Pre-Trip Inspection for School Pupil (7D) Drivers

Registry of Motor Vehicles, Vehicle Safety & Compliance Services
PO Box 199109 · Boston, MA 02119-9109 · Email: Schoolbus7dnotify@dot.state.ma.us

Instructions

Pre-trip reports must be recorded using this form, and a copy must be kept with the operator during operation. Operators must check that the below required equipment and vehicle components are present and in proper working order. Use one sheet per day, per vehicle. This form must be maintained with all company records and made available during RMV audits.

Pre-Trip Inspection	Driver's Name	Company	License Number
Year	Make	Model	Plate

	AM		Midday		PM	
	PASS	FAIL	PASS	FAIL	PASS	FAIL
Tires- pressure, minimum tread depth of 4/32 in.	☐	☐	☐	☐	☐	☐
Headlights (upper and lower beams)	☐	☐	☐	☐	☐	☐
Directionals (front and rear)	☐	☐	☐	☐	☐	☐
Stop lights	☐	☐	☐	☐	☐	☐
Reverse lights	☐	☐	☐	☐	☐	☐
Four-way flashers	☐	☐	☐	☐	☐	☐
License plate light	☐	☐	☐	☐	☐	☐
School bus lights	☐	☐	☐	☐	☐	☐
Brakes- service and parking	☐	☐	☐	☐	☐	☐
Mirrors	☐	☐	☐	☐	☐	☐
Exhaust	☐	☐	☐	☐	☐	☐
Fluid leaks	☐	☐	☐	☐	☐	☐
Doors	☐	☐	☐	☐	☐	☐
Windshield wipers and fluid	☐	☐	☐	☐	☐	☐
Horn	☐	☐	☐	☐	☐	☐
Seatbelts	☐	☐	☐	☐	☐	☐
Child seats / booster seats (if necessary)	☐	☐	☐	☐	☐	☐
Door warning device	☐	☐	☐	☐	☐	☐
Clean interior	☐	☐	☐	☐	☐	☐
Heater and defroster	☐	☐	☐	☐	☐	☐
Interior school bus light indicator	☐	☐	☐	☐	☐	☐
Audible back-up alarm	☐	☐	☐	☐	☐	☐
Current Registration	☐	☐	☐	☐	☐	☐
Front and rear pupil plates	☐	☐	☐	☐	☐	☐
Annual State inspection sticker	☐	☐	☐	☐	☐	☐
Semi-annual 7D inspection sticker	☐	☐	☐	☐	☐	☐
2 chock blocks	☐	☐	☐	☐	☐	☐
First aid kit	☐	☐	☐	☐	☐	☐
Fire extinguisher mounted & accessible to driver (rating of 2A10BC or greater w/ hose)	☐	☐	☐	☐	☐	☐
3 reflective triangles	☐	☐	☐	☐	☐	☐
Body fluid clean-up kit	☐	☐	☐	☐	☐	☐
Seat belt cutter	☐	☐	☐	☐	☐	☐
Fire/Evacuation blanket (wheelchair vehicles only)	☐	☐	☐	☐	☐	☐
Vehicles 2018 or newer must have a child reminder system	☐	☐	☐	☐	☐	☐
Wheelchair lift if equipped	☐	☐	☐	☐	☐	☐

Certification and Signature

By signing below, I certify that I have performed the above pre-trip inspection on the corresponding date.

☐ AM ☐ Midday ☐ PM Date _____ Driver's Signature _____