



THE COMMONWEALTH OF MASSACHUSETTS  
STATE RECLAMATION AND MOSQUITO CONTROL BOARD



# PIONEER VALLEY MOSQUITO CONTROL DISTRICT

Commissioners  
Jeanne Galloway – Chair  
Gregory Lewis  
Merridith O’Leary  
Carolyn Ness

251 Causeway Street Suite 500  
Boston, MA 02114  
617-626-1723

PVMCD Director  
John Briggs

## Notice of a Public Meeting of the Pioneer Valley Mosquito Control District Commission

**Date:** Monday, May 8, 2023

**Time:** 2:00pm

**Location:** Virtual – Public welcome to join at:

1. Call to Order and Attendance
  - a. The commission meeting was called to order at 2:01 PM by Jeanne.
  - b. Commissioners in attendance: Jeanne Galloway, Greg Lewis, and Carolyn Shores Ness. John Briggs – Pioneer Valley Mosquito Control District (PVMCD) Director, Alex Giannantonio, State Reclamation Board (SRB) Operations Coordinator, and Jessica Burgess – Deputy General Counsel, Massachusetts Department of Agriculture and Executive Office of Energy and Environmental Affairs were also in attendance.
2. Public Comment/Output
  - a. None
3. Approval of Previous Meeting Minutes (vote required)
  - a. May 2023 – Carolyn made a motion to approve the minutes and Greg seconded. Motion passed 3-0.
4. Invoice Update
  - a. John noted that the invoice has been updated with the Massachusetts Department of Agriculture’s new address. Additionally, the description has been changed to “Annual Pioneer Valley Mosquito Control District Membership Fee”.
5. Jamestown Canyon Virus Pilot Program Update
  - a. The pilot program will be used for data collection, which could possibly be used for future surveillance if deemed necessary by the Department of Public Health.
6. Proposal of Northfield to be added to the District for Fiscal Year 2024 (vote required)
  - a. Carolyn made a motion to admit Northfield into PVMCD as a member community and Greg seconded. Motion passed 3-0. The admittance of Northfield as a member community will also be voted on by the SRB on May 31<sup>st</sup>.

7. Surveillance Strategy for Towns with Reduced Fees

- a. John implemented a simple formula for determining how much of a reduction in surveillance services a town with discounted membership fees would receive. The formula accounts for overhead costs such as vehicle fuel, CO2, testing, etc.

8. Pioneer Valley Mosquito Control District's Inventory

- a. Suffolk County Storage – John did an inventory check on 4/25/23.

9. Outreach Update

- a. John has met with BoH's from six member towns thus far and has seven tentative outreach meetings scheduled in the coming weeks. John would continue to meet with representatives from member communities through May.
- b. Jessica to review public education materials made by John to make sure all copyright laws and terms of use are followed.

10. Finance Report

- a. Expected Revenue Generated for FY23 is \$97,000.00. To date, \$78,000.00 has been collected. Granby and Holyoke had recently paid previous balances.
- b. Status of Remaining Towns
  - i. Amherst: John would reach out to Amherst and provide an update on the requested proration. Chicopee is in the process of sending payment. John would follow up with Handley, Palmer, and Shutesbury.

11. DCAMM (Division of Capital Asset Management and Maintenance Process) Update

- a. Alex mentioned that the process is moving forward and that there was some additional information needed by DCAMM in order to move forward.

12. Fiscal Year 2024 Budget Change for Fuel

- a. John would increase the FY24 amount of funds allocated for vehicle fuel.

13. Communication Between the Director and Board of Commission

- a. John would communicate with and update all commissioners between meetings, in accordance with the Open Meeting Law.

14. 2023 State Reclamation Board Meetings

- a. Budget Certification: May 31<sup>st</sup>

15. Commissioner Search Update

- a. John mentioned that Jennifer Brown, BoH of Amherst, is in the process of applying to become a Commissioner.

16. Other Business

- a. Legislation hearing for proposed mosquito bill is on Wednesday.

17. Date, Time and Location of Next Commission Meeting

- a. Monday, June 12, 2023 at 2 pm.

18. Adjournment

- a. Greg made a motion to adjourn and Caryn seconded. Vote passed 3-0.