



Commonwealth of Massachusetts  
Executive Office of Energy & Environmental Affairs

# Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

Charles D. Baker  
Governor

Karyn E. Polito  
Lieutenant Governor

Matthew A. Beaton  
Secretary

Martin Suuberg  
Commissioner

## Questions and Answers

### Request for Response (RFR)

**Document Title: American Water Works Association (AWWA)**

**M36 Water Audit Consultant Services**

**Agency Document Number: BWR 2017-09**

***Q1. Have the utilities been given more detailed data requests, or only what is in the RFR?***

A1. The utilities have only been given the data request outlined in the RFR. MassDEP can provide the selected consultant with Annual Statistical Reports (ASRs) that are filled out each year by the public water supplier and contains additional system information. If further data is needed, the selected consultant will need to request it from the public water supplier directly.

***Q2. The stated budget is \$300,000. Should the response include the entire scope as expressed if the response believes the budget would be greater than this number or should the response propose a scope to meet the budget?***

A2. The value of \$300,000, as stated in the RFR, is an estimate. Please provide a response that includes the entire scope as expressed, even if it is greater than \$300,000. Responses will be reviewed on based on several factors, including cost effectiveness. The Department has the ability to remove or modify tasks from the Scope of Work outlined in the RFR if necessary. Additional funds may also be available.

***Q3. Are project teams (with sub-consultants) acceptable or should the responder be capable of completing the scope of work with internal resources.***

A3. Project teams with sub-consultants are acceptable. Please provide information on the proposed sub-consultants as part of your response to the RFR.

**This information is available in alternate format. Contact Michelle Waters-Ekanem, Director of Diversity/Civil Rights at 617-292-5751.**

**TTY# MassRelay Service 1-800-439-2370**

**MassDEP Website: [www.mass.gov/dep](http://www.mass.gov/dep)**

**Printed on Recycled Paper**