

DRS Contact Persons/Records Coordinators
Privacy/Security Officers and Coordinators

Central Office

Director of Privacy and Data Access (DMH Privacy Officer) Statewide Privacy Coordinator	Debra Leggett	(617) 626-8160		DMH Information Security Officer	Jane Trott	(617) 626-8186	
	Bunmi Olotu	(617) 571-2229		Statewide Security Coordinator	Bunmi Olotu	(617) 571-2229	
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Billing Records	Annmarie Rodrigues	(508) 616-3558	Accounts Payable Manager	Annmarie Rodrigues	(508) 616-3558	Accounts Payable Manager	Admin./Finance Div.
Contract Records	Sarah Hough	(617) 616-3564	Dir. of Contracts/Audits	Sarah Hough	(617) 616-3564	Dir. of Contracts/Audits	Admin./Finance Div.
Statewide Program Waitlist Adults	Kathy Sanders	(617) 626-8059	Dep. Commissioner Clinical/Prof. Serv.	Kathy Sanders	(617) 626-8059	Dep. Commissioner Clinical/Prof. Serv.	Clinical/Professional Services Div.
Statewide Program Waitlist Child/Adol.	Janice LeBel	(617) 626-8085	Systems Transformation Dir.	Janice LeBel	(617) 626-8085	Systems Transformation Dir.	Child/Adolescent Div.
Program Census	Janice LeBel	(617) 626-8085	Systems Transformation Dir.	Janice LeBel	(617) 626-8085	Systems Transformation Dir.	Child/Adolescent Div.
Level of Care Database	Janice LeBel	(617) 626-8085	Systems Transformation Dir.	Janice LeBel	(617) 626-8085	Systems Transformation Dir.	Child/Adolescent Div.
Closed F.T.T. Records	Matthew Broderick	(617) 626-8122	Mgr. of Forensic Operations & Policy	Matthew Broderick	(617) 626-8122	Mgr. of Forensic Operations & Policy	Forensic Division
Chapter 688 Files	Kim Clougherty	(617) 626-8164	Comm. Systems Dir.	Kim Clougherty	(617) 626-8164	Comm. Systems Dir.	Program Operations Div.
Chapter 688 Files	Jennifer Evans	(508) 977-3420	Director of Program Evaluation	Jennifer Evans	(508) 977-3420	Director of Program Evaluation	Program Operations Div.
Chapter 688 Files TAY	Heidi Holland	(617) 626-8082	Director of Young Adult Transitional Services	Heidi Holland	(617) 626-8082	Director of Young Adult Transitional Services	Child/Adolescent Div.
Interstate Compact Records	Bobbi Spofford	(617) 626-8072	PC III	Bobbi Spofford	(617) 626-8072	PC III	Mental Health Services
Eligibility Appeals	Dianne Morganelli	(617) 626-8240	Paralegal	Dianne Morganelli	(617) 626-8240	Paralegal	Legal Div.
Best Interest Determinations	Lynn Beatrice	(617) 626-8123	Asst. to the Commissioner	Lynn Beatrice	(617) 626-8123	Asst. to the Commissioner	Commissioner's Office

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Office of Inpatient Management

OIM Privacy Coordinator		Elizabeth Medeiros (508) 977-3364		OIM Security Coordinator		Elizabeth Medeiros (508) 977-3364	
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Medical Records	Judy Dacey	(617) 626-8898	Dir. Health information	Judy Dacey	(617) 626-8898	Dir. Health Information	SCF Inpatient
Billing Records	Kelly Sampson	(508)616-2137	Senior Revenue Manager UMass Chan Med School	Judy Dacey	(617) 626-8898	Dir. Health Information	SCF Inpatient
Contract Records	Jim Cooney	(617) 626-8796	Chief Operating Officer	Judy Dacey	(617) 626-8898	Dir. Health Information	SCF Inpatient
Client Funds Records	Clarissa Akins	(617) 626-8925	Management Analyst	Judy Dacey	(617) 626-8898	Dir. Health Information	SCF Inpatient
Pharmacy/Medication Records	Anna Hoang Pharm D	(617) 626-8720	Clinical Operations Pharmacist	Judy Dacey	(617) 626-8898	Dir. Health Information	SCF Inpatient
Medical Records	Kathy Noonan	(617) 971-3225	Dir. of Health Information	Kathy Noonan	(617) 971-3225	Dir. of Health Information	MBMHU /LSH
Client Funds Records	Kathy Noonan	(617) 971-3225	Dir. of Health Information	Kathy Noonan	(617) 971-3225	Dir. of Health Information	MBMHU/LSH
Pharmacy/Medication Records	Kathy Noonan	(617) 971-3225	Dir. of Health Information	Kathy Noonan	(617) 971-3225	Dir. of Health Information	MBMHU/LSH
Medical Records	VACANT	Call Record Coordinator	Director Quality Management	Brad Richardson	(978) 851-7321 x2861	Chief of Psychiatric Operations	Hathorne/Tewksbury SH
Billing Records	VACANT	Call Record Coordinator	Director Quality Management	Brad Richardson	(978) 851-7321 x2879	Quality Assurance Manager for Psychiatric Services	Hathorne/Tewksbury SH
Pharmacy/medication data	VACANT	Call Record Coordinator	Director Quality Management	Brad Richardson	(978) 851-7321 x2861	Chief of Psychiatric Operations	Hathorne/Tewksbury SH
Raw Data	VACANT	Call Record Coordinator	Director Quality Management	Brad Richardson	(978) 851-7321 x2879	Quality Assurance Manager for Psychiatric Services	Hathorne/Tewksbury SH
Medical Records	Elizabeth Medeiros	(508) 977-3364	Dir. Medical Records	Elizabeth Medeiros	(508) 977-3364	Dir. Medical Records	Taunton SH
Billing Records	Sheryl Martel	(508) 977-3116	UMass Rev. Manager	Sheryl Martel	(508) 977-3116	UMass Rev. Manager	Taunton SH
Contract Records	Elizabeth Medeiros	(508) 977-3364	Dir. Medical Records	Elizabeth Medeiros	(508) 977-3364	Dir. Medical Records	Taunton SH
Client Funds Records	Dania Rivera	(508) 977-3153	Patient Funds Cor	Dania Rivera	(508) 977-3153	Patient Funds Cor	Taunton SH
Pharmacy/Medication Records	Elizabeth Medeiros	(508) 977-3364	Dir. Medical Records	Elizabeth Medeiros	(508) 977-3364	Dir. Medical Records	Taunton SH
Raw Data	Elizabeth Medeiros	(508) 977-3364	Dir. Medical Records	Elizabeth Medeiros	(508) 977-3364	Dir. Medical Records	Taunton SH

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Office of Inpatient Management

OIM Privacy Coordinator	Elizabeth Medeiros (508) 977-3364			OIM Security Coordinator	Elizabeth Medeiros (508) 977-3364		
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Billing Records	Sheryl Martel	(508)-977-3116	UMass Rev. Manager	Sheryl Martel	(508)-977-3116	UMass Rev. Manager	RAP
Contracts Records	Elizabeth Jones	(508) 977-3043	Program Coord./Finance	Elizabeth Jones	(508) 977-3043	Program Coord./Finance	RAP
Pharmacy/Medication Records	Susan Bennett	(508) 977-3049	Director Medical Records	Susan Bennett	(508) 977-3049	Director Medical Records	RAP
Medical Records	Kevin Nelson	(508) 368-3421	Medical Records Director	Kevin Nelson	(508) 368-3421	Medical Records Director	WRCH
Billing Records	Karen Redmond	(508) 368-3393	Director of Revenue	Karen Redmond	(508) 368-3393	Director of Revenue	WRCH
Contracts Records	Nancy Conboy	(508) 616-3542	Procurement Manager	Nancy Conboy	508-616-3542	Procurement Manager	WRCH
Client Funds Records	Kevin Nelson	(508) 368-3421	Medical Records Director	Kevin Nelson	(508) 368-3421	Medical Records Director	WRCH
Pharmacy/Medication Records	Domenic Carbone	(508) 368-3538	Director of Pharmacy	Domenic Carbone	(508) 368-3538	Director of Pharmacy	WRCH
Raw Data	Kevin Nelson	(508) 368-3421	Medical Records Director	Kevin Nelson	(508) 368-3421	Medical Records Director	WRCH

DRS Contact Persons/Records Coordinators
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Metro Boston Area

Area Privacy Coordinator				Area Security Coordinator			
Haidar AlSara (617) 626-8967				Haidar AlSara (617) 626-8967			
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Eligibility Files - Adult	David Tack	(617) 626-9220	Serv. Authorization Supv	David Tack	(617) 626-9217	Serv. Authorization Supv.	Area Office
Eligibility Files - Child/Adolescent	Kim Irving	(617) 626-8976	Assis. Dir. of CYF Services	Melanie Schanche	(617) 626-8749	Dir. CYF Services	Area Office
Eligibility/ISP Appeal Files	David Tack	(617) 626-9220	Serv. Authorization Supv.	David Tack	(617) 626-9217	Serv. Authorization Supv.	Area Office
Contract Records	Haidar AlSara	(617) 626-8967	Contract Mgmt. Coord.	Haidar AlSara	(617) 626-8967	Contract Mgmt. Coord.	Area Office
Housing Data	Geoffrey Chasse	(617) 626-9240	Housing Advocate	Geoffrey Chasse	(617) 626-9220	Housing Advocate	Area Office
Child/Adolescent Case Mgt. Records	Kim Irving	(617) 626-8976	Assis. Dir. of CYF Services	Melanie Schanche	(617) 626-8749	Dir. CYF Services	Area Office
Homeless Data	Jeffrey Chase	(617) 626-9240	Housing Advocate	Jeffrey Chase	(617) 626-9240	Housing Advocate	Area Office
Service Coordination Records	David Tack	(617) 626-9240	Serv. Authorization Supv.	David Tack	(617) 626-9240	Serv. Authorization Supv.	Area Office
Forensic Transition Team Records	Kathleen Cahill	(617) 626-9225	Dir. Forensics	Kathleen Cahill	(617) 626-9225	Dir. Forensics	Area Office
Case Management Records	Giovanni Rosas	(617) 626-4811	Office Manager	Angela Mack	(617) 626-8509	Office Manager	ELMHC Site
Eligibility Records	David Elliot	(617) 626-4829	Dir. Serv. Authorization	David Elliot	(617) 626-4829	Dir. Serv. Authorization	ELMHC Site
Other Individual's Records	Giovanni Rosas	(617) 626-4811	Shelter Director	Marisa Zuniga	(617) 626-8631	Shelter Director	ELMHC Site
Case Management Records	Leslie Lewis	(617) 626-8944	Office Specialist	Leslie Lewis	(617) 626-8944	Office Specialist	SCF Site
Eligibility Records	Leslie Lewis	(617) 626-8944	Office Specialist	Leslie Lewis	(617) 626-8944	Office Specialist	SCF Site
Individual Direct Service Records	Leslie Lewis	(617) 626-8944	Office Specialist	Leslie Lewis	(617) 626-8944	Office Specialist	SCF Site
Other Individual's Records	Leslie Lewis	(617) 626-8944	Office Specialist	Leslie Lewis	(617) 626-8944	Office Specialist	SCF Site
Case Management Records	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Mass Mental Site
Eligibility Records	Darcey Osborn	(617) 626-9365	Service Authorization Specialist	Darcey Osborn	(617) 626-9365	Service Authorization Specialist	Mass Mental Site
Individual Service Records-Fenwood Inn	Cherie Zaccaria	(617) 626-9518	Fenwood Inn Director	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Mass Mental Site

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Area Privacy Officer				Area Security Coordinator			
Haidar AlSara (617) 626-8967				Haidar AlSara (617) 626-8967			
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Medical Records- Fenwood Road	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Mass Mental Outpatient
Medical Records- Young Adult Services	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Mass Mental Outpatient
Medical Records – 20 Vining Program	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Mass Mental Outpatient
Medical Records – RAFT Program	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Mass Mental Outpatient
Individual Direct Service Records	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Nhung Nguyen	(617) 626-9572	HIMS Coordinator	Mass Mental Outpatient

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Northeast Area

Area Privacy Coordinator				Area Security Coordinator			
Heather Valcanas (978) 863-5071				Heather Valcanas (978) 863-5071			
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Eligibility Records- Adult	Felice DeRuggiero	(978) 863-5068	Service Authorization	Susan Wing	(978) 863-5079	Area Director	Area Office
Eligibility Records- Child/Adol.	Kathy Tobin	(978) 863-5077	Administrative Asst.	Susan Wing	(978) 863-5079	Area Director	Area Office
Contract Records (Client Related)	Mary Hunt	(508) 616-2106	Contract Manager	Susan Wing	(978) 863-5079	Area Director	Area Office
Contract Records (All Other)	Susan Oman	(508) 616-3541	Contract Manager	Susan Wing	(978) 863-5079	Area Director	Area Office
Housing Data	Brent Rourke	(978) 863-5085	Housing Director	Susan Wing	(978) 863-5079	Area Director	Area Office
Homeless Data (summary level)	Brent Rourke	(978) 863-5085	Housing Director	Susan Wing	(978) 863-5079	Area Director	Area Office
Child/Adol. Case Mgt. Records	Kathy Tobin	(978) 863-5077	Administrative Asst.	Susan Wing	(978) 863-5079	Area Director	Area Office
Eligibility Appeal Records	Felice DeRuggiero	(978) 863-5068	Service Authorization	Susan Wing	(978) 863-5079	Area Director	Area Office
Forensic Transition Team Records	Heather Hovley	(978) 863-5017	Forensic Supervisor	Karin Orr	(978) 863-5039	Area Forensic Director	Area Office
ISP Appeal Records	Site Contacts Below			Site Contacts Below			Site Contacts Below
Case Management Records	Darlene Morency	(978) 322-5011	Administrative Asst	Gerard Frater	(978) 322-5019	Site Director	Lowell Site
Client Funds Records	Darlene Morency	(978) 322-5011	Administrative Asst	Gerard Frater	(978) 322-5019	Site Director	Lowell Site
Eligibility Records	Darlene Morency	(978) 322-5011	Administrative Asst	Gerard Frater	(978) 322-5019	Site Director	Lowell Site
Other Individual's Records	Darlene Morency	(978) 322-5011	Administrative Asst	Gerard Frater	(978) 322-5019	Site Director	Lowell Site
Case Management Records	Maria Szeto	(978) 206-2116	Administrative Asst	Amelia Peebles	(978) 206-2102	Site Director	Acton Site
Client Funds Records	Maria Szeto	(978) 206-2116	Administrative Asst	Amelia Peebles	(978) 206-2102	Site Director	Acton Site
Eligibility Records	Maria Szeto	(978) 206-2116	Administrative Asst	Amelia Peebles	(978) 206-2102	Site Director	Acton Site
Other Individual's Records	Maria Szeto	(978) 206-2116	Administrative Asst	Amelia Peebles	(978) 206-2102	Site Director	Acton Site
Case Management Records	Candice Page	(978) 738-4527	Administrative Asst	Steven Noroian	(978) 738-4524	Site Director	Essex North Site
Client Funds Records	Candice Page	(978) 738-4527	Administrative Asst	Steven Noroian	(978) 738-4524	Site Director	Essex North Site
Eligibility Records	Candice Page	(978) 738-4527	Administrative Asst	Steven Noroian	(978) 738-4524	Site Director	Essex North Site
Other Individual's Records	Candice Page	(978) 738-4527	Administrative Asst	Steven Noroian	(978) 738-4524	Site Director	Essex North Site

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Northeast Area

Area Privacy Coordinator				Area Security Coordinator			
Heather Valcanas (978) 863-5071				Heather Valcanas (978) 863-5071			
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Case Management Records	Kerry Walker	(978) 741-7327	Administrative Asst	Sean McKinnon	(978) 741-7311	Site Director	North Shore Site
Client Funds Records	Kerry Walker	(978) 741-7327	Administrative Asst	Sean McKinnon	(978) 741-7311	Site Director	North Shore Site
Eligibility Records	Kerry Walker	(978) 741-7327	Administrative Asst	Sean McKinnon	(978) 741-7311	Site Director	North Shore Site
Other Individual's Records	Kerry Walker	(978) 741-7327	Administrative Asst	Sean McKinnon	(978) 741-7311	Site Director	North Shore Site
Case Management Records	Doreen Gallien	(781) 477-2061	Administrative Asst	Dee Ouimette	(781) 477-2059	Site Director	Lynn Site
Client Funds Records	Doreen Gallien	(781) 477-2061	Administrative Asst	Dee Ouimette	(781) 477-2059	Site Director	Lynn Site
Eligibility Records	Doreen Gallien	(781) 477-2061	Administrative Asst	Dee Ouimette	(781) 477-2059	Site Director	Lynn Site
Other Individual's Records	Doreen Gallien	(781) 477-2061	Administrative Asst	Dee Ouimette	(781) 477-2059	Site Director	Lynn Site
Case Management Records	Pamela Paige	(781) 224-7913	Administrative Asst	Linda Simons	(781) 224-7924	Site Director	Metro North Site
Client Funds Records	Pamela Paige	(781) 224-7913	Administrative Asst	Linda Simons	(781) 224-7924	Site Director	Metro North Site
Eligibility Records	Pamela Paige	(781) 224-7913	Administrative Asst	Linda Simons	(781) 224-7924	Site Director	Metro North Site
Other Individual's Records	Pamela Paige	(781) 224-7913	Administrative Asst	Linda Simons	(781) 224-7924	Site Director	Metro North Site
Individual Direct Service Records	Candice Page	(978) 738-4527	Administrative Asst	Steve Noroian	(978) 738-4524	Site Director	Essex North State-op
Client Funds Records	Candice Page	(978) 738-4527	Administrative Asst	Steve Noroian	(978) 738-4524	Site Director	Essex North State-op

DRS Contact Persons/Records Coordinators
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Southeast Area

Area Privacy Coordinator				Area Security Coordinator			
Keith Palmer (508) 897-2178				Keith Palmer (508) 897-2178			
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Medical Records	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Pocasset MHC
Billing Records	Sheryl Martel	(508) 977-3116	UMass Rev. Manager	Sheryl Martel	(508) 977-3116	UMass Revenue Manager	Pocasset MHC
Contract Records	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Pocasset MHC
Pharmacy/Medication Records	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Pocasset MHC
Raw Data	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Pocasset MHC
Medical Records	Denise Duhamel	(508) 235-7217	Dir. Health Information	Denise Duhamel	(508) 235-7217	Dir. Health Information	Corrigan MHC
Billing Records	Sheryl Martel	(508) 977-3116	UMass Rev. Manager	Sheryl Martel	(508) 977-3116	UMass Revenue Manager	Corrigan MHC
Contract Records	Aimee Sousa	(508) 235-7325	Facility Operations Dir.	Aimee Sousa	(508) 235-7325	Facility Operations Dir.	Corrigan MHC
Pharmacy/Medication Records	Denise Duhamel	(508) 235-7217	Dir. Health Information	Denise Duhamel	(508) 235-7217	Dir. Health Information	Corrigan MHC
Raw Data	Denise Duhamel	(508) 235-7217	Dir. Health Information	Denise Duhamel	(508) 235-7217	Dir. Health Information	Corrigan MHC
Eligibility Record-Adult	Laura Krim	(508) 897-2197	Director Adult CSA Unit	Shannon Knight	(508) 897-2096	Dir. Program Mgmt.	Area Office
Eligibility Records- Child/Adol.	Mary Flaherty	(508) 897-2054	Supervisor, C/A CSA Unit	Alexis Romanow	(508) 897-2046	Child/Adol. Area Director	Area Office
Field Operations	Eric Pilsmaker	(508) 897-2028	Dir. of Field Operation	Eric Pilsmaker	(508) 897-2028	Dir. of Field Operation	Area Office
Billing Records	Sheryl Martel	(508) 977-3116	UMass Rev Manager	Sheryl Martel	(508) 977-3116	UMass Rev Manager	Area Office
Contract Records	Eric Pilsmaker	(617) 626-8141	Dir. Contract Admin.	Eric Pilsmaker	(617) 626-8141	Dir. Contract Admin.	Area Office
Housing Data	Mark Bilton	(508) 897-2023	Housing Director	Shannon Knight	(508) 897-2096	Dir. Program Mgmt.	Area Office
Homeless Data	Mark Bilton	(508) 897-2023	Housing Director	Shannon Knight	(508) 897-2096	Dir. Program Mgmt.	Area Office
Service Coordination Records	Shannon Knight	(508) 897-2096	Dir. Program Mgmt.	Buddy Baker-Smith	(508) 897-2020	Area Director	Area Office
Forensic Transition Team Records	Lynne Elliot	(508) 977-3263	Forensic Supervisor	Mary O'Regan	(508) 977-3509	Area Forensic Director	Area Office
Case Management Records	Mona MacKinnon	(508) 897-2069	Center Director	Mona MacKinnon	(508) 897-2069	Center Director	Brockton Site
Client Funds Records	NA			Mona MacKinnon	(508) 897-2069	Center Director	Brockton Site
Individual Direct Service Records	Mona MacKinnon	(508) 897-2069	Center Director	Mona MacKinnon	(508) 897-2069	Center Director	Brockton Site
Billing Records	Sheryl Martel	(508) 977-3116	UMass Rev Manager	Sheryl Martel	(508) 977-3116	UMass Rev Manager	Brockton Site
Eligibility Records	Mona MacKinnon	(508) 897-2069	Center Director	Mona MacKinnon	(508) 897-2069	Center Director	Brockton Site
Other Individual's Records	Mona MacKinnon	(508) 897-2069	Center Director	Mona MacKinnon	(508) 897-2069	Center Director	Brockton Site

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Southeast Area

Area Privacy Coordinator Keith Palmer (508) 897-2178				Area Security Coordinator Keith Palmer (508) 897-2178			
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Case Management Records	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Cape Cod Site
Client Funds Records	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Cape Cod Site
Individual Direct Service Records	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Cape Cod Site
Eligibility Records	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Cape Cod Site
Other Individual's Records	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Kathy Moriarty	(508) 564-9655	Health Info Services Dir	Cape Cod Site
Case Management Records	Denise Duhamel	(508) 235-7217	Dir. Health Information	Denise Duhamel	(508) 235-7217	Dir. Health Information	Corrigan Site
Client Funds Records	Cherie Cuff	(508) 235-7226	Dir. Inpatient/Nursing	Cherie Cuff	(508) 235-7226	Dir. Inpatient/Nursing	Corrigan Site
Individual Direct Serv. Record	Denise Duhamel	(508) 235-7217	Dir. Medical Records	Denise Duhamel	(508) 235-7217	Dir. Medical Records	Corrigan Site
Eligibility Records	Bea Medeiros	(508) 235-7207	Eligibility Determ. Coord.	Bea Medeiros	(508) 235-7207	Eligibility Determ. Coord.	Corrigan Site
Other Individual's Records	Denise Duhamel	(508) 235-7217	Dir. Health Information	Denise Duhamel	(508) 235-7217	Dir. Health Information	Corrigan Site
Medical Records	Denise Duhamel	(508) 235-7217	Dir. Health Information	Denise Duhamel	(508) 235-7217	Dir. Health Information	Corrigan Site
Case Management Records	Lisa DeBrito	(508) 996-7924	Administrative Asst	Lisa DeBrito	(508) 996-7924	Administrative Asst	New Bedford Site
Client Funds Records	N/A			Lisa DeBrito	(508) 996-7924	Administrative Asst	New Bedford Site
Eligibility Records	Lisa DeBrito	(508) 996-7924	Administrative Asst	Lisa DeBrito	(508) 996-7924	Administrative Asst	New Bedford Site
Other Individual's Records	Lisa DeBrito	(508) 996-7924	Administrative Asst	Lisa DeBrito	(508) 996-7924	Administrative Asst	New Bedford Site
Case Management Records	Srey Samohins	(508) 732-3005	Clerk III	Nina Crasco	(508) 732-3030	Administrative Asst	Plymouth Site
Client Funds Records	N/A			Nina Crasco	(508) 732-3030	Administrative Asst	Plymouth Site
Eligibility Records	Srey Samohins	(508) 732-3005	Clerk III	Nina Crasco	(508) 732-3030	Administrative Asst	Plymouth Site
Other Individual's Records	Srey Samohins	(508) 732-3005	Clerk III	Nina Crasco	(508) 732-3030	Administrative Asst	Plymouth Site
Case Management Records	Kristen Caldwell	(617) 984-1039	Administrative Asst	Laura Ruscio	(617) 984-1016	Site Director	Quincy Site
Client Funds Records	N/A			Laura Ruscio	(617) 984-1016	Site Director	Quincy Site
Eligibility Records	Kristen Caldwell	(617) 984-1039	Administrative Asst	Laura Ruscio	(617) 984-1016	Site Director	Quincy Site
Other Individual's Records	Kristen Caldwell	(617) 984-1039	Administrative Asst	Laura Ruscio	(617) 984-1016	Site Director	Quincy Site

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Privacy/Security Officers and Coordinators

Southeast Area

Area Privacy Coordinator				Area Security Coordinator			
Keith Palmer (508) 897-2178				Keith Palmer (508) 897-2178			
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Case Management Records	Dennis Ruel	(508) 977-3142	HS Coordinator C	Angelica Rodriguez	(508) 977-3174	Medical Records Coord.	Taunton Site
Client Funds Records	N/A			Angelica Rodriguez	(508) 977-3174	Medical Records Coord.	Taunton Site
Individual Direct Service Records	Dennis Ruel	(508) 977-3142	HS Coordinator C	Angelica Rodriguez	(508) 977-3174	Medical Records Coord.	Taunton Site
Eligibility Records	Dennis Ruel	(508) 977-3142	HS Coordinator C	Angelica Rodriguez	(508) 977-3174	Medical Records Coord.	Taunton Site
Other Individual's Records	Dennis Ruel	(508) 977-3142	HS Coordinator C	Angelica Rodriguez	(508) 977-3174	Medical Record Coord.	Taunton Site
Individual Direct Service Records	Debra Dion	(508) 977-3258	Clerk III	Angelica Rodriguez	(508) 977-3253	Medical Records Coord.	State-Op. ACCS
Client Funds Records	Debra Dion	(508) 977-3258	Clerk III	Angelica Rodriguez	(508) 977-3253	Medical Records Coord.	State Op. ACCS

DRS Contact Persons/Records Coordinators
Privacy/Security Officers and Coordinators

Central MA Area

Area Privacy Coordinator	Alexandra Petit-frère	(774) 420-3143		Area Security Coordinator	Alexandra Petit-frère	(774) 420-3143	
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Eligibility Records- Adult	Daniel Pelland	(774) 420-3095	Dir. of Program Mgmt.	Annah Undenge	(774) 420-3173	Director of Comm. Serv.	Area Office
Eligibility Records -Child/Adol.	Carly Sebastian	(774) 420-3141	Director of C/A Serv.	Carly Sebastian	(774) 420-3141	Director of C/A Services	Area Office
Billing Records	Tricia Sergeant	(508) 616-2114	Director of Revenue	Tricia Sergeant	(508) 616-2114	Director of Revenue	Area Office
Contracts Records	Christine Clark	508-616-2131	Procurement Manager	Christine Clark	508-616-2131	Procurement Manager	Area Office
Housing Data	Gary Comeau	(774) 420-3146	Housing Specialist	Gary Comeau	(774) 420-3146	Housing Specialist	Area Office
Homeless Data	Gary Comeau	(774) 420-3146	Housing Specialist	Gary Comeau	(774) 420-3146	Housing Specialist	Area Office
Service Coordination Records	Annah Undenge	(774) 420-3173	Director of Comm. Serv.	Annah Undenge	(774) 420-3173	Director of Comm. Serv.	Area Office
Forensic Transition Team Records	Hank Mathieu	(413) 587-6262	Forensic Supervisor	Kathleen Cahill	(774) 420-3124	Area Forensic Director	Area Office
Case Management Records	Pamela Druzbecki	(774) 420-3175	Site Director	Pamela Druzbecki	(774) 420-3175	Site Director	Worcester County Site
Client Funds Records	Pamela Druzbecki	(774) 420-3175	Site Director	Pamela Druzbecki	(774) 420-3175	Site Director	Worcester County Site
Eligibility Records	Pamela Druzbecki	(774) 420-3175	Site Director	Pamela Druzbecki	(774) 420-3175	Site Director	Worcester County Site
Other Individual's Records	Pamela Druzbecki	(774) 420-3175	Site Director	Pamela Druzbecki	(774) 420-3175	Site Director	Worcester County Site
Case Management Records	Patricia Surette	(508) 887- 1133	Site Director	Patricia Surette	(508) 887- 1133	Site Director	South County Site
Client Funds Records	Patricia Surette	(508) 887- 1133	Site Director	Patricia Surette	(508) 887- 1133	Site Director	South County Site
Eligibility Records	Patricia Surette	(508) 887- 1133	Site Director	Patricia Surette	(508) 887- 1133	Site Director	South County Site
Other Individual's Records	Patricia Surette	(508) 887- 1133	Site Director	Patricia Surette	(508) 887- 1133	Site Director	South County Site
Case Management Records	Beth Cafarella	(978) 353-4443	Site Director	Beth Cafarella	(978) 353-4443	Site Director	North County Site
Client Funds Records	Beth Cafarella	(978) 353-4443	Site Director	Beth Cafarella	(978) 353-4443	Site Director	North County Site
Eligibility Records	Beth Cafarella	(978) 353-4443	Site Director	Beth Cafarella	(978) 353-4443	Site Director	North County Site
Other Individual's Records	Beth Cafarella	(978) 353-4443	Site Director	Beth Cafarella	(978) 353-4443	Site Director	North County Site
Case Management Records	Tara Brennan	(508) 616-2806	Site Director	Tara Brennan	(508) 616-2806	Site Director	Westborough Site
Client Funds Records	Tara Brennan	(508) 616-2806	Site Director	Tara Brennan	(508) 616-2806	Site Director	Westborough Site
Eligibility Records	Tara Brennan	(508) 616-2806	Site Director	Tara Brennan	(508) 616-2806	Site Director	Westborough Site
Other Individual's Records	Tara Brennan	(508) 616-2806	Site Director	Tara Brennan	(508) 616-2806	Site Director	Westborough Site

*Appendix D - DRS Contact Person/Records Coordinator
Privacy/Security Officers and Coordinators
2025/02*

DRS Contact Persons/Records Coordinators
Privacy/Security Officers and Coordinators

Central MA Area

Area Privacy Coordinator				Area Security Coordinator			
Alexandra Petit-frère (774) 420-3143				Alexandra Petit-frère (774) 420-3143			
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Case Management Records	Emily Colonna	(781) 401-9702	Site Director	Emily Colonna	(781) 401-9702	Site Director	Canton Site
Client Funds Records	Emily Colonna	(781) 401-9702	Site Director	Emily Colonna	(781) 401-9702	Site Director	Canton Site
Eligibility Records	Emily Colonna	(781) 401-9702	Site Director	Emily Colonna	(781) 401-9702	Site Director	Canton Site
Other Individual's Records	Emily Colonna	(781) 401-9702	Site Director	Emily Colonna	(781) 401-9702	Site Director	Canton Site

DRS Contact Persons/Records Coordinators
Privacy/Security Officers and Coordinators

Western MA Area

Area Privacy Coordinator	Jackson Cash	(413) 587-6260		Area Security Coordinator	Jackson Cash	(413) 587-6260	
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
NSH Medical Records	Jackson Cash	(413) 587-6260	Compliance Officer	Resa Brandfonbrener	(413) 587-6346	Director of Quality Management	Area Office
Eligibility Records- Adult	Martha Wheeler	(413) 587-6304	Administrative Assistant	Susan Fortin	(413) 587-6363	Director Program Management	Area Office
Eligibility Records-Child/Adol. Billing Records	Martha Wheeler Cam Huynh	(413) 587-6304 (508) 616-2109	Administrative Assistant A/P Supervisor	Sean Barry Annmarie Rodrigues	(413) 587-6358 (508) 616-3558	Director of CYF Services Acct. Payable Mgr.	Area Office Westborough
Contracts Records	Jill Cunningham	(413) 587-6402	Contract Specialist	Susan Oman	(413) 587-6231	Director of Field Operations	Area Office
Housing Data	Martha Wheeler	(413) 587-6304	Administrative Assistant	Chris Zabik	(413) 587-6301	Housing Director	Area Office
Forensic Transition Team Records	Sylvia Provost	(413) 587-6286	Forensic Team	John Barber	(413) 587-6244	Forensic Director	Area Office
Case Management Records	Cheryl Gaylord	(413) 395-2029	Administrative Assistant	Christine Haley	(413) 395-2014	Site Director	Berkshire Site
Client Funds Records	Cheryl Gaylord	(413) 395-2029	Administrative Assistant	Christine Haley	(413) 395-2014	Site Director	Berkshire Site
Eligibility Records	Cheryl Gaylord	(413) 395-2029	Administrative Assistant	Christine Haley	(413) 395-2014	Site Director	Berkshire Site
Other Individual's Records	Cheryl Gaylord	(413) 395-2029	Administrative Assistant	Christine Haley	(413) 395-2014	Site Director	Berkshire Site
Case Management Records	Janice Webster	(413) 587-5304	Administrative Assistant	Vacant	Call DRS Contact Person	Site Director	Hampshire Site
Client Funds Records	Janice Webster	(413) 587-5304	Administrative Assistant	Vacant	Call DRS Contact Person	Site Director	Hampshire Site
Eligibility Records	Janice Webster	(413) 587-5304	Administrative Assistant	Vacant	Call DRS Contact Person	Site Director	Hampshire Site
Other Individual's Records	Janice Webster	(413) 587-5304	Administrative Assistant	Vacant	Call DRS Contact Person	Site Director	Hampshire Site
Case Management Records	Wid Perry	(413) 772-5611	Administrative Assistant	Dan Sontag	(413) 772-5618	Site Director	Franklin/North Quabbin Site
Client Funds Records	Wid Perry	(413) 772-5611	Administrative Assistant	Dan Sontag	(413) 772-5618	Site Director	Franklin/North Quabbin Site
Eligibility Records	Wid Perry	(413) 772-5611	Administrative Assistant	Dan Sontag	(413) 772-5618	Site Director	Franklin/North Quabbin Site
Other Individual's Records	Wid Perry	(413) 772-5611	Administrative Assistant	Dan Sontag	(413) 772-5618	Site Director	Franklin/North Quabbin Site

*Appendix D - DRS Contact Person/Records Coordinator
Privacy/Security Officers and Coordinators
2025/02*

DRS Contact Persons/Records Coordinators
Privacy/Security Officers and Coordinators

Western MA Area

Area Privacy Coordinator	Jackson Cash	(413) 587-6260		Area Security Coordinator	Jackson Cash	(413) 587-6260	
Designated Record Set	DRS Contact Person	Phone #	Title	Record Coordinator	Phone #	Title	Location
Case Management Records	Julie Stoddard	(413) 493-8001	Administrative Assistant	Tracy Harris	(413) 452-2376	Site Director	Holyoke/Chicopee Site
Client Funds Records	Julie Stoddard	(413) 493-8001	Administrative Assistant	Tracy Harris	(413) 452-2376	Site Director	Holyoke/Chicopee Site
Eligibility Records	Julie Stoddard	(413) 493-8001	Administrative Assistant	Tracy Harris	(413) 452-2376	Site Director	Holyoke/Chicopee Site
Other Individual's Records	Julie Stoddard	(413) 493-8001	Administrative Assistant	Tracy Harris	(413) 452-2376	Site Director	Holyoke/Chicopee Site
Case Management Records	Heidi Pike	(413) 452-2332	Administrative Assistant	Jennifer Dugan	(413) 452-2310	Site Director	Springfield Site
Client Funds Records	Heidi Pike	(413) 452-2332	Administrative Assistant	Jennifer Dugan	(413) 452-2310	Site Director	Springfield Site
Eligibility Records	Heidi Pike	(413) 452-2332	Administrative Assistant	Jennifer Dugan	(413) 452-2310	Site Director	Springfield Site
Other Individual's Records	Heidi Pike	(413) 452-2332	Administrative Assistant	Jennifer Dugan	(413) 452-2310	Site Director	Springfield Site
Case Management Records	Carrie Lagoy	(413) 587-6445	Administrative Assistant	Christine Fowle	(413) 587-6459	Site Director	Westfield Site
Client Funds Records	Carrie Lagoy	(413) 587-6445	Administrative Assistant	Christine Fowle	(413) 587-6459	Site Director	Westfield Site
Eligibility Records	Carrie Lagoy	(413) 587-6445	Administrative Assistant	Christine Fowle	(413) 587-6459	Site Director	Westfield Site
Other Individual's Records	Carrie Lagoy	(413) 587-6445	Administrative Assistant	Christine Fowle	(413) 587-6459	Site Director	Westfield Site