# Administrative Activities (Indirect Services)

*MassHealth reimburses for 8 types of activities that support the provision of Direct Services. There is no interim billing for these activities. They are captured in the Random Moment Time Study (RMTS)\**

* **Outreach --** Informing eligible or potentially eligible individuals or families about MassHealth and how to access it.
* **Application assistance --** Assisting individuals or families to apply for MassHealth.
* **Provider Networking/Program Planning/Interagency Coordination--**Participating in activities to develop strategies to improve the delivery of Covered Services, including when performing collaborative activities with other agencies regarding health-related services.
* **Individual Care Planning, Monitoring, Coordination and Referral to Covered Services--** Making referrals to health services, coordinating, or monitoring the delivery of Covered Services.
* **Transportation –** Arranging for an individual to obtain MassHealth-covered transportation.
* **Translation/Interpretation –** Arranging or providing when required to access covered services.
* **Training –** Participating in and coordinating/providing training related to Medicaid topics.
*  **Public Health Guidance --** Participating in activities that are guided by state or federal public health guidance, including infection control, contact tracing, and immunization tracking



\*Visit the [SBMP Trainings page](https://www.mass.gov/info-details/school-based-medicaid-program-sbmp-trainings) for Module 9*: LEA RMTS Participants Performing Administrative Activities.* You can view the module and download the training slides.

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School-Based Medicaid Program [www.mass.gov/masshealth/schools](http://www.mass.gov/masshealth/schools)