

PHN 2019-19
Notice of Funding Availability – Resident Service Coordinators
Questions and Answers
October 3, 2019

Through this notice, DHCD is issuing written answers to all questions that have been submitted to date regarding the RSC NOFA which was posted on September 5, 2019 ([PHN 2019-19](#)). Prospective applicants should review this document and the original NOFA before drafting their applications for funding. Application are due by **5PM, Thursday, October 31st, 2019**. Please email completed applications and attachments to aviva.rothman-shore@mass.gov. Please write “RSC Application – LHA Name” in the subject line. Late submissions will only be reviewed as funding permits. If there are additional questions about the NOFA, please submit them via email to aviva.rothman-shore@mass.gov. We are sorry, but DHCD staff cannot respond to phone inquiries.

1) Can we still apply for the Service Coordinator funding if we currently have a Service Coordinator?

Yes you are welcome to apply even if you already have an RSC, we will be taking into account the level of need that an LHA has including exiting resources.

2) Would a 667-2B site that is HUD Section 8 NC/SR funded qualify to apply for PHN 2019-19 Notice of Funding Availability – Resident Service Coordinators”?

The development is not eligible since it has a federal Section 8 subsidy and no state subsidy.

3) Would it be possible for us to apply for our 667-1 sites as a collective? They are not all in the same cluster but they are in close proximity to one another.

You should apply for all of these sites together in one application.

4) It is understood that should LHA’s submit a regional application that one LHA must submit the application and act in the role as the administrating agency, although what is the requirements for submitting the regional application as follows:

- Is the joint application to be submitted combining all LHA’s with all unit/tenant demographics of all agencies?
- Is a letter from all recognized LTO’s of multiple LHA’s required?
- Is a Board vote extract from multiple LHA’s required?

Please clarify what is needed for the entire Regional Application.

The joint application should list the unit/tenant demographics for each LHA separately. A letter from all recognized LTOS from each of the LHAs along with a vote extract from each LHA board is required.

5) We are preparing an application for this funding. We have both 200 and 667 properties, and I want to confirm if the intention of the grant is for a shared RSC to cover both properties OR just a single property the RSC.

You can choose how to apply, shared is permissible or you can apply for just one property, the goal is to make the strongest case possible for the need and ability to implement.

- 6) **Do you think our award of the ABL grant would preclude us from applying for this grant? Our Chapter 200 have services but our 705/667 could use RSC's. Just wondering before working on the application.**

We would consider an application for the 705/667 units, just know that in prioritizing funding we will be taking into consideration the other resources an LHA has for resident services.

- 7) **If BCRHA were able to reach an agreement with the Pittsfield Housing Authority and/or other Berkshire based LHA's with a state-aided units, would it be permissible under the Resident Services Coordinator NOFA for these LHA's to subcontract with us to provide Resident Services Coordinator related services?**

Pittsfield or another LHA would need to be the lead applicant and BCRHA could be a sub-grantee for the funds. Because these funds come from the subsidy line item in the state budget, they have to go to an LHA.

- 8) **We have decided to submit one joint application for both housing authorities for the Resident Service Coordinators grant. Should I fill out an Attachment A for each housing authority or one combined Attachment A? I am leaning towards one for each to make it more readable, but I want to be sure of what you're looking for.**

Also on Attachment A, should I list myself under Current RSC Staff Information?

I think one Attachment A for each would be easier. I would include yourself in the count of staff and make it clear you do not work with residents.

- 9) **In Ch. 667 Non-elderly Disabled', are you looking for the number of handicapped units we have and to base the answer on the population in them? Alternatively, are you asking for the number of non-elderly disabled people at the 667 sites and how they are housed? This could be approached two ways and the numbers will be different, depending on which it is.**

We want to know the number of non-elderly disabled people you have and how they are housed and if they are in a handicapped unit to indicate as such.

- 10) **For Ch. 667 you have two lines. On the first line should I enter the total number of 667 units or should I subtract the number reported on the second line housing non-elderly disabled residents? For example, if we have 100 total Ch. 667 units and 5 of those house non-elderly disabled residents, am I reporting the full 100 on the first line or 95?**

Also, should our 200-1A (HUD Section 8 NC/SR funded) and 200-2 (units in process of federalization) be listed in the count of 200 family units?

Report 95 and then the five on the second line, then we will know the total by adding the two of them. On the 200 question they are not state aided public housing so don't count them but you can add a footnote