

INITIAL LOCAL READINESS and TECHNICAL ASSISTANCE PROGRAM REVIEW TOOL

Workforce Innovation and Opportunities Act Implementation

Local WIB:

Consultation Date:

FMO Staff:

Questions	<div>1=Ready</div> <div>2=Has a plan; can implement without TA</div> <div>3=Has a plan; needs TA to implement</div> <div>4=Not ready and/or planned; needs TA</div>		Practices and Examples
	Readiness	Comments/Notes	
ENTRY POINT: BASIC CAREER SERVICES: Front Desk/Reception			
How do you identify targeted or priority populations?			
Do you have the OSCC Programs summarization Guide available at the front desk for reference?			
How will you determine if a customer needs self-service or informational activities only? If not, when is customer outreach/customer intake: registration completed?			
How will you provide a Career Center Orientation or CCS that includes Partner programs?			
BASIC CAREER SERVICES: Initial Assessment, Eligibility			
What is your process in making this determination?			
Who is responsible for conducting the initial assessment?			
When is this completed and how do you determine the customer's next steps?			
BASIC CAREER SERVICES: Labor Exchange (Job Search) - Business Services			
Who will be providing the Labor Exchange Services?			
Do you have Wagner Peyser staff available to provide Title III labor exchange services? (*required in section 4 TEGL 03-15)			
How will meaningful assistance be provided to customers seeking assistance filing their unemployment compensation claims?			

INITIAL LOCAL READINESS and TECHNICAL ASSISTANCE PROGRAM REVIEW TOOL

Workforce Innovation and Opportunities Act Implementation

Questions	1=Ready 2=Has a plan; can implement without TA 3=Has a plan; needs TA to implement 4=Not ready and/or planned; needs TA		Practices and Examples
	Readiness	Comments/Notes	
Do you have a Business Services team or a single BSR that is working with your community employers? Are you familiar with the Business 2.0 strategy? Are staff familiar with 2.0 Strategy? How will staff implement the Business 2.0 strategy?			
Is there a transitional link of continued shared business information to career counselors and to job seeker customers?			
Do you have partners on site to provide Title II services?			
INDIVIDUAL CAREER SERVICES: Adult and Dislocated Worker Services & Partner Services			
How will the center provide Career Planning Services? Including but not limited to: Comprehensive assessments, IEP's, short-term prevocational services, counseling, internships, and financial literacy services.			
How will your customer flow change to meet WIOA requirements?			
How engaged is the one-stop operator(s) in sector strategies or career pathways?			
Are you providing out of area job search assistance and relocation assistance?			
How will the center implement the Adult priority of service requirements?			
What services are available to low-skilled customers?			
How will the one-stop operator(s) ensure that frontline staff have adequate skills to assist diverse customers - including TANF and people w/disabilities - with job training and placement?			

INITIAL LOCAL READINESS and TECHNICAL ASSISTANCE PROGRAM REVIEW TOOL

Workforce Innovation and Opportunities Act Implementation

	<div>1=Ready</div> <div>2=Has a plan; can implement without TA</div> <div>3=Has a plan; needs TA to implement</div> <div>4=Not ready and/or planned; needs TA</div>		
Questions	Readiness	Comments/Notes	Practices and Examples
Are there financial literacy services available? How will you provide the required integrated partnership program services? What one-stop partnerships are currently in place, and how are they contributing?			
TRAINING AND FOLLOW-UP-SERVICES:			
Are you familiar with the priority populations under WIOA?			
Is the training directly linked to the employment opportunities either in your local area or planning region, or another area which the customer is willing to commute/relocate?			
Is the training appropriate for the customer and supported as an allowed cost?			
How will the Center make work-based learning - including OJT and registered apprenticeship - a key element in its workforce strategy?			
Are follow-up services, as appropriate, including counseling, being provided to all customers who are placed in unsubsidized employment for up to 12 months?			
Do you note in MOSES customers who decline follow up services?			
Miscellaneous:			
Is there anything not addressed above that DCS should know about the local area’s preparedness to transition from WIA to WIOA?			
Are there any specific Programs that you feel you need additional information and/or technical assistance?			
Has staff been given the appropriate resources including Mass Issuances policies, and Federal Employment and Training Guidance Letters to understand the WIA to WIOA transition?			

INITIAL LOCAL READINESS and TECHNICAL ASSISTANCE PROGRAM REVIEW TOOL
Workforce Innovation and Opportunities Act Implementation

NOTES:

ENTRY POINT: BASIC CAREER SERVICES: *Front Desk/Reception*

:

BASIC CAREER SERVICES: *Initial Assessment, Eligibility*

BASIC CAREER SERVICES: *Labor Exchange (Job Search) - Business Services*

INITIAL LOCAL READINESS and TECHNICAL ASSISTANCE PROGRAM REVIEW TOOL
Workforce Innovation and Opportunities Act Implementation

INDIVIDUAL CAREER SERVICES: *Adult and Dislocated Worker Services & Partner Services*

TRAINING AND FOLLOW-UP-SERVICES:

Miscellaneous:

INITIAL LOCAL READINESS and TECHNICAL ASSISTANCE PROGRAM REVIEW TOOL
Workforce Innovation and Opportunities Act Implementation