



Commonwealth of Massachusetts
**DEPARTMENT OF HOUSING &
COMMUNITY DEVELOPMENT**

Charles D. Baker, Governor ♦ Karyn E. Polito, Lt. Governor ♦ Jennifer D. Maddox, Undersecretary

PHN 2022-08

To: All Local Housing Authority Executive Directors
From: Ben Stone, Director, Division of Public Housing
Re: Clarification on Transfers Requested as a Part of a Request for Reasonable Accommodation/Modification
Date: May 2, 2022

Need to Know: Transfer requests supported by an approved request for reasonable accommodation/modification should, as far as practical, be treated by the LHA as Transfers for Administrative Reasons.

This PHN clarifies DHCD policy regarding transfers requested as part of a request for reasonable accommodation/modification.

DHCD reminds LHAs that they are prohibited from discriminating against persons with disabilities and have affirmative obligations to provide equal opportunities for persons with disabilities in LHA housing and related programs, services, and activities. For additional information on LHA obligations to persons with disabilities, see [PHN 2011-13](#) and [PHN 2021-17](#).

LHAs should, as far as practical, treat all transfers approved as part of an approved request for reasonable accommodation/modification as Transfers for Administrative Reasons pursuant to 760 CMR [5.03](#). Doing so will allow LHAs to prioritize reasonable accommodation requests, in accordance with Fair Housing Law, to best serve the LHA's residents with disabilities.