Barber Shops and Hair Salons, originally authorized to open in Phase 1 of the Re-Opening Plan, are now subject to these workplace safety standards for Close Contact Personal Services as of June 22, 2020.

Close Contact Personal Services are defined as any personal service typically delivered through close physical contact with the customer, including but not limited to:

a. hair salons and barber shops; as permitted to open in Phase 1 of the Re-Opening Plan
b. hair removal services; including laser services, depilatory salons, waxing services, threading, and electrolysis services
c. massage, body treatments, eastern treatment, energy therapies and other body work therapies;
d. skin care services; including peels, facials, serums, Botox and filler
e. nail care services; including nail salons
f. other hair services; including hair replacement services, scalp treating services
g. makeup salons;
h. makeup application services;
i. tattoo, piercing, and body art services
j. other hair services; including hair replacement services, scalp treating services

Note: personal trainers should follow fitness center and health club guidance for Phase 3, available on the Massachusetts Reopening Site

In accordance with the COVID-19 Order No. 53, Requiring Early Closing for Certain Businesses and Activities, Close Contact Personal Services must close to the public by 9:30 pm and may not re-open to the public before 5:00 am the following day ("mandatory closing period"). During this daily mandatory closing period, Close Contact Personal Services must not admit any customers, patrons, or members of the public. Close Contact Personal Services may permit employees to stay on premises during the mandatory closing periods.

HYGIENE PROTOCOLS

Apply robust hygiene protocols

- Ensure access to handwashing facilities on site, including soap and running water, and allow enough break time for workers to wash hands frequently; alcohol-based hand sanitizers with at least 60% alcohol may be used as an alternative
- Supply workers at workplace location with adequate cleaning products (e.g., sanitizer, disinfecting wipes, disinfectant)
- Alcohol-based hand sanitizers with at least 60% alcohol shall be made available at entrances and throughout floor areas for both workers and customers
- Require glove changes and handwashing before and after each customer
- Do not permit sharing of tools and supplies between workers (e.g., clippers, spacers, brushes, needles, etc.). All tools must be cleaned between each customer
- Workers should change into a clean smock or gown between each customer. Consider using disposable capes and smocks. Reusable capes, towels, gowns should be laundered between each use
- Post visible signage throughout the site to remind workers and customers of hygiene and safety protocols

ENCOURAGE CURBSIDE PICKUP OR DELIVERY

- Promote curbside pickup and delivery of any retail items purchased by customers not already on the premises for a service appointment, and follow the Retail Business guidance for customers seeking retail purchases instead of or in addition to personal services

SPECIAL INSTRUCTIONS FOR CLOSING CONTACT SERVICES

- barber shops;
- hair removal services; including laser services, depilatory salons, waxing services, threading, and electrolysis services
- massage, body treatments, eastern treatment, energy therapies and other body work therapies;
- skin care services; including peels, facials, serums, Botox and filler
- nail care services; including nail salons
- other hair services; including hair replacement services, scalp treating services
- other hair services; including hair replacement services, scalp treating services
- tattoo, piercing, and body art services

- For skin or beard care that occurs on the face, the customer may temporarily remove the face covering but must immediately put the face covering back on for the remainder of the visit.
- Require workers to wear gloves, gowns or smocks, and prescription glasses, safety glasses or goggles
- Close or reconfigure common spaces and high density areas where workers and patrons are likely to congregate (e.g., break rooms and eating areas for workers; lobbies and workstations for customers) to allow social distancing
- Ensure >6ft. between individuals
- Ensure access to handwashing facilities on site, including soap and running water, and allow enough break time for workers to wash hands frequently; alcohol-based hand sanitizers with at least 60% alcohol may be used as an alternative
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CLOSE CONTACT PERSONAL SERVICES
MA COVID-19 Checklist

STAFFING & OPERATIONS
Include safety procedures in the operations

☐ Provide training to workers on up-to-date safety information and precautions including hygiene and other measures aimed at reducing disease transmission, including:
  • Social distancing, hand-washing, proper use of face coverings
  • Self-screening at home, including temperature and symptom checks
  • Reinforcing that staff shall not come to work if sick
  • When to seek medical attention if symptoms become severe
  • Which underlying health conditions may make individuals more susceptible to contracting and suffering from a severe case of the virus

☐ Facilities must screen workers at each shift by ensuring the following:
  • Worker is not experiencing any symptoms such as fever (100.0 and above) or chills, cough, shortness of breath, sore throat, fatigue, headache, muscle/body aches, runny nose/congestion, new loss of taste or smell, or nausea, vomiting or diarrhea
  • Worker has not had "close contact" with an individual diagnosed with COVID-19. “Close contact” means living in the same household as a person who has tested positive for COVID-19, caring for a person who has tested positive for COVID-19, being within 6 feet of a person who has tested positive for COVID-19 for 15 minutes or more, or coming in direct contact with secretions (e.g., sharing utensils, being coughed on) from a person who has tested positive for COVID-19,
  • Worker has not been asked to self-isolate or quarantine by their doctor or a local public health official
  • Workers who fail to meet the above criteria must be sent home

☐ Adjust workplace hours and shifts (working teams with different schedules or staggered arrival / departure) to minimize contact across workers and reduce congestion

☐ Require customers to make an appointment in advance to receive service

☐ Close waiting areas and ask customers to wait outside or in cars until it is time for their appointment

☐ Maintain a log of workers and customers to support potential contact tracing (name, date, time, contact information)

☐ Remove non-essential amenities (e.g., magazines, customer-facing water or coffee, etc.)

☐ Workers shall not appear for work or complete a shift if feeling ill

☐ Workers who are who are at high risk from COVID-19 according to the Centers for Disease Control should be encouraged to stay home or should have work assignments shifted to reduce contact with customers and co-workers

☐ Workers are strongly encouraged to self-identify symptoms or any close contact to a known or suspected COVID-19 case to the employer

☐ Encourage workers who test positive for COVID-19 to disclose to the workplace employer for purposes of cleaning / disinfecting and contact tracing. If the employer is notified of any positive case at the workplace, the employer must immediately notify the local Board of Health (LBOH) in the city or town where the workplace is located. Employers must assist the LBOH with contact tracing efforts, including advising likely contacts to isolate and self-quarantine. Testing of other workers may be recommended consistent with guidance and / or at the request of the LBOH

☐ Post notice to workers and customers of important health information and relevant safety measures as outlined in the Commonwealth’s Mandatory Safety Standards for Workplace

☐ Businesses should maintain operating hours that allow for on-going off-hour sanitation and cleaning

☐ Limit visitors and service providers on site; shipping and deliveries should be completed in designated areas

☐ Limit employee movement to discrete work zones to minimize overlap where possible

Additional details on Sector-Specific Protocols can be found at https://www.mass.gov/info-details/reopening-massachusetts
CLOSE CONTACT PERSONAL SERVICES
MA COVID-19 Checklist

CLEANING & DISINFECTING
Incorporate robust hygiene protocols

☐ Clean commonly touched surfaces in restrooms (e.g., toilet seats, doorknobs, stall handles, sinks, paper towel dispensers, soap dispensers) frequently and in accordance with CDC guidelines
☐ Conduct frequent cleaning and disinfection of site (at least daily, and more frequently if feasible)
☐ Keep cleaning logs that include date, time, and scope of cleaning
☐ Conduct frequent disinfecting of heavily transited areas and high-touch surfaces (e.g., doorknobs, handrails, headrests, armrests, etc.)
☐ In the event of a positive case of a worker, patron or vendor shut down site for a deep cleaning and disinfecting of the workplace in accordance with current CDC guidance
☐ Disinfect or replace tools, implements and surfaces between customers (e.g., tables, finger bowls, chairs and headrests, spatulas, clippers, spacers, styling tools)
☐ If tools cannot be disinfected (i.e., porous tools such as nail files, buffers, drill bits, etc.), they must be discarded after use
☐ Disinfect chair, table, and/or workstation between customers or use disposable plastic coverings for each customer, observing contact time on label for disinfectant to work properly
☐ Launder all linens, towel drapes and smocks in hot soapy water and dry completely regularly and between each use
☐ Open windows and doors to increase airflow where possible

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