



# Pre-Trip Inspection for School Pupil (7D) Drivers

Registry of Motor Vehicles, Vehicle Safety & Compliance Services  
PO Box 199109 · Boston, MA 02119-9109 · Email: Schoolbus7dnotify@dot.state.ma.us

## Instructions

Pre-trip reports must be recorded using this form, and a copy must be kept with the operator during operation. Operators must check that the below required equipment and vehicle components are present and in proper working order. Use one sheet per day, per vehicle. This form must be maintained with all company records and made available during RMV audits.

<b>Pre-Trip Inspection</b>	Driver's Name	Company	License Number
Year	Make	Model	Plate

	AM		Midday		PM	
	PASS	FAIL	PASS	FAIL	PASS	FAIL
Tires- pressure, minimum tread depth of 4/32 in.						
Headlights (upper and lower beams)						
Directionals (front and rear)						
Stop lights						
Reverse lights						
Four-way flashers						
License plate light						
School bus lights						
Brakes- service and parking						
Mirrors						
Exhaust						
Fluid leaks						
Doors						
Windshield wipers and fluid						
Horn						
Seatbelts						
Child seats / booster seats (if necessary)						
Door warning device						
Clean interior						
Heater and defroster						
Interior school bus light indicator						
Audible back-up alarm						
Current Registration						
Front and rear pupil plates						
Annual State inspection sticker						
Semi-annual 7D inspection sticker						
2 chock blocks						
First aid kit						
Fire extinguisher mounted & accessible to driver (rating of 2A10BC or greater w/ hose)						
3 reflective triangles						
Body fluid clean-up kit						
Seat belt cutter						
Fire/Evacuation blanket (wheelchair vehicles only)						
Vehicles 2018 or newer must have a child reminder system						
Wheelchair lift if equipped						

## Certification and Signature

By signing below, I certify that I have performed the above pre-trip inspection on the corresponding date.

AM    Midday    PM   Date \_\_\_\_\_ Driver's Signature \_\_\_\_\_