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**Minutes**

**Bureau of Pipefitters, Refrigeration Technicians, and Sprinkler Fitters**

**Division of Occupational Licensure  
Video Conference Call Meeting**

**June 21, 2023 11:30 AM**

1. Meeting called to order by the Chair at 11:30 AM, followed by roll call, the Chair asked that members identify themselves and whom they represent:

**Bureau Members Present:**

Grace Poirier, Chair  
Scott King, Pipefitter Member  
Allan Berry, Refrigeration Technician Member  
Pauline Lally, User Member  
Sharon Orr, Mechanical Engineer  
John Viola, Sprinkler Contractor Member  
Brian Kelly, Mass. Building/Construction Trades

**Bureau Members Not Present:**

Dan Dumont, NE Mechanical Contractors  
Justin Fishlin, Sprinkler Fitter Member  
Frank Norton, Boston Refrigeration Contractors

VACANT, Public Member

Pursuant to St. 2021, c. 20, § 20, An Act Relative to Extending Certain COVID-19 Measures, all board members and staff appeared by videoconference. Public access was provided via videoconference or telephone connection. The Chair informed all attendees that the board meeting was being recorded via Microsoft Teams and that by remaining in the meeting they are consenting on being recorded. The Chair informed the Bureau members of the following meeting protocols in order to comply with the Open Meeting Laws:

- Meeting is conducted by the Chair and speakers must be recognized in order to address the Bureau.



- Meeting is a public meeting, not a public hearing.
- Anyone not speaking is to be kept on mute.
- All votes require a roll call by the Bureau members.
- All speakers must identify themselves by name.

**2. Minutes:** The draft minutes from the May 17, 2023, Bureau meeting were reviewed. Motion to approve the minutes accepted as amended was made by Sharon Orr, seconded by John Viola; motion passed by a majority roll call vote. (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly and Grace Poirier)

### **3. Bureau Applications for Examination to review.**

#### **Alex Amaral – RT License Approved**

It appears that applicant has taken all required education and has years of experience in Rhode Island, letter of good standing from Rhode Island and universal certificate. A MOTION was made by Sharon Orr, seconded by Alan Berry; motion passed by a majority roll call vote. (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly and Grace Poirier)

#### **Jordan Martinez – RT Tabled**

Does not hold a license in Massachusetts. It appears that applicant has not presented to the Bureau all his education and required experience. A MOTION was made by Scott King to table this applicant for the next meeting, seconded by Brian Kelly; motion passed by a majority roll call vote. (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly and Grace Poirier)

#### **Kyle Palin – RT Tabled**

Mr. Palin was not present at the meeting. A MOTION was made by Brian Kelly to table applicant for the next meeting, seconded by Scott King; motion passed by a majority roll call vote. (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly and Grace Poirier)

#### **Matthew Fenn – PJ Approved with a Letter of Good Standing from Connecticut**

Scott King inquired about the scope of work of his Connecticut license. Applicants explained about his S license and what it covered. Sharon Orr inquired about having an unrestricted license, Dan Kilburn indicated that this category could be added for the test. A motion was made by Scott King to approve to sit for the exam with a letter of Good Standing from CT it was seconded by Brian Kelly. MOTION passed by a majority roll call vote (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly and Grace Poirier)

#### **Scott Brouillette – RT Approved to with a Letter of Good Standing from Rhode Island**

Scott King mentioned that applicant seems to have everything in order. A MOTION was made by Scott King, seconded by Allan Berry; motion passed by a majority roll call vote. (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly and Grace Poirier)

### **4. Review of Bureau Apprentice License Renewals**

Grace Poirier inquired if Bureau members would like to table apprentices that are not present for the first time on this meeting. Motion to table first time applicants was made by Scott King, second by Alan Berry. It was voted unanimously by Bureau members (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly and Grace Poirier).

**David Donnelly – SA Denied**

Mr. Donnelly was tabled in the last meeting and did not appear for the second time. A MOTION was made by Brian Kelly to deny renewal seconded by Scott King; motion passed by a majority roll call vote. (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly, and Grace Poirier).

**Michael Ford – PA Denied**

Mr. Ford was tabled in the last meeting and did not appear for the second time. A MOTION was made by Scott King to deny renewal, seconded by Allan Berry; motion passed by a majority roll call vote. (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly, and Grace Poirier).

**Justin Grimshaw – PA Denied**

Mr. Grimshaw was tabled in the last meeting and did not appear for the second time. A MOTION was made by John Viola to deny renewal, seconded by Scott King; motion passed by a majority roll call vote. (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly, and Grace Poirier).

**Michael Manning – RA Denied**

Mr. Manning was tabled in the last meeting and did not appear for the second time. A MOTION was made by Allan Berry to deny renewal, seconded by Brian Kelly; motion passed by a majority roll call vote. (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly, and Grace Poirier).

**Nicholas Matrinko – RA Denied**

Mr. Matrinko was tabled in the last meeting and did not appear for the second time. A MOTION was made by John Viola to deny renewal, seconded by Brian Kelly; motion passed by a majority roll call vote. (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly, and Grace Poirier).

**Christopher Orecife – PA Denied**

Mr. Orecife was tabled in the last meeting and did not appear for the second time. A MOTION was made by Allan Berry to deny renewal, seconded by Scott King; motion passed by a majority roll call vote. (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly, and Grace Poirier).

**Shawn Korza – SA – will not renew license**

Mr. Korza was not present at the meeting but notified the Chair, Grace Poirier, that he will not be renewing his license.

*The following licensees were not present and tabled for the next meeting:*

- **Robert Gilligan RA**
- **Kenzie MacPherson SA**
- **Glenn Arrigo RA**

## **5. Chair Report**

Grace Poirier presented the current guidelines established between the Division of Apprentice Standards (DAS) and the Division of Occupational Licensure (DOL) that allow Pipefitting and Refrigeration apprentices who are currently registered with DAS, but not licensed by DOL a grace period, to apply for a DOL apprentice license if they are working within the scope of DOL licensure. **That grace period ended on June 30, 2023.**

## **6. Bureau Counsel**

Lynn Read did not have anything to report.

## **7. Jurisdictional report by the Office of Public Safety and Inspections**

In May there were twenty-four (24) Pipefitting inspections, Two (2) Sprinkler fitting and eight (8) refrigeration inspections for a total of thirty-four (34) for the month of May.

## **8. Matters not reasonably anticipated 48 hours in advance of meeting**

Sharon Orr inquired about MOVE2it emails that she was receiving and if they could be ignored. Grace Poirier indicated that this feature has not yet been implemented for the Bureau and that therefore these emails can be ignored.

## **9. MOTION to adjourn made by Sharon Orr, seconded by Allan Berry; motion passed by unanimous roll call vote (Scott King, Allan Berry, Pauline Lally, Sharon Orr, John Viola, Brian Kelly, and Grace Poirier). Meeting adjourned at 12:14 PM.**

**The next meeting of the Bureau of Pipefitters, Refrigeration Technicians, and Sprinkler Fitters will be on Wednesday, July 19, 2023 at 10:00 AM.**

### **List of Documents/Exhibits Used at this Meeting**

- a. RT License – Alex Amaral
- b. RT License – Jordan Martinez
- c. RT License – Kyle Palin
- d. PJ License – Matthew Fenn
- e. RT License – Scott Brouillette
- f. SA License – David Donnelly
- g. PA License – Michael Ford
- h. PA License – Justin Grimshaw
- i. RA License - Michael Manning
- j. RA License – Nicholas Matrinko
- k. PA License – Cnristopher Orecife
- l. RA License – Robert Gilligan
- m. SA License – Kenzie MacPherson
- n. RA License – Glenn Arrigo