

Board of Examiners of Plumbers & Gas Fitters Licensure Candidate Exam Application Information

Introduction:

This Bulletin details the requirements as well as the process for achieving licensure. Candidates are eligible for the examination once their application and supporting documentation are approved. In order to be approved for examination by Board of Examiners of Plumbers & Gas Fitters, candidates must have the required or equivalent apprenticeship experience and education. The Board will receive, review and approve/deny all applications. Once an application is approved the Board will notify the exam vendor. PSI Exams will notify approved applicants, schedule and conduct the examinations. All applications should be sent to:

Commonwealth of Massachusetts
Division of Professional Licensure
Board of Examiners of Plumbers & Gas Fitters

1000 Washington St., Suite 710 Boston, MA 02118 www.mass.gov/dpl/boards/pl

Preparing for an Examination

General:

The examinations are administered at the PSI examination centers listed below:

Auburn

48 Sword St, Unit 204 Auburn, MA 01501

Going South on Southbridge ST/MA-12, turn right on Sword St.

Boston

56 Roland St., Suite 211 Washington Crossing Charlestown, MA 02129

From North: Take I-93 South. Exit 28 - Boston/Sullivan Sq./Charlestown. Merge into Mystic Ave. Take I-93S Ramp to Boston/Sullivan Sq./Charlestown (take ramp do not get on highway). Make slight left turn on to Maffa Way. Make slight right turn on to Cambridge Street. At first traffic light, make left on to Carter Street. Turn right on to Roland Street. End at 56 Roland Street (Building on left, parking lot on right). Enter through North lobby.

From South: Take I-93 North. Exit 28 - Rt 99/Sullivan Sq./Somerville. Make left on to Cambridge St. At first traffic light, make left on to Carter Street. Turn right on to Roland Street. End at 56 Roland Street (Building on left, Parking lot on right). Enter through North lobby.

Site is also accessible by Public Transportation to Sullivan Square. The Orange Line and many buses stop here. Walking from Sullivan Station: Make a right on to Cambridge Street. About 1/4 mile on the left is Carter Street (will pass a Dunkin Donuts and Hess Gas station on left). Turn right on Roland St. Enter through North Lobby.

Fall River

218 South Main St, Suite 105 Fall River, MA 02721

From the North take Rte. 24S to 79S. Take Route 138S Exit. Bear right off exit. Go left at first traffic light. Take left at the second traffic light (top of hill) onto So Main St. 218 is 2 blocks down on the right. Parking: Go past 218 SO Main to 2nd light. Take right. Take another right at next traffic light. Third St parking Garage is on your right.

From the East 195 West. Take 138 S / Ma 79 S exit 5 toward N Tiverton RI (.3 miles). Follow Route 138 S toward N Tiverton RI (.1 miles). Merge right. Take Broadway Exit. Turn left at 1st light on Columbia St. Turn left at 2^{nd} light to St0 Main St1. Site is 2 blocks on the right.

Lawrence

1 Ballard Way, Suite 104 Lawrence, MA 01843

From the North take Rte. I-93 S to Exit 45, River Rd./S. Lawrence. Take the ramp toward River Rd./S Lawrence. Take a slight right onto River Rd. River Road becomes Andover St. Turn right onto Ballard Rd. Turn left onto Ballard Way. There is a sign for N-Tek, Inc. on the right. Turn left into the parking lot marked "Still Water Place, Ballard Way". PSI is located in the first suite on the left beneath Yellow Book and the Asian Center office.

From the South take I-93 N to Exit 45, River Rd. / S. Lawrence. Take the River Rd. ramp toward River Rd. / S. Lawrence. Turn left on River Rd. River Rd. becomes Andover St. Turn right onto Ballard Rd. Turn left onto Ballard Way. There is a sign for N-Tek, Inc. on the right. Turn left into the parking lot marked "Stillwater Place, Ballard Way".

Springfield

1111 Elm Street, Suite 32A West Springfield, MA 01089

Going East on Mass Pike (Rt. 90). Take Exit 4 - West Springfield/Holyoke. Turn right on West Springfield/Rt. 5 South. Continue on Rt. 5 approximately two miles. Turn right on Elm St. - immediately after Showcase Cinemas. Office is approximately 1/4 mile on the right.

Going West on Mass Pike (Rt. 90). Take Exit 4 - West Springfield/Holyoke. Follow as above.

Going South on Rt. 91. Take West Springfield/Route 5 Exit. Continue on Rt. 5 for approximately 1/2 mile. Turn right on Elm St. - immediately after Showcase Cinemas. Office is approximately 1/4 mile on the right.

Going North on Rt. 91. Take West Springfield/Route 5 South Exit. Continue on Rt. 5. Follow as above.

Cranston (RI)

Garden City Center 100 Midway Road, Suite 2113 Cranston, RI 02920

I-195 W becomes I-95 S. Merge onto RI-37 W toward Cranston. Take the Pontiac Ave exit and turn right. Turn left onto Sockanosset Cross Road. Turn right onto Midway Road.

On the day of the examination, you should arrive at least 30 minutes before your appointment. This extra time is for signin, identification, and familiarizing yourself with the examination process. If you arrive late, you will not be admitted to the examination site and you will forfeit your examination administration fee.



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Type/Class of Licenses:

Massachusetts offers plumbing and gas fitting examinations for the following categories of licensure: Journeyman Plumber, Master Plumber, Journeyman Gas Fitter, Master Gas Fitter and Undiluted Liquefied Petroleum Gas Installer.

Identification of Candidates:

You must provide 2 forms of identification. One must be a VALID form of government issued identification (driver's license, state ID or passport), which bears your signature and has your photograph or a complete physical description. The other must have your signature and preprinted legal name. All identification must match the Examination Registration Form and your Registration Confirmation Notice.

Note: If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. Failure to provide all of the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination.

The Examination Process

Eligibility and Examination Registration:

- Eligibility for examination is to be determined by the Board of State Examiners and its' vendor, PSI.
- If your application is deemed incomplete or unqualified, the Board will return your original application, any additional documentation to you for completion. Enclosed will be a notice explaining why your application could not be approved. Incomplete applications will only be kept open for 180 days.
- When your application has been approved, PSI will email or mail you an <u>Examination Authorization Notice</u>, along with information about scheduling your examination. Please allow 3 weeks for processing your application.

NOTE: Prior to taking examination: It is the applicant's responsibility to immediately notify the Board, in writing of any change in information on your previously submitted application.

Scheduling:

- Once applications are approved, candidates are responsible for contacting PSI to schedule an appointment to take the examination. For the fast and convenient test scheduling, PSI recommends candidates schedule their exams online by accessing PSI's registration website at www.psiexams.com 24 hours a day.
- You may also schedule your examination touch- tone phone 24 hours a day at (800) 733-9267. To schedule with a PSI registrar, call Monday through Friday, between 7:30 am and 8:00 pm and Saturday, between 11:00 am and 5:00 pm, Eastern Time. If space is available in the examination site of your choice, you may schedule an examination 1 day prior to the examination date of your choice, up to 7:00pm ET. PSI will make every effort to schedule the examination site and time that is most convenient for you. Please be prepared to offer alternate examination appointment choices.

You may also schedule your examination touch- tone phone 24 hours a day at (800) 733-9267. To schedule with a PSI registrar, call Monday through Friday, between 7:30 am and 8:00 pm and Saturday, between 11:00 am and 5:00 pm, Eastern Time. If space is available in the examination site of your choice, you may schedule an examination 1 day prior to the examination date of your choice, up to 7:00pm ET. PSI will make every effort to schedule the examination site and time that is most convenient for you. Please be prepared to offer alternate examination appointment choices.



Americans with Disabilities Act (ADA):

If you require special accommodations, under the Americans with Disabilities Act (ADA), please contact PSI at (800)733-9267 or the Board office at (617) 727-9931 to obtain an Accommodation Request Form. All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and every reasonable accommodation will be made in meeting a candidate's needs. Requests for any special accommodations should be made in writing, describing the specific accommodations that will be needed, and requests must include supporting documentation from a licensed professional. All requests for special testing arrangements must be made when the candidate registers for the examination with PSI.

Admission/ Security to the Examination Area:

The following security procedures will apply during the examination:

- Cell phones, pagers, and guests are not allowed in the examination site. This policy is strictly enforced.
- No smoking, eating, or drinking will be allowed in the examination site.
- Copying or communicating examination content is a violation of PSI security policy and State Law. Either will result in the disqualification of examination results and may lead to legal action.
- Calculator- only non-programmable, non-printing, silent, battery-operated, non-alphabet keys.
- During the examination only writing on the scrap paper that is provided by PSI will be allowed during the exam.

Scores:

Your scores will be based on the number of questions you answered correctly. A passing score is a MINIMUM of 70% on each part See Examinations.

- At the end of the examination all candidates will receive a printed Score Report.
- Veterans as defined in clause forty-three of section seven of chapter four shall be granted a credit of five percent to

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each part of the examination. DD214 must be submitted with application.

Score Report:

- If you did not pass the examination, a Score Report will indicate your overall score and the number of questions answered correctly on each major section of the examination. This information may help you prepare for reexamination.
- This detail is not shown on your Score Report if you received a passing score.

Reviews and Appeals

Candidate Comments:

If during the test you believe that a test question needs clarification, you MUST submit your comments and concerns to PSI while at the test center. You may submit your comments by typing them into the desktop computer's "Comment" button on the keyboard. Comments will be analyzed by PSI examination development staff. While PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. If an error affecting examination scores is discovered as a result, which occurs very rarely, the examination scores of all affected candidates will be automatically adjusted.

Review of Examination Score:

An Examination Score report shall be given to candidates, on site, for no additional charge after completing their respective examination or part thereof. Your Examination Score report will state whether you have passed or failed and explain what part(s) of your examination you failed, showing your strengths and weaknesses in content areas. It will also inform you of your right to review the questions that you answered incorrectly on your examination. A request to review examination questions shall be made to PSI within 30-days from the date of examination.

NOTE: If you need an extra copy of your Examination Score Report - such a request must be made within 30-days of the date of examination at no cost to you.

Important: If an appeal, review of questions or review of score results in a change of score from failing to passing, candidates will be required to update their application to show any changes in information in their initial application. See Part V Required Renewal of Application Forms on page 9.

Request for Review of Questions:

- Failing candidates will review their examination in a secure environment and may challenge any questions or answers that they feel should be eliminated, changed, or given credit.
- A Request for a Review of Questions shall be made to PSI within 30-days from your examination date or the date you received your score. Failure to make such a request within the time allotted may jeopardize your right to review the examination questions.
- Candidates may register for the examination review via Automated Telephone, Internet, Mail or Fax and Pay by

Money Order, Cashier's Check, VISA or MasterCard. Personal or company checks are <u>not</u> accepted. <u>The fee</u> <u>for this service is the same as the cost of reexamination.</u>

- During the review you will be presented with the questions you answered incorrectly and the correct answer to those questions. The purpose of the review is to allow you to self-research the question to determine why the answer you selected was incorrect. If you feel that there is an error in the question, you may comment about the question during the review by writing down comments on the Test Question Review sheet.
- All comments together with a copy of the challenged test questions will be submitted directly to PSI's test development staff for review. PSI will contact you within 20 business days if your status changed from fail to pass, and a new score report will be issued. Most test questions are determined to be correct as presented on the examination, so do NOT wait for a response before preparing for and scheduling for re examination.

You are not permitted to take any notes outside of the review sessions. Please call (800) 733-9267 with any questions.

Examination Appeal:

• If after an exam review PSI maintained their failing score and you still disagree with their findings you may file an appeal before the Board. The appeal shall be made in writing to the Board of Plumbers & Gas Fitters within 30-days of the date on your rejection notice from PSI. In your appeal you must state the items/questions that are to be reviewed. Failure to make such a request within the time allotted may jeopardize your right to an appeal. Mail To:

Commonwealth of Massachusetts
Division of Professional Licensure
Board of Examiners of Plumbers & Gas Fitters
1000 Washington St., Suite 710
Boston, MA 02118-6100

Rescheduling and Refunds

Penalties and Refund Policies for all Examinations:

- Failure to appear- Any candidate who fails to appear for an examination shall forfeit ALL fees paid in connection with that examination.
- Rescheduling- You may cancel and reschedule an examination appointment without forfeiting your fee if your cancellation notice is received 2 days before the scheduled examination date.
- Note: A voice mail message is not an acceptable form of cancellation. Please use the internet, automated telephone system, or call PSI and speak to a Customer Service Representative.
- Illness- If you are too ill to take an examination on the scheduled date, you may submit a letter from your doctor or hospital substantiating your illness (on their letter head) or any other documentation that

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PSI and or the Board could use in determining your illness.

Weather- In the event of severe weather, PSI reserves the right to cancel any and all scheduled examinations. In such event PSI will attempt to contact each applicant that day via telephone to reschedule your examination at your earliest convenience. If they are unable to contact you at that time, they will send a written notice to reschedule the next business day.

Re-examination:

- Candidates that fail an examination will have 12 months from the application approval date to successfully retake the examination; otherwise candidates will need to submit a new application to the Board.
- Candidates that have not successfully passed the exam after six attempts must petition the Board in writing prior to being approved for additional exam attempts.

To schedule a re-examination please contact:

PSI Examination Services

3210 E Tropicana Ave Attn: MA PL Las Vegas, NV 89121 (800) 733-9267 • Fax (702) 932-2666 www.psiexams.com

Examinations:

 Examinations are CLOSED BOOK, computer generated and two parts. Examination scores are stand alone scores, i.e. each part of the examination is independent but necessary. Candidates who fail one part of an examination are only required to retake the part of the examination that they failed. However, all candidates are required to sit and pass each part of the examination for licensure. Passing scores are valid for ONE YEAR ONLY.

Reference List

All the reference materials listed below were used to prepare the questions for these examinations. The examinations may also contain questions based on trade knowledge, or general industry practices. **Except for Codebooks**, you can use later editions of references as they become available. For Code questions, the examinations will be based **only** on the edition of the Codebook that is listed.

The following references are NOT allowed in the examination center:

- 248 CMR Section 3.00 2012
- 248 CMR Section 4.00 2014 Massachusetts Fuel Gas Code
- 248 CMR Section 5.00 2014 Amendments to NFPA 54
- 248 CMR Section 6.00 2014 Amendments to NFPA 58
- 248 CMR Section 7.00 2014 Large Gas Utilization Equipment
- 248 CMR Section 11.00 2010
- 248 CMR 10.00-10.23 Massachusetts Uniform State Plumbing Code 2005

- State of Massachusetts General Laws, General Provisions Governing the Conduct of Plumbing and Gas Work Performed in the Commonwealth
- NFPA 54 National Fuel Gas Code, 2012, National Fire Protection Association, 1 Batterymarch Park, Quincy, Massachusetts 02169, (800) 344-3555, www.nfpa.org
- NFPA 58 Liquefied Petroleum Gas Code, 2011, National Fire Protection Association, 1 Batterymarch Park, Quincy, Massachusetts 02169, (800) 344-3555, www.nfpa.org
- MGL Chapter 142: Supervision of Plumbing, http://www.mass.gov/legis/laws/mgl/gl-142-toc.htm

PLUMBERS

JOURNEYMAN PLUMBER (PART I - WRITTEN)

Scope of Work

A person who himself does any work in plumbing and gas fitting, subject to inspection under any law, rule, or regulation.

# of Questions	% Required to Pass	Time Allowed
80	70	160 minutes

Content Outline

Subject Area	# of Items
General Regulations, Inspections, and Permits	9
MGL 142 Administrative (Sections 3 through 11 - 248 CMR)	
Safety and Excavation	
Gas Piping, Equipment, and Appliances	21
Design, Material, and Components	
Inspection Testing and Purging	
Underground Installation	
CSST	
Gas Piping Regulators	
Combustion Air	
Specific Equipment	
Equipment Testing and Adjustment	
Modifications (Sections 4 and 5 - 248 CMR) Gas Equipment over 400,000 btus (Section 7 - 248 CMR)	
Venting	12
Positive/Non Positive	
Natural Draft	
Chimneys	



Sizing	
Proper Materials	
Traps and Cleanouts	2
Fixtures, Equipment, and Clearances	2
Water Heaters	3
MGL 142	
Hot Water Tanks or Heaters	
Piping, Valves, and Controls	3
Water Supply	6
Materials	
Backflow Prevention	
Water Temperatures	
Hangers and Supports	2
Drain, Waste, and Vent	13
Materials	
Storm Drain	
Sanitary	
Indirect Waste	
Special Waste	
Venting	
Separators, Interceptors, and Grease Traps	5
Grease Interceptors	
Holding Tanks	
Gasoline, Oil, and Sand Separators	
Joints and Connections	2

JOURNEYMAN PLUMBER (PART II - PRACTICAL)

Scope of Work

A person who himself does any work in plumbing and gas fitting, subject to inspection under any law, rule, or regulation.

# of Questions	% Required to Pass	Time Allowed
40	70	160 minutes

Content Outline

Subject Area	# of Items
Isometric Analysis	20
General Trade Calculations	5
Gas Piping	7
Gas Venting	8

MASTER PLUMBER (PART I - WRITTEN)

Scope of Work

A plumber having a regular place of business and who, by himself or journeyman plumbers in his employ, performs plumbing and gas fitting work, subject to inspection and in compliance with any law, rule, or regulation pertaining to same.

# of Questions	% Required to Pass	Time Allowed
80	70	160 minutes

Content Outline

Subject Area	# of Items
General Regulations, Inspections, and Permits	9
MGL 142	
Administrative (Sections 3 through 11 - 248 CMR)	
Safety and Excavation	
Gas Piping, Equipment, and Appliances	21
Design, Material, and Components	
Inspection Testing and Purging	
Underground Installation	
CSST	
Gas Piping Regulators	
Combustion Air	
Specific Equipment	
Equipment Testing and Adjustment	
Modifications (Sections 4 and 5 - 248 CMR)	
Gas Equipment over 400,000 btus (Section 7 - 248 CMR)	
Venting	12
Positive/Non Positive	
Natural Draft	
Chimneys	
Sizing	
Proper Materials	
Traps and Cleanouts	2
Fixtures, Equipment, and Clearances	2
Water Heaters	3
MGL 142	
Hot Water Tanks or Heaters	
Piping, Valves, and Controls	3
Water Supply	6

5



Materials	
Backflow Prevention	
Water Temperatures	
Hangers and Supports	2
Drain, Waste, and Vent	13
Materials	
Storm Drain	
Sanitary	
Indirect Waste	
Special Waste	
Venting	
Separators, Interceptors, and Grease Traps	5
Grease Interceptors	
Holding Tanks	
Gasoline, Oil, and Sand Separators	
Joints and Connections	2

MASTER PLUMBER (PART II - PRACTICAL)

Scope of Work

A plumber having a regular place of business and who, by himself or journeyman plumbers in his employ, performs plumbing and gas fitting work, subject to inspection and in compliance with any law, rule, or regulation pertaining to same.

# of Questions	% Required to Pass	Time Allowed
40	70	160 minutes

Content Outline

Subject Area	# of Items
Isometric Analysis	20
General Trade Calculations	5
Gas Piping	7
Gas Venting	8

GAS FITTERS & LP INSTALLERS

Reference List

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- 248 CMR Section 4.00 2014 Massachusetts Fuel Gas Code
- 248 CMR Section 5.00 2014 Amendments to NFPA 54
- 248 CMR Section 6.00 2014 Amendments to NFPA 58
- 248 CMR Section 7.00 2014 Large Gas Utilization Equipment
- 248 CMR Section 11.00 2010
- State of Massachusetts General Laws, General Provisions Governing the Conduct of Plumbing and Gas Work Performed in the Commonwealth
- NFPA 54 National Fuel Gas Code, 2012, National Fire Protection Association, 1 Batterymarch Park, Quincy, Massachusetts 02169, (800) 344-3555, www.nfpa.org
- NFPA 58 Liquefied Petroleum Gas Code, 2011, National Fire Protection Association, 1 Batterymarch Park, Quincy, Massachusetts 02169, (800) 344-3555, www.nfpa.org
- MGL Chapter 142: Supervision of Plumbing, http://www.mass.gov/legis/laws/mgl/gl-142-toc.htm

JOURNEYMAN GAS FITTER (PART I - WRITTEN)

Scope of Work

A person who himself does any work in gas fitting, subject to inspection under any law, rule, or regulation.

# of Questions	% Required to Pass	Time Allowed
60	70	120 minutes

Content Outline

Subject Area	# of Items
General Regulations, Inspections, and Permits	7
MGL 142 Administrative (Sections 3 through 11 - 248 CMR)	
Safety and Excavation	
Gas Piping, Equipment, and Appliances	38
Design, Material, and Components	
Inspection Testing and Purging	



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Underground Installation	
CSST	
Gas Piping Regulators	
Combustion Air	
Specific Equipment	
Equipment Testing and Adjustment	
Modifications (Sections 4 and 5 - 248 CMR)	
Gas Equipment over 400,000 btus (Section 7 - 248 CMR)	
Venting	15
Positive/Non Positive	
Natural Draft	
Chimneys	
Sizing	
Proper Materials	

JOURNEYMAN GAS FITTER (PART II - PRACTICAL)

Scope of Work

A person who himself does any work in plumbing and gas fitting, subject to inspection under any law, rule, or regulation.

# of Questions	% Required to Pass	Time Allowed
20	70	80 minutes

Content Outline

Subject Area	# of Items
Gas Piping	7
Gas Venting	8
Combustion, Dilution, and Ventilation Air	5

MASTER GAS FITTER (PART I - WRITTEN)

Scope of Work

A gas fitter having a regular place of business and who, by himself or journeyman gas fitters in his employ, performs gas fitting work, subject to inspection and in compliance of any law, rule, or regulation pertaining to same.

# of Questions	% Required to Pass	Time Allowed
60	70	120 minutes

Content Outline

Subject Area	# of Items
General Regulations, Inspections, and Permits	7
MGL 142	
Administrative (Sections 3 through 11 - 248 CMR)	
Safety and Excavation	
Gas Piping, Equipment, and Appliances	38
Design, Material, and Components	
Inspection Testing and Purging	
Underground Installation	
CSST	
Gas Piping Regulators	
Combustion Air	
Specific Equipment	
Equipment Testing and Adjustment	
Modifications (Sections 4 and 5 - 248 CMR) Gas Equipment over 400,000 btus (Section 7 - 248 CMR)	
Venting	15
Positive/Non Positive	
Natural Draft	
Chimneys	
Sizing	
Proper Materials	

MASTER GAS FITTER (PART II - PRACTICAL)

Scope of Work

A person who himself does any work in plumbing and gas fitting, subject to inspection under any law, rule, or regulation.

# of Questions	% Required to Pass	Time Allowed
20	70	80 minutes

Content Outline

Subject Area	# of Items
Gas Piping	7
Gas Venting	8
Combustion, Dilution, and Ventilation Air	5

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LP GAS INSTALLER (PART I - WRITTEN)

Scope of Work

A person who does any work in installing, connecting ,and moving from place to place undiluted liquefied petroleum gas salamanders, space heaters, and related equipment used in buildings under construction.

# of Questions	% Required to Pass	Time Allowed
50	70	100 minutes

Gas Equipment over 400,000 btus (Section 7 - 248 CMR)	
Venting	14
Positive/Non Positive	
Natural Draft	
Chimneys	
Sizing	
Proper Materials	

Content Outline

Subject Area	# of Items
General Regulations, Inspections, and Permits	6
MGL 142	
Administrative (Sections 3 through 11 - 248 CMR)	
Safety and Excavation	
Gas Piping, Equipment, and Appliances	30
Design, Material, and Components	
Inspection Testing and Purging	
Underground Installation	
CSST	
Gas Piping Regulators	
Combustion Air	
Specific Equipment	
Equipment Testing and Adjustment	
Modifications (Sections 4 and 5 - 248 CMR)	

LP GAS INSTALLER (PART II - PRACTICAL)

Scope of Work

A person who himself does any work in plumbing and gas fitting, subject to inspection under any law, rule, or regulation.

# of Questions	% Required to Pass	Time Allowed
15	70	60 minutes

Content Outline

Subject Area	# of Items
Gas Piping	7
Gas Venting	8

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First Time Candidate Fees:

Applicants must pay the fee by credit card (VISA, MasterCard, American Express or Discover), company check, cashier's check or money order only, payable to PSI.

Examination Type	Examination Administration Fee
Journeyman Plumber	\$80
Master Plumber	\$80
Journeyman Gas Fitter	\$80
Master Gas Fitter	\$80
LP Gas Installer	\$80

Applicants qualifying under the Valor ACT II will not be required to pay PSI the MA License Fee.

	*MA License Fee
Journeyman Plumber	\$52
Master Plumber	\$97
Journeyman Gas Fitter	\$52
Master Gas Fitter	\$97
LP Gas Installer	\$52

*The MA License Fee is charged to the candidate at the Test Center upon passing the examination. Please be prepared to pay this fee at the test center in order to obtain your license. Payment may only be in the form of VISA, MasterCard, money order, cashier's check or company check. Cash and personal checks are not accepted. Please make the money order or check payable to PSI.

Re-exam Candidate Fees:

Applicants for reexamination must pay the fee by credit card (VISA, MasterCard, American Express or Discover), cashier's check, company check or money order only, payable to PSI. Note: Re-exam fees are non-refundable.

	Total PSI Re-Exam Fee Per Candidate
Journeyman Plumber	\$80
Master Plumber	\$80
Journeyman Gas Fitter	\$80
Master Gas Fitter	\$80
LP Gas Installer	\$80

Send fees and all required forms to:

PSI Examination Services Attn: MAPL 3210 E Tropicana Ave Las Vegas, NV 89121



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SPECIAL ARRANGEMENT REQUEST FORM

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990. Applicants with disabilities or those who would otherwise have difficulty taking the examination may request special examination arrangements.

Candidates who wish to request special arrangements because of a disability should fax this form and supporting documentation to PSI at (702) 932-2666.

Requirements for special arrangement requests

You are required to submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be submitted to PSI on the letterhead stationery of the authority or specialist and include the following:

- Description of the disability and limitations related to testing
- Recommended accommodation/modification
- Name, title and telephone number of the medical authority or specialist
- Original signature of the medical authority or specialist

Date:	Social Security or ID#:			
Legal Nar	me:			
	Last Name	First Na	ame	
Address:				
	Street		Citv. State. Zip Code	
Telephor	ne: ()	(
	Home	Work		
Email Ad	dress:			
Check an	y special arrangements you require (requests mu	st concur	with documentation submitted):	
	Reader (as accommodation for visual impairment or learning disability)		Extended Time (Additional time requested:)
	Large-Print written examination		Other	

- Complete and fax this form, along with supporting documentation, to (702) 932-2666.
- After 4 business days, please call (800) 367-1565, ext 6750 and leave a voice message.
- PSI Special Accommodations will call you back to schedule the examination within 48 hours.

DO NOT SCHEDULE YOUR EXAMINATION UNTIL THIS DOCUMENTATION HAS BEEN RECEIVED AND PROCESSED BY PSI SPECIAL ACCOMMODATIONS.



BOOKS AND MORE ARE NOW AVAILABLE AT THE PSI ONLINE STORE!

To place an order for one or more of the following items listed, you may:

№ Call the PSI Online store toll-free at (866) 589-3088

CERTIFICATE OF ACHIEVEMENT (You must have passed the exam before ordering the certificate) Certificate of Achievement suitable for framing.	Certificate of Achievement Thomas Smith of Achievement across in the control of t
Code of Federal Regulations - 29 CFR Part 1926 Selections by PSI	

Please note: Inventory and pricing subject to change without notice.

You may also place a checkmark next to the items that you would like to order, and fax this form to PSI (be sure to include your contact information). A Customer Service Rep will call you to place the order.

FAX to: PSI licensure:certification Fax (702) 932-2668		
Name		
Address		
City	State	Zip
Phone Number		

PSI Services LLC 3210 E Tropicana Las Vegas, NV 89121

