PROSPER Individual Account Approval Application (4/2025)

Please print or type all entries in blue or black ink. Complete sections 1 and 2 for each individual requesting access to the PROSPER application. Individuals serving on more than one board will need a separate form for each board.

! Before the Public Employee Retirement Administration Commission (PERAC) will provide services found at https://prosper.perac.state.ma.us (PROSPER web site), you must read and accept the terms of "The PERAC PROSPER ONLINE AGREEMENT TERMS AND CONDITIONS" found in full at www.mass.gov/perac. If you choose not to accept these terms you will not be granted access to use the Web site. The Web site is provided by PERAC as a convenience to the retirement boards; however this Agreement creates no obligation on the part of PERAC to provide access to the PROSPER Web site.

1 I, _____ agree to the PERAC terms and conditions.
PRINT NAME

Signature _____ Date _____

Email: _____

Retirement Board: _____

▸ Do you serve on more than one retirement board? ☐ No ☐ Yes *(If YES, please complete form for each board)*

Role requested (please select one):

☐ **Board Member** (may sign electronic documents for disability and procurements)

☐ **Chairperson** (may sign electronic documents for disability and procurements)

☐ **Board Administrator** (will have all the roles defined below for the Board Staff)

☐ **Board Staff** (please select any or all sub roles defined below)

    ☐ **Disability** (may submit and review medical panels and disability transmittals)

    ☐ **Compliance** (may submit procurements and education requests)

    ☐ **Benefit Calculation** (may submit Benefit Calculation submissions)

    ☐ **Finance** (may submit Cash Books, Annual Statements and COLA)

2 **Please sign and date below** acknowledging that you have reviewed and approved the above individual to use the PROSPER application, as indicated above, on behalf of your retirement board:

Board Chairperson: _____ Date: _____
           Signature

Board Administrator: _____ Date: _____
           Signature

This section PERAC internal use only

Accounts Approved by: _____
          (print name)

Signature: _____ Date: _____

Accounts Created by: _____
          (print name)

Signature: _____ Date: _____