

**APPLICANT CHECKLIST FOR DCAMM ONLINE CONTRACTOR CERTIFICATION
PRIME JOINT VENTURE CERTIFICATION**

- ☐ Submit Online Joint Venture Application form
- ☐ Submit Certificates of Eligibility for each participant
- ☐ Submit Completed Prime Update Statements for each participant
- ☐ Submit Executed Joint Venture Agreement
- ☐ Submit a bonding letter from a surety company licensed to do business in Massachusetts
- ☐ Authorized Signatory listing. If your company does not maintain a list of authorized signers, you may use the Authorized Signatory Listing on the Contractor Certification Joint Venture Applications page.



**DIVISION OF
CAPITAL ASSET
MANAGEMENT &
MAINTENANCE**

DCAMM Contractor Certification Office

Phone: 617-727-4050 x31305

Fax: 617-727-8284

Email: Certification.DCamm@state.ma.us

Website: www.mass.gov/dcamm/certification