

VIEW RATE NOTICE

Introduction

This section explains how an authorized user can view the current tax rate notice for an Employer account.

1. Log in to QUEST and click **Account Maintenance**.
2. Click the **View Rate Notice** link.

The screenshot shows the QUEST Employer User Guide interface. At the top left is the Commonwealth of Massachusetts logo. At the top right, it says "Tuesday, July 19, 2011" and "Print Preview". Below the header is a navigation bar with "Change Password" and "Logoff". The main content area is divided into a left sidebar and a main panel. The sidebar contains links for "Employer Home", "FAQ", "Workflow - My Inbox", "Account Maintenance" (with sub-links like "View Employer Account Profile", "Address Information", "Employer Appeals", etc.), "Benefit Charge Activities", "Correspondence", "Employment and Wage Detail Reporting", "Payment Information", and "User Maintenance". The main panel has a header "Employer Information" with fields for "Employer Account Number" and "Employer Name". Below that is the "Account Maintenance" section, which contains several links and descriptions: "View Employer Account Profile", "Address Information", "Employer Appeals", "Maintain Employer Name", "Maintain Owners/Officers", "Provide Information on the Purchase or Sale of a Business", "Request Worker Status Determination", "Suspend Employer Account", "View Rate Notice" (circled in red), "Voluntary Contribution", and "Third Party Administrator (TPA) Authorization".

3. The **Employer's Unemployment Insurance Contribution Rate Statement of Account Balance** page appears. Click a link on the page to view greater detail.

| Employer Information | |
|--|---------------------------|
| Employer Account Number: [REDACTED] | Employer Name: [REDACTED] |
| Employer's Unemployment Insurance Contribution Rate Statement of Account Balance | |
| The following factors were used when calculating your 2011 Unemployment Insurance (UI) Experience Rate | |
| Your Beginning Account Balance as of 10/01/2009: | \$1,092.01 |
| Plus Contributions Paid through 10/31/2010: | \$3,089.55 |
| Minus the Benefit Charges to your account: | \$0.00 |
| Minus Refunds of UI Taxes: | \$0.00 |
| Minus the Solvency Assessment on your account: | \$1,228.96 |
| Account Balance Adjustments (+ or -): | \$0.00 |
| Any transfer of Excess Reserves (+ or -): | \$0.00 |
| Equals your Ending Account Balance: | \$2,952.60 |
| Wages Subject to Contributions as of 09/30/2010: | \$71,869.26 |
| Reserve Percentage (Ending Account Balance/Wages Subject to contributions): | 4.10 % |
| This Reserve Percentage has been applied to 2011 Experience Rate Schedule E resulting in a 2011 UI Contribution Rate of: | |
| The 2011 Workforce Training Fund rate is: | 0.060 % |
| Your 2011 UHI Contribution Rate is: | 0.360 % |

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