

**Board of Registration of Podiatry
Minutes of the May 12, 2020 Public Meeting
Held by Conference Call**

Board Members Present by Phone:

LeRoy Kelley, DPM Chair
Raymond Murano, DPM Secretary
Kenneth Leavitt, DPM Member
Bruce Bonnell, MD Member

Admin. Staff Present by Phone:

Michael Hawley, Executive Director
Sheila York, Board Counsel

Board Members not Present:

Felix Martinez, PhD Public Member

Members of the Public Present by Phone:

Philip Basile, DPM
Mark Molloy

I. Housekeeping Matters and Evacuation Procedures

Dr. Kelley, the Board Chair, observing a quorum of board members to be present via phone, opened the meeting at 10:00 am.

Evacuation procedures not required since meeting was held by phone.

II. Vote on Minutes:

- April 14, 2020 Meeting Minutes:
Dr. Murano moved to accept the minutes of the April 14, 2020 Board Meeting. Dr. Leavitt seconded the motion. The motion passed by roll call vote: Dr. Leavitt – “Yes”; Dr. Murano – “Yes”; Dr. Kelley – “Yes”

III. New Items:

a. Board Chair

Dr. Kelley raised the issue of telehealth, the provision of services via electronic means. The Board discussed telehealth and agreed that it can be provided responsibly by podiatrists and that its use helps to resolve problems with access to care that have arisen as a result of the COVID-19 pandemic. The Board discussed billing and insurance codes.

Dr. Kelley moved to direct Board Counsel to draft a policy on Telehealth, working with Dr. Kelley and to take the steps needed to obtain

administrative approval for the policy. Dr. Leavitt seconded. The motion passed on a roll call vote: Dr. Leavitt – “Yes”; Dr. Murano – “Yes”; Dr. Kelley – “Yes”; Dr. Bonnell – “Yes.”

- b. **Executive director, Michael Hawley’s report to the board:**
 - i. Mr. Hawley reported to the Board on continuing conditions in the Division of Professional Licensure offices with Board staff working remotely.
- c. **Board counsel, Sheila York’s report to the board:**
 - i. Update on legal matters: Nothing to report.
- d. **Discussion:**
 - i. **Impacts of COVID-19:**
 - 1. No Discussion.
 - 2. Jurisprudence Exam Availability and conditional licensure agreements: Mr. Hawley reported that some test centers have been opening and at least one licensure candidate was able to take the Jurisprudence exam. Three applicants entered into Conditional Licensure Agreements per the Board’s vote at the April meeting. As the testing centers reopen, staff expects the need for this will be reduced.
 - 3. National Exam availability: No discussion.
 - 4. Other impacts: No further discussion.
- e. **Compliance Monitoring:**
 - i. M. Moharan: The Board reviewed the second monitor report pursuant to Dr. Moharan’s consent agreement (in the matter of 2019-000643-it-enf).
Dr. Kelley moved to approve the first report. Dr. Leavitt seconded. The motion passed by roll call vote: Dr. Leavitt – “Yes”; Dr. Murano – “Yes”; Dr. Kelley – “Yes”; Dr. Bonnell – “Yes”
- f. **Open session for topics not reasonably anticipated by the chair 48 hours in advance of meeting.** The board received a document from the Council on Podiatric Medical Education regarding changes to College Accreditation Eligibility Requirements. Read and filed.

Adjournment

At 10:35 am, Dr. Bonnell moved to adjourn the public meeting. Dr. Murano seconded. The motion passed by roll call vote: Dr. Leavitt – “Yes”; Dr. Murano – “Yes”; Dr. Kelley – “Yes”; Dr. Bonnell – “Yes”

Respectfully submitted,

A handwritten signature in black ink, reading "Michael Hawley". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael Hawley, Executive Director

List of Documents Used at the Public Meeting:

1. Agenda dated May 12, 2020
2. Draft of minutes from April 14, 2020 Podiatry Board meeting.
3. Compliance monitoring report for Dr. M. Moharan, dated May 1, 2020.
4. College Accreditation Eligibility Requirements document from CPME, undated