



CHARLES D. BAKER  
Governor

KARYN E. POLITO  
Lieutenant Governor

THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE  
HUMAN RESOURCES DIVISION  
100 CAMBRIDGE STREET, SUITE 600, BOSTON, MA 02114

MICHAEL J. HEFFERNAN  
Secretary

JEFF McCUE  
Assistant Secretary  
Chief Human Resources Officer

MEMORANDUM

TO: Police Department Appointing Authorities and Police Chiefs  
FROM: Regina Caggiano, Director of Civil Service  
DATE: July 6, 2021  
RE: Police Officer Eligible List Maintenance

---

Please be advised that the existing Police Officer eligible list will be replaced with a new eligible list on September 1, 2021.

The names of the individuals who receive conditional offers of employment must be submitted to the Human Resources Division, Civil Service Unit, on or before August 31, 2021. Pursuant to M.G.L. Ch. 31, § 25, failure to submit such names on or before said date, shall nullify an appointment of such person. Appointees from a Police Officer certification must pass a medical examination and a Physical Ability Test before their appointments can be finalized.

Pursuant to Personnel Administration Rule .08, any requisition to fill vacancies to the title of Police Officer received by the Human Resources Division, Civil Service Unit, after the issuance of this memorandum will be processed from the eligible list to be established on September 1, 2021.

If you have any questions or concerns, please do not hesitate to contact our office.