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OCCUPATIONAL LICENSURE

Minutes

**Bureau of Pipefitters, Refrigeration Technicians, and Sprinkler Fitters Division of
Occupational Licensure
Video Conference Call Meeting**

July 16, 2025, 10:00 AM

Meeting called to order by the Chair at 10:00 AM, followed by roll call, the Chair asked that members identify themselves and whom they represent:

1. Roll Call

	Present	Absent
• Yolanda Cole, Chair	☒	☐
• Dan Dumont, NE Mechanical Contractors	☐	☒
• Dennis Allen, Pipefitter Member	☒	☐
• Justin Fishlin, Sprinkler Contractor Member	☐	☒
• Pauline Lally, User Member	☒	☐
• Nina Hollien, Public Member	☒	☐
• Sharon Orr, Mechanical Engineer	☒	☐
• Brian Nicholson, Refrigeration Technician Member	☒	☐
• Brian Kelly, Mass. Building/Construction Trades	☒	☐
• Mark Fortune, Sprinkler Fitter Member	☒	☐
• VACANT, Air/Refrigeration Contractor -- Boston	☐	☐

Pursuant to St. 2021, c. 20, § 20, An Act Relative to Extending Certain COVID-19 Measures, all Bureau members and staff appeared by videoconference. Public access was provided via videoconference or telephone connection. The Chair informed all attendees that the Bureau meeting was being recorded via Microsoft Teams and that by remaining in the meeting they are consenting to being recorded. The Chair informed all attendees of the following meeting protocols to comply with the Open Meeting Laws:

- Meetings will be conducted by the Chair and speakers must be recognized to address the Bureau.
- Meeting is a public meeting, not a public hearing.
- Anyone not speaking is to be kept mute.
- All votes require a roll call by the Bureau members.
- All speakers must identify themselves by name.



2. **Meeting minutes for June 18,2025** MOTION by **Brian Kelly** and SECOND by **Dennis Allen** to approve the Minutes of the Open Meeting June 16, 2025. Motion passed by a majority roll call vote (Sharon Orr, Pauline Lally, Brian Nicholson, Brian Kelly, Mark Fortune, Nina Hollien, Yolanda Cole in favor)
3. **Executive Director Report**, OPSI moved to 1 Federal Street, Boston.
4. **Discussion**

•**Bureau Applications for Examination to review.**

MOTION by **Sharon Orr** to **table** applicants who are not present for the 1st time, SECOND by Pauline Lally. Motion passed by a majority roll call vote (Pauline Lally, Sharon Orr, Brian Nicholson, Mark Fortune, Dennis Allen, Brian Kelly, Nina Hollien, Yolanda Cole).

MOTION by **Brian Kelly** to **deny** applicants who are not present for the 2nd time, SECOND by Sharon Orr. Motion passed by a majority roll call vote (Pauline Lally, Sharon Orr, Brian Nicholson, Mark Fortune, Dennis Allen, Brian Kelly, Nina Hollien, Yolanda Cole).

July Applicants

Jeffrey Ricardo RT – Approved to sit for Refrigeration Technicians exam.

Mr. Ricardo was present for today's meeting. MOTION was made by **Sharon Orr** to approve **Mr. Ricardo** to sit for the RT exam, SECOND by Pauline Lally. **Motion** passed by a majority roll call vote (Sharon Orr, Nina Hollien, Mark Fortune, Dennis Allen, Brian Nicholson, Pauline Lally, Brian Kelly, Yolanda Cole)

Matthew Gagnon SJ– Approved to sit for Sprinkler Journeyman exam

Mr. Gagnon was present for today's meeting. MOTION was made by **Sharon Orr** to approve **Mr. Gagnon** to sit for the SJ exam, SECOND by Sharon Orr. **Motion** passed by a majority roll call vote (Sharon Orr, Nina Hollien, Mark Fortune, Dennis Allen, Brian Nicholson, Pauline Lally, Brian Kelly, Yolanda Cole)

Levi Smith SJ - Approved to sit for Sprinkler Journeyman exam

Mr. Smith was present for today's meeting. MOTION was made by **Sharon Orr** to approve **Mr. Smith** to sit for the SJ exam, SECOND by Pauline Lally. **Motion** passed by a majority roll call vote (Sharon Orr, Nina Hollien, Mark Fortune, Dennis Allen, Brian Nicholson, Brian Kelly, Yolanda Cole)

Erica Henriques- SA-135040 Sprinkler Apprentice - Approved

Mr. Henriques was present for today's meeting. **MOTION** was made by **Sharon Orr** to approve Mr. Henriques to renew his SA 1 more time, **SECOND** by Mark Fortune **Motion** passed by a majority roll call vote (Sharon Orr, Nina Hollien, Mark Fortune, Dennis Allen Brian Nicholson, Pauline Lally, Brian Kelly, Yolanda Cole)

Michael Pranulis SJ- Approved to sit for Sprinkler Journeyman exam

Mr. Pranulis arrived late at today's meeting. **MOTION** was made by Mark Fortune to approve **Mr. Pranulis** to sit for the SJ exam, **SECOND** by Brian Kelly. **Motion** passed by a majority roll call vote (Sharon Orr, Nina Hollien, Mark Fortune, Dennis Allen, Brian Nicholson, Pauline Lally, Brian Kelly, Yolanda Cole)

Jacob Neubauer 1132468- Refrigeration Technician - Denied

Mr. Neubauer was not present for today's meeting. Per previous vote, applicants absent for the 2nd time will be denied.

Michael Wallace 1130702- Refrigeration Technician- Denied

Mr. Wallace was not present for today's meeting. Per previous vote, applicants absent for the 2nd time will be denied

5. Jurisdictional Report by the Office of Public Safety and inspection

David Vandal reported that Nicole West is our new inspector.

6. Board Counsel Report

Will be circulating dates for the subcommittee meeting

7. Open Session for Topics Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting

None.

8. Adjourn

A **MOTION** was made by **Brian Kelly** to adjourn the meeting, **SECOND Sharon Orr** motion **passed** by majority roll call vote roll call vote (Pauline Lally, Mark Fortune, Nina Hollien, Sharon Orr, Brian Nicholson, Dennis Allen, Brian Kelly, Yolanda Cole). **The meeting was adjourned at around 10:28 a.m.**

The next meeting of the Bureau of Pipefitters, Refrigeration Technicians, and Sprinkler Fitters will be on Wednesday, August 20, at 10:00AM