

COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION OF PERFUSIONISTS

Responsibilities of Supervisors of Provisionally-Licensed Perfusionists

POLICY NO. PF-10-02

[Adopted December 7, 2010]

I. PURPOSE

Policy No. PF-10-02 clarifies regulations of the Board of Registration of Perfusionists (“Board”) at 267 CMR 3.06(2)(b) and 267 CMR 3.06(7)) governing the supervision of provisionally-licensed perfusionists (“provisional licensees”) by specifying the responsibilities and duties assumed by fully-licensed perfusionists who undertake the supervision and direction of provisional licensees (“supervising perfusionists”).

II. ADMINISTRATIVE RESPONSIBILITIES OF SUPERVISING PERFUSIONIST

Each fully-licensed perfusionist who agrees to provide supervision and direction to a provisional licensee shall complete the “Supervisor Information” page of the Provisional Perfusionist License Application that requests the following information:

- 1) the full name of the provisional licensee who will be supervised;
- 2) the supervisor's full name;
- 3) the supervisor's license number;
- 4) the supervisor's business address;
- 5) a statement that he or she has read and understands Board regulations at 267 CMR 3.06(7) and Policy No. PF-10-02 and will provide the supervision required; and
- 6) the supervisor's original signature and date.

*Before the provisional licensee provides any perfusion services, the supervising perfusionist must assess and document the entry level professional competence of a provisional licensee by personally verifying directly with the Board, by telephone or online at the Board’s website at [www.mass.gov/dph/pf](http://www.mass.gov/dph/pf), that such licensee is duly licensed by the Board and that the provisional license is current and in good standing.*

A supervising perfusionist cannot delegate to an individual or entity the responsibility of verifying a provisional licensee’s license status with the Board or rely on The Joint Commission standards, or on federal laws governing the conditions that hospitals must meet in order to participate in Medicare and Medicaid programs, that have assigned to the prospective employer the responsibility to verify that a potential or newly-hired employee is appropriately licensed.

III. CLINICAL RESPONSIBILITIES OF SUPERVISING PERFUSIONIST

A supervising perfusionist, or his or her specifically named designee, who shall be identified to the provisionally-licensed perfusionist, is responsible for providing a level of supervision and direction

to a provisional licensee that is sufficient to ensure that the provisional licensee performs all perfusion services in accordance with generally-accepted standards of proper professional practice. Specifically, a supervising perfusionist's supervision and direction of a provisional licensee shall include:

- 1) assessing and documenting the professional competence, skill and experience of the provisional licensee;
- 2) based on the supervising perfusionist's assessment of the provisional licensee's level of competence, skill and experience, determining the nature and level of supervision the provisional licensee requires to ensure patient safety; and
- 3) although not required to provide direct, on-site supervision at all times, being immediately and readily available for consultation and assistance whenever the provisional licensee is performing or providing perfusion services; and
- 4) meeting with the provisional licensee at least weekly to review the licensee's clinical and administrative practices, and keeping a written record of such supervisory meetings that shall be made available to the Board upon request.

Failure by a supervising perfusionist to fulfill his or her responsibilities as identified in Board regulations and clarified under Policy No. PF-10-02 may result in disciplinary action by the Board.

AUTHORITY: M.G.L. c. 13, § 11E; M.G.L. c. 112, §§ 212 and 214; 267 CMR 3.06(2)(b) and 3.06(7).