ACCESSING QUEST

Introduction

This section describes how to access the QUEST system.

- Most new users typically access QUEST for the first time by clicking the link in an email they receive. See the section, First Time Account Access with Emailed Link.
- After their first time accessing QUEST, all users can log in from the DUA website. See the section, *Logging In*.

IMPORTANT NOTE: The **System Administrator** who registers or activates the Employer account will access QUEST **for the first time** using a different login process. See the section, *First Time Login After Registration* or the section, *First Time Login After Account Activation*, in the *Registration* or *Activation* sections.

First Time Account Access with Emailed Link

When your System Administrator creates an account for you, the QUEST system automatically generates an email message containing a link.

- 1. Click the link in the email message to launch a browser with a special login page.
- 2. Enter a Password of your choosing, select a security question, answer the security question, set a PIN, and click **Save**.

Logging In

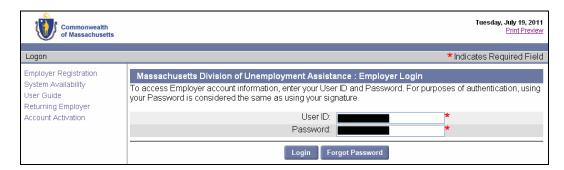
If you have previously logged into QUEST, you can log in using the following steps.

- 1. Navigate to the DUA QUEST webpage at www.mass.gov/uima.
- 2. Scroll to the QUEST area of the page. Click Employer Login.

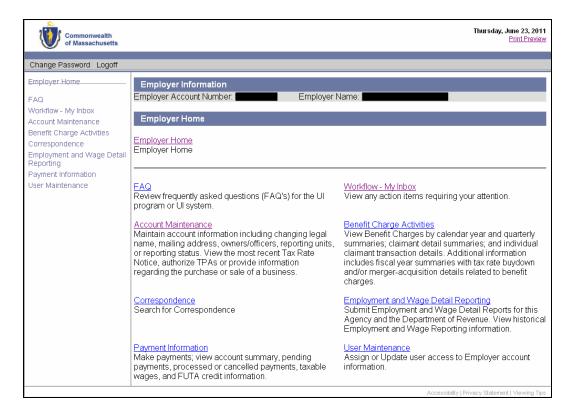


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3. In the Employer Login page, enter your User ID and Password. Click Login.



4. When the Employer Home page appears you have successfully logged into the QUEST system.



Logging Off

Click ${f Logoff}$ to end your QUEST session.