

**Board of Registration of Podiatry
Minutes of the January 8, 2019 Public Meeting
1000 Washington Street, Boston, MA 02118
Room 1C**

Board Members Present:

LeRoy Kelley, DPM Chair
Bruce Bonnell, MD Member
Kenneth Leavitt, DPM Member

Admin. Staff Present at Various Times:

Michael Hawley, Executive Director
Sheila York, Board Counsel
Anne Driscoll, Investigator Supervisor

Board Members Absent:

Raymond Murano, DPM Secretary

I. Housekeeping Matters and Evacuation Procedures

Dr. Kelley, the Board Chair, observed a quorum of board members to be present and opened the meeting at 10:02 am.

Executive Director, Michael Hawley informed attendees of the evacuation procedures.

II. Vote on Minutes:

- February 12, 2019 Meeting Minutes:
**Dr. Bonnell moved to accept the minutes of the February 12, 2019 Board Meeting.
Dr. Leavitt seconded the motion. The motion passed unanimously.**

III. New Items:

a. **Board Chair**

Nothing to report.

b. **Executive Director Report:**

- 1) Mr. Hawley indicated that board staff is working to determine whether all licensees who renewed using paper renewals had returned the enclosed questionnaires.

c. **Board counsel, Sheila York's report to the board:**

- 1) Regulation change: Deletion of Section 4.02(2) regarding hydrocodone-only extended release medications. Attorney York presented a proposed regulation changes with the section removed. The removal is needed because the regulation references a type of medication that is no longer available, having been withdrawn from the market. The board briefly discussed the reason for the regulation change and the process required.

Dr. Kelley moved to adopt the proposed draft regulation striking Section 4.02(2). Dr. Bonnell seconded. The motion passed unanimously.

Attorney York will begin the regulation change process.

d. Legislative update:

- 1) John High, the Division of Professional Licensure's assistant legal counsel and director of external affairs was unable to attend the meeting and will appear at the next meeting. Attorney York indicated that she would email the board members descriptions of pending legislation. These include a proposed bill that would move the podiatry board under the board of registration in medicine and others seeking to update statutory language.

e. Open session for topics not reasonably anticipated by the chair 48 hours in advance of meeting. – None.

V. Investigative Session - Closed Session pursuant to M.G.L. c. 112, Section 65C:

At 10:15 am, Dr. Bonnell moved to enter investigative session [Closed Session pursuant M.G.L. c. 112, § 65C] to discuss two responses to the Board's annual renewal questionnaire. Dr. Leavitt seconded the motion. The motion passed unanimously.

At the end of the closed session, the open meeting resumed.

Dr. Kelley moved to adjourn the meeting at 10:25 am. Dr. Leavitt seconded. The motion passed unanimously.

Respectfully submitted,



Michael Hawley, Executive Director

List of Documents Used at the Public Meeting:

1. Agenda dated March 12, 2019
2. Draft of minutes from February 12, 2019 Podiatry Board meeting.
3. Proposed regulation changes to 249 CMR 4.02 – redline