



Commonwealth of Massachusetts  
**EXECUTIVE OFFICE OF HOUSING &  
 LIVABLE COMMUNITIES**

Maura T. Healey, Governor ◆ Kimberley Driscoll, Lieutenant Governor ◆ Edward M. Augustus Jr., Secretary

**Public Housing Notice 2026-04**

To: All Local Housing Authority (LHA) Executive Directors  
 From: Fatima Razzaq, Assistant Undersecretary of Public Housing and Rental Assistance  
 Re: Capital Improvement Plan (CIP) Update  
 Date: February 6, 2026

**Purpose of this Public Housing Notice (PHN)**

EOHLC provides custom software that LHAs are required to use to complete their Capital Improvement Plans (CIPs). From 2011 through 2025, all LHAs used the Consolidated Information Management System (CIMS) application to develop and submit their CIPs. Beginning in March 2026, EOHLC is transitioning to a new CIP module within CapHub to improve functionality, modernize workflows, and streamline the CIP submission process. This PHN announces the launch of the new CapHub CIP module and establishes the implementation schedule for all LHAs. The implementation schedule below supersedes prior guidance set forth in the [Public Housing Preservation and Modernization Program Guidelines](#).

**Implementation Schedule**

- **6/30 FYE LHAs**  
 Will begin using the new CapHub CIP module in late **March 2026**.  
 (This delays the typical December start to align with the CapHub launch.)
- **9/30 FYE LHAs**  
 Will begin preparing their CIPs in CapHub in **April/May 2026**.
- **12/31 and 3/31 FYE LHAs**  
 Will complete their **current** CIP cycle in **CIMS**, and their **next** CIP will be completed in CapHub. If feasible, **3/31 LHAs** should complete their current CIPs by the **end of January 2026**.

**Decommissioning of CIMS**

CIMS will remain available only for completion of the current CIP cycle and will be fully **decommissioned effective June 30, 2026**. After this date, all CIPs must be performed in CapHub. For the 12/31 and 3/31 FYE LHA's who have an emergency and need to add an urgent project but can no longer access CIMS (i.e. submit a revision), your EOHLC PM staff will be able to assist you with adding a project in CapHub prior to your CIP Plan submission in CapHub.

**Training and Support**

CyberSense will provide training beginning with the 6/30 FYE cohort in **March 2026**. Additional training dates, materials, and instructional resources will be provided as the launch approaches.

AP FYE	Begin Using CIP Module in CapHub	Post Draft AP, Hearing Notice and Annual Plan Hearing	Original Submission Annual Plan	Revised Annual Plan Submission
6/30/2026	March 2026	March 2026 – May 2026	April 30, 2026	<b>July 31, 2026</b>
9/30/2026	April 2026	April 2026 - June 2026	July 31, 2026	July 31, 2026
12/31/2026	June 2026	July 2026 - August 2026	October 31, 2026	October 31, 2026

3/31/2027	September 2026	October 2026 -December 2026	January 31, 2027	January 31, 2027
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This schedule outlines when each FYE Cohort will use the CIP Module in CapHub to complete their Capital Improvement Plan as part of the Annual Plan process.

If you have any questions, please contact Stacey Reiling at [Stacey.Reiling@mass.gov](mailto:Stacey.Reiling@mass.gov)