

Mass Workforce Issuance

Workforce Issuance No. 12-11

☐ Policy ☒ Information

To: Workforce Investment Board Chairs
Workforce Investment Board Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIA State Partners

From: George Moriarty, Director
Department of Career Services

Date: February 15, 2012

Subject: **Phase I Career Center UI Online Usage Survey**

Purpose: To notify Local Workforce Investment Boards, One-Stop Career Center Operators and other local workforce investment partners of Phase I of the Career Center UI Online Usage Survey.

Background: DCS is conducting Phase I of the UI Online Usage Survey. The reason for Phase I of the survey is to gather information on career centers' current use of the UI System.

In Phase I of the survey you will be asked to provide comprehensive information about what UI functions your staff currently perform, what UI screens staff currently have access to and the specific UI business reason for this access to the UI system.

This information will be helpful as we plan continued UI Online Training for Career Center staff.

Action

Required: Please disseminate this information and assure that all staff that currently have access to UI is included on this survey.

Please return the survey by email to Donna Gambon at dgambon@detma.org by Monday, February 27, 2012

Inquiries: Questions related to this survey should be directed to Donna Gambon at dgambon@detma.org or 617-626-5053.