The Commonwealth of Massachusetts

Executive Office of Health and Human Services

Department of Public Health

Bureau of Environmental Health

Community Sanitation Program

67 Forest Street, Suite # 100

Marlborough, MA 01752



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**Tel: 617-624-6000**

**www.mass.gov/dph**

October 20, 2022

Allison Hallett, Superintendent

Pondville Correctional Center

P.O. Box 146

Norfolk, MA 02056 (electronic copy)

Re: Facility Inspection - Pondville Correctional Center, Norfolk

Dear Superintendent Hallett:

In accordance with M.G.L. c. 111, §§ 5, 20, and 21, as well as Massachusetts Department of Public Health (Department) Regulations 105 CMR 451.000: Minimum Health and Sanitation Standards and Inspection Procedures for Correctional Facilities; 105 CMR 480.000: Storage and Disposal of Infectious or Physically Dangerous Medical or Biological Waste (State Sanitary Code, Chapter VIII); 105 CMR 590.000: Minimum Sanitation Standards for Food Establishments (State Sanitary Code Chapter X); the 2013 Food Code; 105 CMR 500.000 Good Manufacturing Practices for Food; and 105 CMR 205.000 Minimum Standards Governing Medical Records and the Conduct of Physical Examinations in Correctional Facilities; the Department’s Community Sanitation Program (CSP) conducted an inspection of the Pondville Correctional Center on October 18, 2022 accompanied by Charlie Alves, Locksmith. Violations noted during the inspection are listed below including 15 repeat violations.

Should you have any questions, please don’t hesitate to contact me.

Sincerely,

Kelli Poulin

Environmental Health Inspector, CSP, BEH

cc: Margret R. Cooke, Commissioner, DPH

Nalina Narain, Director, BEH

Steven Hughes, Director, CSP, BEH

Marylou Sudders, Secretary, Executive Office of Health and Human Services (electronic copy)

Carol A. Mici, Commissioner, DOC (electronic copy)

Terrence Reidy, Secretary, EOPSS (electronic copy)

Timothy Gotovich, Director, Policy Development and Compliance Unit (electronic copy)

Amanda Hines, EHSO (electronic copy)

Betsy Fijol, Executive Assistant, Norfolk Board of Health (electronic copy)

Clerk, Massachusetts House of Representatives (electronic copy)

Clerk, Massachusetts Senate (electronic copy)

**HEALTH AND SAFETY VIOLATIONS**

(*\* indicates conditions documented on previous inspection reports*)

The following Food Code violations listed in **BOLD** were observed to be corrected on-site.

**FOOD SERVICE**

*Dining Area*

No Violations Noted

*Kitchen*

**FC 6-301.11 Numbers and Capacity; Handwashing Sinks: No soap at handwash sinkPf**

FC 5-205.15(B) Plumbing System; Operation and Maintenance: Plumbing system not maintained in good repair, 3-compartment sink leaking underneath

**FC 4-903.11(B)(2) Protection of Clean Items; Storing: Equipment and Utensils not stored covered or inverted, single-use utensils stored uncovered**

**FC 6-501.12(A) Maintenance and Operation; Premises, Structure, Attachments, and Fixtures - Methods: Facility not cleaned as often as necessary, wall fan dusty**

**FC 3-304.14(B)(1) Protection from Contamination After Receiving; Preventing Contamination from Equipment, Utensils, and Linens: Wet cloth not stored in sanitizer solution**

**FC 6-404.11 Location and Placement; Distressed Merchandise: Dented cans not properly segregatedPf**

*Mechanical Warewashing Area*

No Violations Noted

*Front Dry Storage*

No Violations Noted

*Walk-in Refrigerator/Freezer*

No Violations Noted

*Office*

No Violations Noted

*Rear Dry Storage*

No Violations Noted

*Exterior Freezer*

No Violations Noted

*Toxic Caustic Room (near Barber Shop)*

No Violations Noted

**WAREHOUSE**

*Bulk Storage (Outside)*

105 CMR 451.360\* Protective Measures: Effective measures against the presence of rodents on the premises not taken, rodent droppings observed

105 CMR 451.350\* Structural Maintenance: Floor surface damaged

*Toxic Caustic*

No Violations Noted

*Laundry*

No Violations Noted

*Barber Shop*

No Violations Noted

*House Manager’s Office*

No Violations Noted

**PROPERTY**

No Violations Noted

**CONTROL**

*Shift Commander Office (Medical Waste Policies/Procedures Book)*

No Violations Noted

*Female Bathroom*

No Violations Noted

*Male Bathroom*

No Violations Noted

*Classroom*

105 CMR 451.353 Interior Maintenance: One light out

*Staff Break Room*

No Violations Noted

*Staff Bathroom (in Hall)*

No Violations Noted

*Holding Cell*

No Violations Noted

**DAY ROOM**

No Violations Noted

*Library*

105 CMR 451.353 Interior Maintenance: Ceiling tile water stained

*Law Library*

No Violations Noted

**VISITING ROOM**

No Violations Noted

**H.S.U.**

*Medical Records Room*

No Violations Noted

*Doctor’s Office*

No Violations Noted

*Nurse’s Office (Medical Waste Log Book)*

105 CMR 480.500(B) Procedures; Records; Record-Keeping Log: Generator did not maintain a record-keeping log for waste sent off-site for treatment, missing August 2022 entry

105 CMR 480.400(A) Shipping Papers: Waste generators were not preparing, signing, or maintaining shipping papers before shipping off site, missing August 2022 shipping paper

105 CMR 480.425(A) Tracking Medical or Biological Waste for Treatment: Generator did not confirm the shipment was received by the treatment facility within 30 days on an approved tracking form, missing June 2022 tracking form

*Offices*

No Violations Noted

*Administrative Assistants Office*

No Violations Noted

*IPS Office*

Unable to Inspect – Locked

*Staff Bathroom*

No Violations Noted

*Medical Waste Storage (Boiler Room)*

No Violations Noted

**ADMINISTRATION AREA**

No Violations Noted

*Superintendent Office*

Unable to Inspect – Locked

*Deputy Superintendent Office*

Unable to Inspect – Locked

**HOUSING UNITS**

**1-1**

*Bathroom*

Unable to Inspect – In Use

*Cells*

105 CMR 451.320\* Cell Size: Inadequate floor space in cells, cells double bunked

105 CMR 451.353 Interior Maintenance: Wall paint damaged in cell # 123 and 133

*Work Release Office*

No Violations Noted

*Laundry*

No Violations Noted

*Mail/I.D Office*

No Violations Noted

**1-2**

*Bathroom*

105 CMR 451.123\* Maintenance: Floor dirty in shower # 2

105 CMR 451.123 Maintenance: Floor dirty in shower # 1

*Cells*

105 CMR 451.320\* Cell Size: Inadequate floor space in cells, cells double bunked

*Laundry*

No Violations Noted

**1-3**

*Bathroom*

105 CMR 451.123\* Maintenance: Soap scum on walls in shower

105 CMR 451.123\* Maintenance: Wall tiles damaged in shower

105 CMR 451.123\* Maintenance: Drain cover not secured in shower

105 CMR 451.123 Maintenance: Grout moldy in shower

105 CMR 451.130 Plumbing: Plumbing not maintained in good repair, shower leaking

*Handicapped Bathroom*

105 CMR 451.123\* Maintenance: Mold on floor in shower

105 CMR 451.123\* Maintenance: Mold on walls in shower

105 CMR 451.123 Maintenance: Sealant damaged on floor in shower

105 CMR 451.123 Maintenance: Sealant damaged on walls in shower

*Cells*

105 CMR 451.320\* Cell Size: Inadequate floor space in cells, cells double bunked

105 CMR 451.353 Interior Maintenance: Window shade damaged in cell # 142

**2-1**

*Cells*

105 CMR 451.320\* Cell Size: Inadequate floor space in cells, cells double bunked

*Bathroom*

105 CMR 451.123 Maintenance: Radiator damaged

*Slop Sink (in Bathroom)*

105 CMR 451.123 Maintenance: Wet mop stored in bucket

*Records Room*

No Violations Noted

**2-2**

*Showers*

Unable to Inspect – In Use

*Bathroom*

105 CMR 451.123 Maintenance: Partition bracket rusted near urinal

105 CMR 451.123 Maintenance: Hand dryer out-of-order

*Cells*

105 CMR 451.320\* Cell Size: Inadequate floor space in cells, cells double bunked

**2-3**

*2nd Floor Laundry*

No Violations Noted

*Operations*

No Violations Noted

*Showers*

Unable to Inspect – Under Construction

*Bathroom*

105 CMR 451.123 Maintenance: Ceiling dirty

*Cells*

105 CMR 451.320\* Cell Size: Inadequate floor space in cells, cells double bunked

**2-4**

*Bathroom*

No Violations Noted

*Cells*

105 CMR 451.320\* Cell Size: Inadequate floor space in all cells, cells double bunked

**DUMPSTER AREA**

No Violations Noted

**GYM**

105 CMR 451.350 Structural Maintenance: Bottom of exterior door frame damaged

**BUILDING # 14**

105 CMR 451.350 Structural Maintenance: Roof soffit damaged

*Classifications*

No Violations Noted

**Observations and Recommendations**

1. The inmate population was 83 at the time of inspection.

This facility does not comply with the Department’s Regulations cited above. In accordance with 105 CMR 451.404, please submit a plan of correction within 10 working days of receipt of this notice, indicating the specific corrective steps to be taken, a timetable for such steps, and the date by which correction will be achieved. The plan should be signed by the Superintendent or Administrator and submitted to my attention, at the address listed above.

To review the specific regulatory requirements please visit our website at [www.mass.gov/dph/dcs](http://www.mass.gov/dph/dcs) and click on "Correctional Facilities" (available in both PDF and RTF formats).

To review the Food Establishment Regulations or download a copy, please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on "Retail food". Then under DPH Regulations and FDA Code click "Merged Food Code" or "105 CMR 590.000 - State Sanitary Code Chapter X - Minimum Sanitation Standards for Food Establishments".

To review the Labeling regulations please visit the Food Protection website at [www.mass.gov/dph/fpp](http://www.mass.gov/dph/fpp) and click on “Food Protection Program regulations”. Then under Food Processing click “105 CMR 500.000: Good Manufacturing Practices for Food”.

This inspection report is signed and certified under the pains and penalties of perjury.

Sincerely,



Kelli Poulin

Environmental Health Inspector, CSP, BEH