

COMMONWEALTH OF MASSACHUSETTS

SUFFOLK, ss

SUPERIOR COURT  
CRIMINAL BUSINESS

**PROCEDURAL ORDER REGARDING  
SCHEDULING OF FINAL PRE-TRIAL CONFERENCES**

**Effective January 2, 2018**, final pre-trial conferences shall continue to be conducted in the trial session to which the case has been assigned, three weeks prior to the week in which the case is scheduled for trial. Trial counsel for the Commonwealth and the defendant shall appear at the final pre-trial conference.

Pre-trial conferences shall be grouped by session, and scheduled for a designated day of the week in order to: (1) ensure that the trial judge is available to conduct the conference; (2) minimize disruption of ongoing trials by providing designated day(s) of each week when trial shall be a half-day session; and (3) **attempt to spread the custody volume more evenly throughout the week, for the benefit of the lock-up and other demands on our court officer staff .**

**The new schedule for final pre-trial conferences by session is as follows:**

**Guns & Drugs Session: Ctrm. 817 - Monday and Wednesday**

**Homicide Session: Ctrm. 906 – Tuesday and Thursday**

**Second Session: Ctrm. 806 – Monday**

**Third Session: Ctrm. 808 - Wednesday**

**Fourth Session: Ctrm. 815 - Tuesday**

**Seventh Session: Ctrm. 907 - Thursday**

Assistant Clerks shall kindly organize the session calendars accordingly, with appropriate notice to counsel.

DATED: November 27, 2017

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Christine M. Roach  
Regional Administrative Justice  
For Criminal Business