

FY2022 SPENDING PLAN & FY2023 MAINTENANCE ESTIMATE & BUDGET REQUEST

DISTRICT NAME / ACCOUNT #: **Plymouth Mosquito Control / 2520-1400**

SECTION I		FY2021	FY2022	FY2023	NOTES:
	Prior Year Rollover:	\$380,211.82	\$484,009.59	\$266,075.18	
	FY21 Revene Collected / FY22 Certified Budget / FY23				Level Fund
	Request:	\$1,991,602.00	\$2,041,392.00	\$2,041,392.00	
	Other:				
	Total Funds:	\$2,371,813.82	\$2,525,401.59	\$2,307,467.18	

Object Code	Description	FY2021 (as of 8/09/21)	FY2022 (est)	FY2023 (est)	NOTES:
A01	Salaries: Inclusive	\$833,576.97	\$956,518.42	\$998,833.68	
A07	Shift Differential Pay	\$5,124.50	\$7,200.00	\$8,960.00	
A08	Overtime Pay	\$1,757.26	\$2,000.00	\$2,000.00	
A10	Holiday Pay				
A12	Sick-Leave Buy Back	\$899.66			
A13	Vacation-In-Lieu	\$15,901.67			
AXX	Other	\$3,365.75		\$4,000.00	
AA	Payroll Actuals Summary:	\$860,625.81	\$965,718.42	\$1,013,793.68	
B01	Out of State Travel		\$4,500.00	\$4,500.00	
B02	In-State Travel	\$463.87	\$2,000.00	\$2,000.00	
B05	Conf Train Registration Memb	\$1,750.66	\$1,900.00	\$2,000.00	
B08	Industrial Clothing & Uniforms	\$718.21	\$900.00	\$900.00	
B10	Exigent Job Related Expenses	\$1,071.95	\$1,200.00	\$1,200.00	
B91	Employee Reimbursement Accounts Payable Non-Tax	\$320.53	\$400.00	\$400.00	
BXX	Other				
BB	Travel Summary:	\$4,325.22	\$10,900.00	\$11,000.00	
C01	Contracted Faculty				
C04	Contracted Seasonal Employees	\$39,378.19	\$47,880.00	\$48,960.00	
C98	Travel - Contracted Employees	\$100.00			
CXX	Other				
CC	Seasonal Employees Summary:	\$39,478.19	\$47,880.00	\$48,960.00	
D09	Fringe & Payroll Tax	\$199,560.74	\$221,365.83	\$240,000.00	
D15	Workers Comp		\$3,000.00	\$3,000.00	
D17	Medical Expenses	\$945.00	\$1,200.00	\$1,200.00	
D20	County Pension / Retirement	\$189,900.00	\$200,000.00	\$212,500.00	
DXX	Other				
DD	Fringe / Pension Actuals / Summary	\$390,405.74	\$425,565.83	\$456,700.00	
E01	Office & Admin Supplies	\$2,700.46	\$3,500.00	\$3,500.00	
E02	Printing Expenses & Supplies	\$3,395.40	\$5,000.00	\$5,000.00	
E04	Central Reprographic Chgbk				
E06	Postage	\$400.00	\$450.00	\$475.00	
E12	Subscriptions & Licensing Fees		\$500.00	\$500.00	
E13	Advertising Expenses	\$1,499.74	\$2,000.00	\$2,100.00	
E14	Exhibits/Displays				
E15	Bottled Water	\$186.95	\$200.00	\$220.00	
E19	Fees, Licenses, Permits & Chrgbks	\$10,492.00	\$12,000.00	\$13,000.00	
E20	Motor Vehicle Chargeback	\$29,736.92	\$47,000.00	\$32,000.00	
E42	In-State Travel				
E43	Job Related Tuition				
EE2	Conf, Training & Registration	\$510.00	\$1,500.00	\$1,500.00	
EXX	Other				
EE	Admin Costs Actuals / Summary	\$48,921.47	\$72,150.00	\$58,295.00	
F05	Laboratory Supplies	\$951.13	\$3,500.00	\$1,500.00	
F06	Medical & Surgical Supplies	\$611.39	\$800.00	\$800.00	
F09	Clothing & Footwear	\$1,676.68	\$3,000.00	\$3,500.00	
F13	Farm & Garden Supplies				
F19	ManufactureSupply &Raw Materials	\$7,702.40	\$8,000.00	\$7,500.00	
F24	Vehicle Maint & Repair Parts	\$3,999.14	\$5,000.00	\$5,000.00	
FXX	OTHER				
FF	Lab/Materials/Vehicle - Summary:	\$14,940.74	\$20,300.00	\$18,300.00	
G01	Space Rental	\$188,965.96	\$199,000.00	\$207,000.00	
G03	Electricity	\$12,399.73	\$14,000.00	\$15,000.00	
G05	Fuel For Vehicles	\$21,321.35	\$30,000.00	\$45,000.00	
G06	Fuel for Buildings / Heat Oil				
G08	Sewerage Disposal & Water				
G11	Natural Gas	\$572.54	\$1,000.00	\$1,000.00	
GXX	Other				
GG	Lease / Utilities / Fuel - Summary:	\$223,259.58	\$244,000.00	\$268,000.00	
H09	Attorneys/Legal Services		\$600.00	\$600.00	
HH2	Engineering, Research And Scientific Services				
HH	Consultant Service Contracts	\$0.00	\$600.00	\$600.00	
J25	DPH Testing	\$2,825.06	\$14,500.00	\$14,500.00	
J25	Laboratory Services				
J27	Laundry Services				
JJ2	Auxiliary Services	\$66.10	\$100.00	\$100.00	
JJ3	Security Costs				
JJ	Program Operational Summary:	\$2,891.16	\$14,600.00	\$14,600.00	
K04	Vehicle Equipment	\$129,861.51	\$2,000.00	\$75,000.00	
K05	Office Equipment				
K06	Printing, Photocopying Equip				
K07	Office Furnishings		\$1,000.00	\$500.00	

K11	Heavy Equip, Trucks, Spray Equip		\$115,000.00	\$2,000.00
KXX	OTHER			
KK	Programmatic Equipment - Summary:	<u>\$129,861.51</u>	<u>\$118,000.00</u>	<u>\$77,500.00</u>
L24	Motorized Vehicle Equip Rental		\$500.00	\$500.00
L25	Office Equipment Rental Or Lease			
L26	Printing / Copy Equip Rent/Lease			
L44	Vehicle Equipment Maint/Repair	\$21,053.96	\$105,000.00	\$27,000.00
L46	Print/Copy Equip Maint/Repair			
L51	Heavy Equipment Maint/Repair	\$4,190.87	\$8,000.00	\$6,000.00
L63	Program Equip Maint & Repair			
LXX	OTHER			
LL	Program Rentals /Heavy Equip Maint	<u>\$25,244.83</u>	<u>\$113,500.00</u>	<u>\$33,500.00</u>
N50	Facility Maint/Repair		\$200.00	\$200.00
N52	Facility Maint & Repair Tools	\$5,950.85	\$16,000.00	\$8,000.00
N64	Pesticides, Garden Tools&Supplies	\$96,228.35	\$145,212.16	\$244,318.50
N70	Cleaners/Janitors	\$7,069.21	\$10,000.00	\$11,000.00
N72	Exterminator / Aerial Spray			
N73	Waste Removal Serv Non-Hazard	\$2,993.28	\$6,000.00	\$6,000.00
NXX				
NN	Facility / Tools / Pesticide Summary:	<u>\$112,241.69</u>	<u>\$177,412.16</u>	<u>\$269,518.50</u>
U01	Telecommunication Serv - Data	\$2,964.26	\$3,500.00	\$4,000.00
U02	Tele Voice Services	\$7,050.11	\$7,200.00	\$7,200.00
U03	Software & IT Licenses	\$10,696.00	\$11,000.00	\$12,000.00
U05	Info Tech Professionals			
U06	Info Tech Cabling			
U07	Info Tech Equipment	\$4,025.00	\$19,000.00	\$4,500.00
U10	IT Equip. Maint. & Repair	\$10,141.37	\$8,000.00	\$9,000.00
UXX	OTHER			
UU	IT / Phone Costs - Summary:	<u>\$34,876.74</u>	<u>\$48,700.00</u>	<u>\$36,700.00</u>
Total:		<u>\$1,887,072.68</u>	<u>\$2,259,326.41</u>	<u>\$2,307,467.18</u>
Projected Balance Forward:		\$484,741.14		

SECTION II FTE Tracker

Current FTE

Count: 13.5

Backfills: Position # Anticipated Start Date Bi-weekly Pay of New Hire

Total Backfills:

New Positions: Position Title

Total New Positions:

Anticipated Vacancies: Position # Bi-weekly Pay

Total Anticipated Vacancies: 0

Total FTE Count: 13.5
FTE count (as of 7/31/2021)



THE COMMONWEALTH OF MASSACHUSETTS
THE STATE RECLAMATION & MOSQUITO CONTROL BOARD



PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

272 SOUTH MEADOW RD, PLYMOUTH, MA 02360
TELEPHONE (781) 585-5450 FAX (781) 582-1276
www.plymouthmosquito.org

Commissioners:

John Sharland, Chairman
Ann Motyka, Vice Chairman/Secretary
Michael F. Valenti
John Kenney
Thomas Reynolds

Ross Rossetti – Superintendent/Pilot
Matthew McPhee – Assistant Superintendent
Ellen Bidlack – Entomologist
Denise DeLuca – Administrative Assistant

In accordance with A&F Policies, the Plymouth County Mosquito Control Project is submitting this cover memo for the FY23 Maintenance Estimate and Budget Request. This budget request is consistent with A&F policies, the SRMCB policies and the Plymouth County Mosquito Control Project’s fiscal priorities and policies. PCMCMP continues to refine core programs and consider ways to deliver them more efficiently and work to optimize functions within the project.

The Project is requesting level funding with an appropriation of \$2,041,392.00 to maintain current levels of mosquito control service and provide the service mandates of MGL. 252.

The Project last year had a funded budget of \$2,041,392.00 and achieved the required controlled spending using the following measures:

- Carefully managed and maintained vehicles and equipment.
- Elimination of non-essential Project spending on non-essential service needs.
- Continual action that takes advantage of new technologies that reduce costs, improve production and ensures the health and safety of the public.
- A review of the efficacy and cost efficiency of PCMCMP’s present adulticide and larvaicide programs.

The Project will use the FY22 rollover to fund increases in the FY23 budget within the following categories:

Salaries: A 3% COLA increase and step increases for qualifying employees over FY22 budget. Payroll will increase by \$44,000.

Pesticide: The Project is requesting \$244,318.50 for larvicide and adulticide. Additional spring and fall granular applications have increased pesticide costs for the year. This figure may change as result of “Risk levels”.

Retirement & Fringe Benefits: The Project will be fully staffed and will have increased costs of \$21,000 over FY22. (Excluding unknown Workers Comp expenses)

Lease, utilities and fuel cost: The Project moved into a new facility in FY19. The DCAMM lease schedule increases yearly for the planned 10 year lease. The airplane hangar was also new in FY20 and will increase yearly. The total lease costs for FY23 will be \$207,000. Other facility costs are projected to increase as energy costs (heating and electric) continue to rise.

PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

Aerial Spraying: The Project owns and operates its own airplane, which it uses to make cost effective spring, summer, and fall applications over mosquito habitat. Spring larviciding will consist of treating up to 12,000 acres with liquid BTI and follow up with granular larvicide on select *C. perturbans* habitat. Summer salt marsh applications of granular larvicide will take place as necessary. Additional fall applications are planned for retreatment of perturbans habitat. The increased acreage of granular spraying in the spring and fall will increase overall pesticide costs. The Project's airplane is due for an engine replacement and will cost roughly \$75,000.

Capital Funds: There will be several equipment upgrades in FY22 including; a hydraulic sprayer, 2-3 backpack sprayers, mosquito traps, and a replacement for the Project's 2002 Link-belt excavator for \$115,000. In FY23, two new spray trucks will be purchased for roughly \$70,000.

Unfunded Liabilities: Future employee retirement expenses (20% of their sick time and vacation time) potential Workmen's Compensation and Long Term Illness program that are not funded.

Ross Rossetti
Superintendent
03/17/2022