



Commonwealth of Massachusetts
**DEPARTMENT OF HOUSING &
COMMUNITY DEVELOPMENT**

Charles D. Baker, Governor ♦ Karyn E. Polito, Lt. Governor ♦ Jennifer D. Maddox, Undersecretary

PHN 2021-17

To: All Local Housing Authorities
From: Fatima Razzaq, Director, Bureau of Housing Development and Construction, Division of Public Housing
Date: August 9, 2021
Re: **Template Reasonable Accommodation Policy**

This Public Housing Notice expands on [PHN 2011-13](#) and provides LHAs with the Reasonable Accommodation Template that was promised in PHN [2021-14](#).

As you are aware, LHAs are prohibited from discriminating against persons with disabilities and have affirmative obligations to provide equal opportunities for persons with disabilities in LHA housing and other programs, services, and activities. To ensure compliance, LHAs should review all applicable state and federal laws and regulations pertaining to non-discrimination and access for persons with disabilities. This includes [M.G.L. c. 151B](#), the [Federal Fair Housing Act](#), the [Americans with Disabilities Act](#), and [Section 504 of the Rehabilitation Act of 1973](#), as well as the pertinent state-aided public housing regulations at [760 CMR 4.00](#).

To assist LHAs in complying with the regulation at 760 CMR 4.02(1)(e) DHCD has created the attached Template Reasonable Accommodation Policy and Procedures that LHAs can use in drafting and adopting their own reasonable accommodation Policy.

LHAs may use the Template Reasonable Accommodation Policy as a guide for their policy, but exact adherence to the Template is not required. The LHA's Policy and Procedures should be reviewed and adopted by the LHA Board before use. LHAs are encouraged to consult with their attorneys prior to adoption of the LHA's Policy and Procedures.

If you have questions related to this PHN or the attached Template Reasonable Accommodation Policy and Procedures, please contact your Housing Management Specialist.