

**TRIAL COURT OF MASSACHUSETTS  
BOSTON MUNICIPAL COURT DEPARTMENT**

**DIVISION**

**COMMONWEALTH vs.** \_\_\_\_\_

NAME OF DEFENDANT \_\_\_\_\_

**DOCKET NUMBER**

**PRETRIAL NOTICE REQUIREMENTS**

*(To be completed, if applicable, together with the Pretrial Conference Report)*

**1. NOTICE OF ALIBI.** *See Rule 14(b)(1).*

	Not yet applicable because discovery is not completed and Certificate of Compliance has not been filed.
	The Commonwealth has filed a written motion pursuant to Rule 14(a)(2), stating the time, date, and place at which the alleged offense was committed.
	The Court has ordered that the defendant serve upon the Commonwealth on or before _____, 20____, a written notice, signed by the defendant, of his/her intention to offer a defense of alibi. The notice by the defendant shall state the specific place(s) at which the defendant claims to have been at the time of the alleged offense, and the names and addresses of the witnesses upon whom the defense intends to rely to establish the alibi.
	Within seven days of service of the defendant's notice of alibi, on or before _____, 20____, the Commonwealth shall serve upon the defendant a written notice stating the names and addresses of witnesses upon whom the Commonwealth intends to rely to establish the defendant's presence at the scene of the alleged offense, and any other witnesses to be relied on to rebut testimony of any of the defendant's alibi witnesses.

**2. NOTICE OF OTHER DEFENSES.** *See Rules 14(b)(2) and (3).* If the defendant intends to rely upon the defense of a lack of criminal responsibility because of mental disease or defect at the time of the alleged crime, or upon a defense based upon a license, claim of authority or ownership, or exemption, the defendant shall notify the Commonwealth in writing of such intention within the time for filing pretrial motions provided by Rule 13(d)(2) [*before the assignment of a trial date or within 21 days thereafter*], and file a copy of such notice with the clerk.