

Administrative Activities (Indirect Services)

MassHealth reimburses for 8 types of activities that support the provision of Direct Services. There is no interim billing for these activities. They are captured in the Random Moment Time Study (RMTS)*

- ❑ **Outreach** -- Informing eligible or potentially eligible individuals or families about MassHealth and how to access it.
- ❑ **Application assistance** -- Assisting individuals or families to apply for MassHealth.
- ❑ **Provider Networking/Program Planning/Interagency Coordination**--Participating in activities to develop strategies to improve the delivery of Covered Services, including when performing collaborative activities with other agencies regarding health-related services.
- ❑ **Individual Care Planning, Monitoring, Coordination and Referral to Covered Services**-- Making referrals to health services, coordinating, or monitoring the delivery of Covered Services.
- ❑ **Transportation** – Arranging for an individual to obtain MassHealth-covered transportation.
- ❑ **Translation/Interpretation** – Arranging or providing when required to access covered services.
- ❑ **Training** – Participating in and coordinating/providing training related to Medicaid topics.
- ❑ **Public Health Guidance** -- Participating in activities that are guided by state or federal public health guidance, including infection control, contact tracing, and immunization tracking



*Visit the [SBMP Trainings page](#) for Module 9: *LEA RMTS Participants Performing Administrative Activities*. You can view the module and download the training slides.

