconded by Frank Norton; motion passed by a majority roll call vote. (Dan Dumont, Scott King, Justin Fishlin, Allan Berry, Frank Norton, John Viola, and Grace Poirier)

Joseph Bushey – RT License Approved

Mr. Bushey works on smaller, under 10,000 units in Massachusetts and New Hampshire. Works for Hussmann in NH and due to the company requirements, their employees have the required education and experience to sit for the Massachusetts exam. A MOTION was made by Scott King, seconded by Frank Norton; motion passed by a majority roll call vote. (Dan Dumont, Scott King, Justin Fishlin, Allan Berry, Frank Norton, John Viola did not vote, lost connectivity, and Grace Poirier)

David Wittig – RC License Approved with Letter of Good Standing

Mr. Wittig has a business in New Hampshire, bordering Massachusetts and is looking to expand his territory to our State. Dan Dumont asked about his Connecticut license, which Mr. Wittig confirmed. Scott King asked to confirm what type of license the applicant is interested in applying. Alan Berry provided guidance regarding the size and type of license (unlimited, and residential work). A motion was made by Dan Dumont, seconded by Scott King. Motion passed by a majority roll call vote. (Dan Dumont, Scott King, Justin Fishlin, Allan Berry, Frank Norton, John Viola, and Grace Poirier)

Andrew Bushey – RT License Approved

Mr. Bushey works in Hussmann for 5 years and has done apprenticeship programs and is looking to expand his work opportunities to Massachusetts. A motion was made by Scott King, seconded by Alan Berry; motion passed by a majority roll call vote. (Dan Dumont, Scott King, Justin Fishlin, Allan Berry, Frank Norton, John Viola, and Grace Poirier)

5. Review of Bureau Apprentice License Renewals

Grace Poirier inquired if Bureau members would like to table apprentices that are not present for the first time on this meeting. Also, if Bureau members wished to deny renewals to tabled applicants invited for a second time and who are not present at the meeting. Motion to table first time applicants and to deny second time applicants was made by Scott King, second by Alan Berry. It was voted unanimously by Bureau members (Dan Dumont, Scott King, Justin Fishlin, Allan Berry, Frank Norton, John Viola, and Grace Poirier).

Kyle Lefebvre – SA Approved

Mr. Lefebvre explained that he is working on his 4th book to renew his license. A motion was made by Justin Fishlin to renew one last time, seconded by Frank Norton; motion passed by a majority roll call vote. (Dan Dumont, Scott King, Justin Fishlin, Allan Berry, Frank Norton, John Viola, and Grace Poirier)

Zachary Russell – PA Approved

Mr. Russell explained that he did not know that there was an expiration to his apprentice license. A motion was made by Scott King to renew one last time, seconded by Frank Norton; motion passed by a majority roll call vote. (Dan Dumont, Scott King, Justin Fishlin, Allan Berry, Frank Norton, John Viola, and Grace Poirier)

The following licensees were not present and tabled for the next meeting:

- **Justin Grimshaw**
- **David Donnelly**
- **Christopher Orecife**
- **Michael Ford**
- **Scott Johansen**
- **Nicholas Matrinko**
- **Michael Manning**

6. Chair Report

Grace Poirier presented the current guidelines established between the Division of Apprentice Standards (DAS) and the Division of Occupational Licensure (DOL) that allow Pipefitting and Refrigeration apprentices who are currently registered with DAS, but not licensed by DOL a grace period, to apply for a DOL apprentice license if they are working within the scope of DOL licensure. **That grace period is to end by June 30, 2023.**

7. Bureau Counsel

Peter Kelley did not have anything to report.

8. Matters not reasonably anticipated 48 hours in advance of meeting

Nothing was brought up or discussed

9. **MOTION to adjourn made by Allan Berry, seconded by Scott King; motion passed by unanimous roll call vote (Dan Dumont, Scott King, Justin Fishlin, Allan Berry, Frank Norton, John Viola, and Grace Poirier) Meeting adjourned at 10:46 AM.**

The next meeting of the Bureau of Pipefitters, Refrigeration Technicians, and Sprinkler Fitters will be on Wednesday, June 21, 2023 at 10:00 AM.

List of Documents/Exhibits Used at this Meeting

- a. Draft minutes from the Bureau meeting on March 15, 2023
- b. SJ License – Christopher Dean
- c. RT License – Paul Bessey
- d. RT License – Joseph Bushey
- e. RC License – David Wittig
- f. RT License – Andrew Bushey
- g. SA License – Kyle Lefebvre
- h. PA License – Zachary Russell