

TAA Community College/Career Assistance

- Q1.** Quinsigamond Community is the designated lead – can a program participant attend another institution instead?
- A1.** Yes, institutions of higher education that serves workers who are eligible for training under the TAA for workers program.
- Q2.** Can you detail the steps involved in working out the contracting issues with community colleges under the USDOL Community College grant for the hosting of the Navigators?
- A. Are there specific dollar amounts involved?
B. What are the funds supposed to cover and not cover?
- A2.** Quinsigamond Community College has updated all their MOUs with the local Community Colleges for funds to support the College and Career Navigator positions. The amount per Navigator is \$8,239.00 over a 3 year period. How that is split over the 3 year period is dependent on your local contract and when your Navigator was hired.

You can locate a sample contract that was developed between QCC and Workforce Central at

<http://www.massworkforce.org/uploads/iss/SAMPLE%20CC%20Contract.pdf>

The purpose of the contract is to cover "support of the College and Career Navigator position."

If you have not received your contract from your local Community College please contact your local Massachusetts Community College and Workforce Development Transformation Agenda (MCCWDTA) Project Manager (You can locate a list of Project Managers and Navigators at

<http://www.massworkforce.org/uploads/iss/Navigator%20and%20Project%20Manager%20List%20as%20of%2010-12.xls>).

The Career Center should submit an invoice (to the contact named within the contract agreement), which indicates "for support of the College and Career Navigator position, per the contract dated..."

The college will then process the payment to the Career Center.

- Q3.** Are the navigator and the community colleges considered to be 'partners' with regard to sharing of customer information? Specifically what, if any, information from MOSES and/or Crystal Reports may be shared with them?
- A3.** The Navigators are a partner of the One Stop Career Center. If they will be accessing MOSES, then they need to attend training, sign off on confidentiality forms, etc. Their access to MOSES will depend on how their role is carved out at the Career Center and how systems are set up at the individual Career Center.