

**Board of Registration of Podiatry  
Minutes of the October 8, 2019 Public Meeting  
1000 Washington Street, Boston, MA 02118  
Room 1C**

**Board Members Present:**

LeRoy Kelley, DPM Chair  
Kenneth Leavitt, DPM Member  
Bruce Bonnell, MD Member

**Admin. Staff Present at Various Times:**

Michael Hawley, Executive Director  
Sheila York, Board Counsel  
Anne Driscoll, Investigator Supervisor

**Board Members Absent**

Raymond Murano, DPM Secretary  
Felix Martinez, PhD Public Member

**Members of the Public Present**

Victoria Ireton

**I. Housekeeping Matters and Evacuation Procedures**

Dr. Kelley, the Board Chair, observed a quorum of board members to be present and opened the meeting at 10:00 am.

Executive Director, Michael Hawley informed attendees of the evacuation procedures.

**II. Vote on Minutes:**

- September 10, 2019 Meeting Minutes:  
**Dr. Leavitt moved to accept the minutes of the September 10, 2019 Board Meeting.  
Dr. Kelley seconded the motion. The motion passed unanimously.**

**III. New Items:**

a. **Board Chair**

Nothing to report.

b. **Executive Director Report:**

Mr. Hawley reported that the change to paperless renewal is under way. For the next renewal phase, licensees will need to renew their licenses using the on-line renewal system. Mr. Hawley also reported that the board is now using a generic email address for inquiries. The email address is [podiatry@mass.gov](mailto:podiatry@mass.gov). The advantage of this is that all DPL staff on the team have access to this mailbox. So messages can be responded to even if the staff member who usually handles requests is unexpectedly out of the office.

- c. **Board counsel, Sheila York's report to the board:**
  - 1) Update on proposed regulation change: Attorney York reported on the status of the deletion of Section 4.02(2) regarding hydrocodone-only extended release medications, which remains in the approval process. She reported that a review of section of the regulations, similar to that undertaken in 2015 is in the works. This change may be combined with the new review process.
- d. **Discussion:** None
- e. **Election of Board Officers:** Tabled for next meeting.
- f. **Approve 2020 Board Meeting Calendar:**  
**Dr. Leavitt moved to approve proposed 2020 board meeting calendar continuing to hold board meetings at 10:00 a.m. on the second Tuesday of each month except July, August and December. Dr. Kelley seconded the motion. The motion passed unanimously**
- e. **Open session for topics not reasonably anticipated by the chair 48 hours in advance of meeting.**

**V. Investigative Session - Closed Session pursuant to M.G.L. c. 112, Section 65C:**

**At 10:20 am, Dr. Kelley moved to enter investigative session [Closed Session pursuant M.G.L. c. 112, § 65C] to discuss the following new cases: PD 2019-000509-it-enf, PD 2019-000569-it-enf and PD 2019-000682-it-enf Dr. Bonnell seconded the motion. The motion passed unanimously.**

**At 10:35 am Dr. Bonnell recused from discussion of PD 2019-000569-it-enf and left the meeting, thus causing there to be no quorum present to discuss the other cases and effectively adjourning the meeting.**

At the end of the closed session, open session resumed.

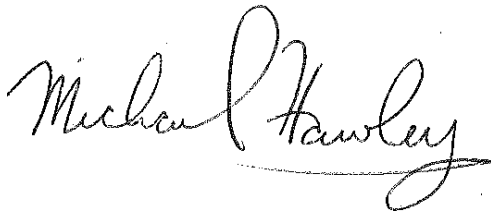
During the closed session, the board took the following actions:

- PD 2019-000682-it-enf Forwarded to the Office of Prosecutions.
- PD 2019-000569-it-enf Tabled. Dr. Bonnell recused from this matter.

- PD 2019-000509-it-enf Tabled. Dr. Leavitt recused from this matter.

**Meeting ended at 10:35 am.**

Respectfully submitted,

A handwritten signature in black ink that reads "Michael Hawley". The signature is written in a cursive style with a long, sweeping underline.

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Michael Hawley, Executive Director

**List of Documents Used at the Public Meeting:**

1. Agenda dated October 8, 2019
2. Draft of minutes from September 10, 2019 Podiatry Board meeting.
3. Proposed schedule of board meetings for 2020