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LAYLA R. D'EMILIA COMMISSIONER, DIVISION OF OCCUPATIONAL LICENSURE

## **BOARD OF STATE EXAMINERS OF PLUMBERS AND GAS FITTERS**

### APRIL 6, 2022 BOARD MEETING

### **OPEN SESSION MINUTES**

Board of State Examiners of Plumbers and Gas Fitters convened a remote Board meeting on Wednesday, April 6, 2022, starting at 9:00 a.m.

The topics shown below were discussed at the aforementioned meeting:

### Member and Staff Attendance

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Joseph McNamee	Member, Master Gas Fitter	Х	
Mr. Harold Knight	Member, Journeyman Plumber	Х	
Mr. John Cruz	Member, LP Installer	Х	
Mr. Bahig A. Kaldas, P. E.	Member, Plumbing Engineer	Х	
Mr. Joseph V. Waskiewicz	Member, Master Plumber	Х	
Mr. Wayne Thomas	Member Journeyman Gasfitter	X	
Ms. Ruth Alfasso	Member, Dept. of Public Health	X	
Ms. Sarah Badway	Public Member	Х	
Mr. Dan Kilburn	Member, DOL Designee	Х	
STAFF			
Mr. Charles Kilb	Board Legal Counsel	Х	
Ms. Karen Brann	Board Executive Director	Х	
Mr. Christopher Ryan Board Code Consultant		X	

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Mr. Taylor Roth	State Plumbing Investigator		
Mr. Scott Padden	State Plumbing Investigator		Х
Mr. Fredrick Lima	State Plumbing Investigator	Х	
Mr. James O'Reilly	State Plumbing Investigator	Х	

**INFORMATIONAL NOTE:** All votes were taken by roll call. Where each member voted in favor, the vote will be reported as unanimous.

9:00 A.M. AGENDA REVIEW: By Chairman Joseph McNamee

#### **APPROVAL OF PREVIOUS MEETING MINUTES**

#### **Board Meeting Minutes**

February 2, 2022 – Motion to adopt as written by WT, seconded by HK, motion approved unanimously

February 2, 2022 – Executive Session - Motion to adopt as written by HK, seconded by RA, WT abstained, motion approved unanimously by remaining members.

March 5, 2022 – PHCC Trade Show Minutes - Motion to adopt with correction to show a quorum was present by HK, seconded by JC, RA and WT abstained, motion approved unanimously by remaining members.

#### **Discussion**

#### Clivas Multrum - Discussion of use of PVC in a previously approved/accepted product

The members heard from a representative of Clivas Multrum with regards to some confusion regarding previously approved composting toilets. An internal component of these toilet systems utilizes PVC, thus confusion has arisen regarding use of the toilets where PVC is not an allowable material. The manufacturer indicated that their understanding was that as part of the original acceptance, the internal use of PVC was not a problem. No members disagreed

A motion was made by JW, seconded by WT to allow the subject products to continue use as originally accepted without modification. The motion passed unanimously.

## VARIANCES

#### 22-GV-083 MEADOW BROOK APARTMENTS 491 BRIDGE STREET NORTHAMPTON

#### Previously heard at the 2/2/2022 meeting.

#### Post Installation Gas Variance

The Petitioner (James Reidy) is seeking a Post-Installation Gas Variance for the above property for making a repair to a 60lb gas line underground, outside of the building, using plastic piping. Multiple buildings needed to be shut down due to a gas leak to get the heat back on. During the 2/2/2022 meeting, the Board voted to grant the request and require the property owner or representative, to appear at the next Plumbing Board meeting with a plan to bring the property up to code.

The owner appeared as requested and indicated work was progressing.

A motion was made by WT, seconded by JW to affirm the prior approval, no additional deadlines imposed. The motion passed unanimously.

#### 22-GV-177 DON OLSON 35 UNCLE STEPHENS ROAD WEST DENNIS

The Petitioner (John Piskura from E.F. Winslow Plumbing) is seeking a variance from 248 CMR, to replace a gas pipe with threaded stainless steel pipe and fittings. The location is near the beach and the gas pipe is rotting.

The applicant was not present.

A motion was made by JC, seconded by WT to table the matter. The motion passed unanimously.

#### 22-PV-203 QUEST DIAGNOSTICS 200 FOREST STREET MARLBOROUGH

The Petitioner James Little from North Shore Mechanical Contractors, LLC, is seeking a variance from 248 CMR Sections

10.13 (6) (a) and 10.15 (10) (a), for a new lab sink installed with lift station. Existing special waste tie is not in the area and the ground would have to be trenched over 200 ft. for a new waste service through a tenant lab space. The local Board of Health has been notified.

The applicant was not present, however inspector Larry Lemieux appeared and notified the Board that the request was appropriate in his opinion.

A motion was made by WT, seconded by JC to approve. The motion passed unanimously.

# 22-PV-219 THE CLAREMONT COMPANY, INC. TWO LAKESHORE CENTER BRIDGEWATER

The Petitioner (Brian Blakemore from Blakemore Architects, Inc) is seeking a variance from 248 CMR, Section 10.02 basic principles (6) No. 6 Required Plumbing Fixtures (a) 4, to eliminate the required shower stalls in the Men's and Women's locker/restroom area of a pharmaceutical packaging company. The local Board of Health Has been notified.

During discussions, members noted a concern regarding bacterial growth which could occur in such locations.

A motion was made by HK, seconded by JC to deny. The motion passed unanimously.

#### 22-PV-227 ACUSHNET COMPANY 115 MANCHESTER LANE ACUSHNET

The Petitioner (William Madden from G.A.F. Engineering, Inc.) is seeking a variance from 248 CMR 10.09 (1)(a), for the installation of an alternative method to meet the code requirements in a new maintenance facility with two overhead garage doors serving 2 garage bays. The site does not have access to a public sewer and the proposed maintenance building will be serviced by an on-site subsurface sewage disposal system designed to the standards of 310 CMR 15.00 (Title 5

Sanitary Code). The provisions of 310 CMR 15.00 apply to the on-site collection treatment and disposal of sanitary sewage and do not apply to wastewater containing waste from any other activity. No system shall receive oil or hazardous materials or waste. As an alternative to a buried Industrial Wastewater Holding Tank the petitioner would like to implement the alternative method to meeting the requirements in 248 CMR as enacted by the Board on 5-29-2013. The local Board of Health has been notified.

In discussion, members noted that the alternative method requested is explicitly permitted in 248 CMR 10.09, accordingly, no variance is required.

No action taken.



#### 22-PV-229 RAND-WHITNEY CONTAINER 160 SHREWSBURY STREET BOYLSTON

The Petitioner (James Loft from PROCON, LLC) is seeking a variance from 248 CMR 10.10 table1 and 10.10 (18) (J) 4 distance to a toilet facility. The Petitioner is requesting to not have any showers in in a one story 386,676 sq.ft., 40' high storage warehouse and manufacturing building with a small storage mezzanine. Most of the material handling will be completed vi machine equipment/forklifts. The maximum number of employees per shift is 50. The Petitioner is also seeking relief from the length of travel to the bathroom facilities being more than 300 ft. The local Board of Health has been notified.

A motion was made by WT, seconded by JW to approve on the condition that a shower be provided for each gender. The motion passed unanimously.

#### 22-PV-230 GENTLE DENTAL 325 NEW STATE HIGHWAY RAYNHAM

The Petitioner Nicholas Nitschke from Scott Griffin Architects) is seeking a variance from 248 CMR 10.10 - 18(k) and table 1, to allow 1 single, gender neutral, accessible employee bathroom instead of 2 that are required by code. The space is 3,147 sq. ft. The local Board of Health has been notified.

A motion was made by WT, seconded by HK to approve. The motion passed unanimously.

# 22-PV-232 UMASS CHAN EDICAL SCHOOL POWER PLANT 59 LAKE AVENUE NORTH - WORCESTER

The Petitioner (Brian Pasquale from UMass Chan Medical School) is seeking a variance from 248 CMR, Section 10.17 (8) (b).1, for alternation of vents on previously approved gas appliance system. This is an ongoing project to install a new electric chiller to support campus expansion. A new room is being constructed above the existing gas compressor alcove. The compressor vents need to be extended to terminate above the roof line. The new vents will run within a CMU shaft to their new elevation. The vents that are being extended are part of a gas piping system that was previously approved by the Board roughly 10 years ago. This is a state project.

A motion was made by WT, seconded by HK to approve. The motion passed unanimously.

# 22-GV-233 UMASS CHAN MEDICAL SCHOOL 55 LAKE AVENUE NORTH - WORCESTER

The Petitioner (Brian Pasquale from UMass Chan Medical School) is seeking a variance from 248 CMR 3.04 (1), for alternation of vents on previously approved gas appliance system. This is an ongoing project to install a new electric chiller to support campus expansion. A new room is being constructed above the existing gas compressor alcove. The compressor vents need to be extended to terminate above the roof line. The new vents will run within a CMU shaft to their new elevation. The vents that are being extended are part of a gas piping system that was previously approved by the Board roughly 10 years ago. This is a state project.

A motion was made by WT, seconded by JW to approve. The motion passed unanimously.

#### 22-PV-234 DOGTOPIA 10 POND STREET NORWELL

The Petitioner (Jim Riley from Red Barn Dog Holdings) is seeking a variance from 248 CMR 10.10 (18) minimum facilities, to only have 1 restroom in a dog daycare facility that is 5,000 sq. ft. and will consist of 3 large dog playrooms that will take up the majority of the space. There will be an average of 5-6 employees at a time and public access is mostly limited to the lobby space. The local Board of Health has been notified.

#### JC recused himself from this matter.

A motion was made by HK, seconded by WT to approve. The motion passed unanimously by the remaining members.

#### 22-PV-235 76 BURGESS AVENUE WESTWOOD – Post Variance

The Petitioner (Mark Shahood, Jr. from Mark Shahood Plumbing) is seeking a variance from 248 CMR, Section 10.08, to eliminate the vent in a sink that was installed on a dump trap years ago. The Petitioner's company was hired to put in a new master bathroom on a new addition to a house. While working on the project, the contractor asked the petitioner to move a sink in an existing bathroom. The sink was removed, drain and water pipes moved, and the existing sink was reinstalled. When the bathroom was remodeled in the past, a drum trap was used on the sink. This work was not done by the Petitioner. The above attic is not accessible. When the bathroom was renovated years ago the entire attic was filled with spray foam insulation. In order to install a vent on this sink a major renovation would need to be done including removing tile, sheetrock and plaster ceiling and all the spray foam insulation. In order to do the installation differently the entire bathroom would need to be completely gutted. The local Board of Health has been notified.

HK recused himself from this matter.

During discussion, members noted the importance of vents.

A motion was made by JW, seconded by JC to Deny, the motion passed 7 to 1 Vote: In favor: JW, JC, WT, SB, RA, DK, BK; Opposed: JM; Recused: HK

#### 22-PV-236-CITY OF NEWBURYPORT 24 MERRIMAC STREET NEWBURYPORT

The Petitioner (Andrew Port for the City of Newburyport) is seeking a variance from 248 CMR 10.10 (18)(b)(1) for approval of a full gender neutral restroom space in a building that also contains a small visitor center. This facility would have 8 toilets inside individual full height stalls and 4 lavatories that are open and sharded in the room. There will be 2 separate family rooms each with 1 toilet and 1 lavatory. The local Board of Health has been notified

Members noted that they have never granted such a variance for this type of use before. It was also questioned whether a hardship or unusual circumstance applied.

A motion was made by JC, seconded by JW to deny, the motion passed 8 to 1 Vote: In favor: JW, JC, WT, SB, DK, BK, HK, JM; Opposed: RA

#### 22-PV-249 BURGER KING 716 COUNTY STREET TAUNTON

The Petitioner (Alex Lerner from ADP Engineering and Architecture) is seeking a variance from 248 CMR 5.10 (17) and 10.12.9 for a gas valve that is electrically operated, not mechanically as required in 248 CMR 5.10 (17) and 10.12.9. The system will not work with a mechanical gas valve. The hood system has been Underwriters Laboratories (UL) listed and as a system meets the requirements of the code. The local Board of Health has been notified.

During discussion, members noted that the gas valve was a matter of public safety, thus the local fire authority should be consulted.

A motion was made by WT, seconded by JC to approve with the condition that local fire authorities also approve. The motion passed unanimously.

# 22-PV-250 CITY OF SALEM (FOR ARTS AND CULTURE) 32 DERBY SQUARE SALEM

The Petitioner (Donald Mills from Mills Whitaker Architects, LLC) is seeking a variance from 248 CMR 10.10 (18)(b)1.b and 10.10 (18) (b) (i)1, for the installation of multi-fixture, genderneutral restrooms in the basement of the Old Town Hall, as part of an expansion of facilities to meet proposed occupancy loads. The city proposes to provide gender-neutral restrooms with 6 water closest in one room and 5 water closets in the other room to meet the total of 11 water closets on this floor level. 10.10 (18) (b) (i)1 The local Board of Health has been notified.

Members noted that they have never granted such a variance for this type of use before for such a public space.

A motion was made by JC, seconded by WT to deny. However, the members discussed the motion further and the applicant agreed to an alternative proposal, so the motion was withdrawn.

A motion was made by JC, seconded by WT to approve with the following conditions:

On the second floor, the petitioner may install a gender neutral toilet. In the basement, the petitioner may install 1 gender neutral toilet, 5 male toilets, and 5 female.

# 22-PV-251 BOSTON CITY HALL AND PLAZA RENOVATION ONE CITY HALL SQUARE BOSTON

The Petitioner (Steven Engler from Sasaki Associates) is seeking a variance from 248 CMR 10.09 (1) (a) and (1) (b) 3.a, from requiring interceptor separators designed in accordance with 248 CMR 10.22 Figure 15, due to the use of a Department of Environmental Protection approved stormwater treatment system outside of the building. Boston Inspectional Services has been notified.

JM recused from this agenda item.

A motion was made by HK, seconded by WT to approve. The motion passed unanimously.

# 22-PV-252 CONSTITUTION APARTMENTS 917 BENNINGTON STREET EAST BOSTON

The Petitioner (Mark Cheever from D and J Mechanical, LLC) is seeking a variance from 248 CMR, Section 10.06 7-O, to install 2 office bathrooms, each having 1 water closet and 1 lavatory, connecting to the existing PVC waste and vent system. The apartment complex was granted permission to construct 2 retail office spaces. The waste and vet plumbing in the building consists of PVC piping except for the dedicated plumbing system for oil gasoline separator system for the parking garage and the point of entry of the sanitary sewer which is 7 to 8 feet deep in the entrance portion of the live parking garage. Boston Inspectional Services has been notified.

JM recused from this agenda item.

Members noted a lack of hardship or extraordinary circumstance preventing code compliance. A motion was made by WT, seconded by JW to Deny. The motion passed unanimously by remaining members.

#### 22-GV-253 GARRISON HOUSE 6 HARVARD SQUARE BROOKLINE Post Variance

The Petitioner (Joseph Cronin from Catfish Plumbing) is seeking a variance from 248CMR for an installed product that is on the Plumbing Product Acceptance website, model number GS-1217-196, Bevolo Gas and Electric lights, handmade copper gas lantern. Upon Inspector review, it was found to be unacceptable to NFPA 54 5.6.3.2.

The pilot tube is constructed of copper. There are concerns of hydrogen sulfide content in gas composition.

- 1. Copper tubing is on the Massachusetts Produce Acceptance website with hydrogen sulfide content within range.
- 2. Gas supplied is within accepted range.
- 3. Engineer report confirms all the above information.

The Petitioner proposes to replace the copper tubing with manufacturer supplied tin lined copper tubing as to void concerns of copper tubing.

JM recused from this agenda item.

A motion was made by WT, seconded by JW to approve on the condition that the gas company sign a letter indicating the changed tubing is acceptable. The motion passed unanimously.

#### 22-PV-255 4 UNION PARK BOSTON

The Petitioner (Mona Bonnot from Sea Dar Construction) is seeking a variance from 248 CMR, Section 10.05, for the installation of three custom stone sinks that are not on the Plumbing Acceptance website.

Kitchen sink – Material: Brooklyn honed quartz 1/4" – custom made

Parlor Bath - Material: Limestone sink - custom made

Powder Room - Material: Marble antique sink - repurposed and customized

JM recused from this agenda item.

A motion was made by HK, seconded by WT to approve. The motion passed unanimously.

#### BOARD DELEGATED STAFF APPROVAL GIVEN AS FYI ONLY – NO VOTES TAKEN VOCATIONAL SCHOOL RESIDENTIAL PROJECTS

#### DIMAN REGIONAL VOC TECH HIGH SCHOOL – 12 HARCOURT STREET FALL RIVER

A Residential Project Application for the property above, has been approved. This project will consist of gas piping and venting a high efficiency natural gas furnace.

#### SMITH VOCATIONAL AND AGRICULTRUAL HIGH SCHOOL PIONEER VALLEY HABITAT FOR HUMANING – 638 SOUTH DEERFIELD ROAD CONWAY

A Residential Project Application for the property above has been approved. Students will learn about and install underground DWV, install upper rough DWV and water piping. Students will also learn proper venting methods, pipe pitch and good plumbing workmanship. No gas work will be done.

#### CAPE COD REGIONAL TECHNICAL HIGH SCHOOL HABITAT FOR HUMANITY LOT 5 MURRY LANE HARWICH

A residential Project Application for the property above has been approved. The project will consist of installing the drain and waterlines for a bath and a half bath in a single-family home. No gas work will be done.

## FYI – Board Delegated Staff Approvals – Board Vote Not Required

Continued use of 1-1/2" tub drain for shower conversion.



22-DAPV-173	2/22/22	Joan Cyranowski	35 City View Avenue	West Springfield
22-DAPV-174	2/22/22	Joan Patnode	100 Settlers Lane	Marlborough
22-DAPV-175	2/22/22	Wendy & George Gillis	50 Decarolis Drive	Tewksbury
22-DAPV-178	2/22/22	Debra Lynn Halpern	250 Hammond Pond Parkway unit 1704 S	Chestnut Hill Newton
22-DAPV-179	2/23/22	Anna Maria Miles	16 Balmoral Street, Unit 408	Andover
22-DAPV-180	2/23/22	Peter Faenza	96 Dean Avenue	Franklin
22-DAPV-181	2/23/22	Joseph Najemy	51 Hilton Avenue	Worcester
22-DAPV-182	2/23/22	Charles Mendoza	169 Norton Avenue Unit 3	South Easton
22-DAPV-184	2/23/22	Henderson and Kerri Ratcliffe	975 Memorial Drive, Unit 805	Cambridge
22-DAPV-185	2/28/22	Dennis McLeod	218 Florence Street, Unit 2A	Roslindale
22-DAPV-186	3/1/22	Marci Milesky	4 Sunset Drive	Burlington
22-DAPV-187	3/1/22	Joan Nevins	9 Tupelo Drive	Hingham
22-DAPV-188	3/1/22	Denise Patano	245 Harvest Lane	Bridgewater
22 DAPV-189	3/1/22	Hubert Joly	975 Memorial Drive Unit 903	Cambridge
22-DAPV-190	3/3/22	Helder Ramos	12 Uncle Willies Way	Hyannis
22-DAPV-191	3/3/22	Sean Brewer	98 Mocking Bird Lane	Marstons Mills
22-DAPV-192	3/3/22	Paul Staples	2 Marc Drive, Unit 6	Plymouth
22-DAPV-193	3/3/22	Stephen Sharpless	22 Spruce Way	Dennisport
22-DAPV-194	3/3/22	Irene Gillies	1147Long Pond Road	Brewster
22-DAPV-195	3/3/22	Anne Marie Rossmann	20 America Way, Unit 1	Salem
22-DAPV-196	3/3/22	Valerie Montcalm	117 Linden Street	Hyannis
22-DAPV-197	3/8/22	Dom Ferrao	1272 Washington Street, Unit C	Weymouth
22-DAPV-198	3/8/22	Charles Burns	10 Hathaway Road	Wilmington
22-DAPV-199	3/8/22	Douglas Edison	28 Towne Hill Road	Haverhill
22-DAPV-200	3/8/22	Patricia Borek	35 Page Farm Road	Amesbury
22-DAPV-201	3/8/22	Claude Bingham	8 Ballard Street	Oxford
22-DAPV-202	3/8/22	Chris & Michelle Martino and Neil Nelson	31 Arlington Road, Building 1, Unit 2	Woburn
22-DAPV-204	3/8/22	Gayle Tambolleo	46 N Westgate Road	Harwich
22-DAPV-205	3/8/22	John Maguire	17 Eurela Street	Fitchburg
22-DAPV-206	3/8/22	Charles Wainwright	1102 Acorn Drive	North Andover

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22-DAPV-207	3/8/22	Brian Hogan	13 Freedom Hollow	Salem
22-DAPV-208	3/8/22	Leonard Linkins	29 Samuel Drive	North Grafton
22-DAPV-209	3/8/22	Robert Wilson	145 Glenwood Street, Unit 103	Malden
22-DAPV-210	3/8/22	Michael Jackson	24 Cherrywood Drive	Stoughton
22-DAPV-211	3/8/22	<b>Richard Howard</b>	220 Westminster Hill Road	Fitchburg
22-DAPV-212	3/8/22	Gary Simons	130 Johnson Street	Somerset
22-DAPV-213	3/8/22	Paul Rose	98 Woodland Avenue	Hyannis
22-DAPV-214	3/8/22	Dan Meiggs	300 Falmouth Road, Unit 4A	Mashpee
22-DAPV-215	3/8/22	Alan Schultz	302 Tilden Commons Lane	Braintree
22-DAPV-216	3/8/22	Sindy Leonce	88 Erin Wood Road	East Taunton
22-DAPV-217	3/8/22	Agnes Savini	10 Seaport Drive #2205	Quincy
22-DAPV-218	3/8/22	Terry Smith	28 Bourne Road	Swansea
22-PV-219	3/9/22	Mike Shunta	Two Lakeshore Center	Bridgewater
22-DAPV-220	3/10/22	Eugene & Linda Courteau	34 Tomahawk Drive	Centerville
22-DAPV-221	3/10/22	Dan Kaplan	210 Nahanton Street #417	Newton
22-DAPV-222	3/14/22	Ralph Zahn	148 Main Street, Appt A412	N. Andover
22-DAPV-223	3/14/22	Paul Mullaney	44 Harbor Hill Drive	Buzzard's Bay
22-DAPV-224	3/14/22	Brett Tendler	70 Wilton Drive	Centerville
22-DAPV-225	3/14/22	Quinton Hutton	10 Greylock Avenue	Taunton
22-DAPV-226	3/16/22	Peter LaCava	39 Park Street #2	Waltham
22-DAPV-228	3/18/22	Diane Santangelo	200 Cove Way, Unit 1003	Quincy
22-DAPV-235	3/21/22	Antony Rogers	1 Gwynne Road	Franklin
22-DAPV-238	3/22/22	Jim McAuley	432 Twin Lakes Drive	Halifax
22-DAPV-239	3/22/22	Scott orton	85 Madison Road	Swansea
22-DAPV-240	3/22/22	James Pitkiewicz	855 John Fitch Highway Apt. 52	Fitchburg
22-DAPV-241	3/22/22	Joseph Linskey	36 Cleaves Street	Quincy
22-DAPV-242	3/22/22	Laurenc <del>e</del> DuComb	63 Brentwood Road	Belmont
22-DAPV-243	3/22/22	Anna Onyeolhoro	15 rachel Road	Randolph
22-DAPV-244	3/22/22	Kate Devine	29 Wilmarth Road	Braintree
22-DAPV-245	3/22/22	Brian Harrison	38 Village Road, Unit 715	Middleton
22-DAPV-246	3/22/22	Paula Grover	67 Boundary Street	Brockton
22-DAPV-247	3/22/22	Dilini Dahanayake	1 Abbot Street	Westford

## MATTERS NOT REASONABLY ANTICIPATED BY THE CHAIR

None reported

### **EXECUTIVE SESSION**

A motion was made by HK and seconded by JC at 11:49 AM to conclude the Open Session portion of the meeting and enter the Executive Session portion of the meeting to discuss applicants character, rather than competence, per M.G.L. c. 30A, §21. Each member voted yes. The chair announced that the Board would only return to open session to enter other closed sessions and would thereafter adjourn.

See separate minutes

### **QUASI JUDICIAL SESSION**

(Disciplinary decisions - Closed per M.G.L c. 30A, §18)

A motion was made by DK, seconded by HK, to enter quasi judicial session at 12:30 p.m. The motion passed unanimously.

Upon conclusion of the quasi judicial session, the Board reported the following for the record:

A motion was made by JC, seconded by DK to issue a final decision in the matter of Docket No. 2016-000897-IT-ENF. The motion passed unanimously.

## **ADJOURNMENT**

At 12:50 p.m., a motion was made by RA, seconded by WT to adjourn the meeting. The motion passed unanimously.

#### **ITEMS RELIED UPON**

Agenda Draft minutes Variance Applications