

Board of Registration in Podiatry
Meeting held by video conference and phone
DATE: October 14, 2025
General Session Minutes

A general session meeting of the Massachusetts Board of Registration in Podiatry
(“the Board”) was held via WebEx.

Board Members Present by Phone/Video:

LeRoy Kelley, DPM Chair
Raymond Murano, DPM Secretary
Harry Schneider, DPM
Justin Holtzman, MD

Admin. Staff Present by Phone/Video:

Jacqueline Petrillo, Board Counsel
Samuel Leadholm, Board Counsel
Thomas F. Burke, Executive Director
Margaret McKenna, Program Coordinator
Katherine Wu, Board Intern

Board Members Not Present by Phone/Video:

None

Administrative Tasks:

- Roll Call for attendance:

Dr. Kelley, the Board Chair, observing a quorum of board members, conducted a roll call of board members present via computer video and opened the meeting at 10:11 AM: Dr. Kelley, Dr. Murano, Dr. Holtzman, and Dr. Schneider – all present by video.

Board Business:

- Review October 14, 2025, General Session Agenda:
Dr. Murano moved to accept the general session agenda. Dr. Holtzman seconded. The motion passed by roll call vote: Dr. Murano – “Yes”; Dr. Kelley – “Yes”; Dr. Holtzman – “Yes”; Dr. Schneider – “Yes”.
- Review September 9, 2025, General Session Minutes:
Dr. Murano moved to accept the general session minutes. Dr. Holtzman seconded. The motion passed by roll call vote: Dr. Murano – “Yes”; Dr. Kelley – “Yes”; Dr. Holtzman – “Yes”; Dr. Schneider – “Abstain”.

- Executive Director Report:

The executive director invited Board members to review the Federation of Podiatric Medical Boards (FPMB) annual update.

- Meeting dates 2026

Dr. Murano moved to accept the 2026 board meeting dates. Dr. Holtzman seconded. The motion passed by roll call vote: Dr. Murano – “Yes”; Dr. Schneider – “Yes”; Dr. Kelley – “Yes”; Dr. Holtzman “Yes”.

- **Board Elections**

Board Chair

Dr. Kelley moved to elect Dr. Murano as Board Chair. Dr. Schneider seconded. The motion passed by roll call vote: Dr. Murano – “Yes”; Dr. Schneider – “Yes”; Dr. Kelley – “Yes”; Dr. Holtzman “Yes”.

Board Secretary

Dr. Murano moved to elect Dr. Kelley as Board Secretary. Dr. Schneider seconded. The motion passed by roll call vote: Dr. Murano – “Yes”; Dr. Schneider – “Yes”; Dr. Kelley – “Yes”; Dr. Holtzman “Yes”.

- Board Counsel Report – update on staffing

Board Counsel, Jacqueline Petrillo, introduced Samuel Leadholm, who will serve as incoming board counsel for future meetings. The Board welcomed Mr. Leadholm and thanked Ms. Petrillo for her work as board counsel.

Correspondence:

- Federation of Podiatric Boards (FPMB) annual update for member boards Tabled.

Discussion:

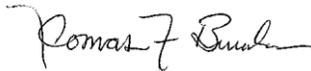
- Revised residency affidavits for limited and full licensure

The Board reviewed draft revisions of residency affidavits for limited and full licensure and discussed changes. After discussion, the Board directed staff to revise the form with proposed changes and present for further review at a subsequent meeting.

65C Session:

At 11:01 a.m. Dr. Kelley moved to enter into closed session pursuant to M.G.L. c. 112, § 65C] to review investigative matters and not return to general session. Dr. Murano seconded. The motion passed by roll call vote: Dr. Murano – “Yes”; Dr. Kelley – “Yes”; Dr. Holtzman – “Yes”; Dr. Schneider – “Yes”.

Respectfully submitted,



Thomas F. Burke, Executive Director

List of Documents used at the Public Meeting:

- October 14, 2025 general session agenda
- September 9, 2025 general session minutes
- 2026 calendar of Board meeting dates
- Federation of Podiatric Medical Boards (FPMB) Annual Update