

# Approved Spending Categories for

## Recycling Dividends Program and Regional Small Scale Initiatives Funds

*Recycling Dividends Program (RDP) grant funds must be expended on designated goods, services and programs that support waste reduction and/or sustainable purchasing. Consult this Approved Spending list before expending RDP funds to ensure your municipality is complying with the terms of this grant program.*

### Beyond the Bin

- Transportation, processing, and/or management costs for hard to recycle materials including items listed in RDP's CHARM criterion, plus carpet, mattresses and Styrofoam.
- Equipment for collection/storage/recycling of above referenced materials

### Closing The Loop

Purchase of post-consumer Recycled Content Products from state [contracts](#).

#### **GRANTEE MUST CONFIRM RECYCLED CONTENT**

- [FAC104](#) Landscaping Products, Parks and Recreation Equipment and Related Products
- [OFF45](#) Art and Instructional School Supplies
- [OFF47](#) Office Supplies, Recycled Paper and Envelopes
- [OFF38](#) Office, School and Library Furniture
- [OFF48](#) Print, Copy & Mail Services, and Printed Promotional Products
- [VEH114](#) OEM & NON-OEM Motorized Vehicle Parts, Refined Motor Oil, Lubricants

### Equipment

- Recycling carts and bins, organics carts - [FAC113](#)
- 35-gallon (or smaller) carts for residential trash collection, provided overflow trash has a per unit associated cost to residents
- Alternative containers for in-home recycling collection at multi-family buildings
- Rain barrels
- Equipment used for crushing glass containers into processed glass aggregate in conformance with MassDEP's [Beneficial Use Determination](#) for glass
- Cement pads, ramps, and other infrastructure for recycling equipment
- Electric truck for curbside collection of recyclables and/or organics
- Purchase or rental of roll-off containers, compactors, and balers for recycling at municipal locations; refurbished equipment purchases also allowed
- Repair of used and existing recycling and composting equipment

### Model Programming

- Dedicated Enforcement Coordinator salary - up to 5 years
- New Recycling Coordinator position or Zero Waste Coordinator salary - up to 2 years
- Implementation of the Recycling IQ Kit
- Tablet for monitoring and enforcement of mandatory recycling and contamination reduction
- Project-based temporary staffing for specific recycling projects
- PAYT program costs including bags, education materials, recycling stickers and additional staff
- Consultants for local or regional initiatives that will increase diversion through recycling, composting, reuse, repair and toxic/hazardous collection. Examples include recycling collection and processing bid development; Pay-As-You-Throw analysis; organics diversion program planning; recycling composition and contamination audits; and waste characterization studies. See State Statewide Contract for Professional and Environmental Consulting Services [PRF77](#). With the exception of combined solid waste and recycling procurement assistance, funds may not be used for solid waste transfer or disposal facilities and/or programs.

### Organics Diversion

- [Backyard Compost bins](#)
- Kitchen scrap buckets
- Compostable bag liners/biobags - must meet PFAS-free certification
- Commercial composting equipment including screener, windrow turner for use at municipal site
- [Organics carts](#) for curbside collection and/or drop-off programs
- Organics collection and processing costs - up to 5 years
- Organics program development costs for new programs
- Costs associated with establishing a new composting site and/or expanding an existing composting site to add food waste into the composting stream

## Approved Spending Categories for RDP and RSSI

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### **Other/ Miscellaneous**

- Recycling processing costs over \$50 per ton
- Shredding services for confidential paper
- License plate scanner at transfer station
- Recycling Center site improvements that facilitate ease of access, safety, handicapped access, contamination reduction, waste reduction and/or increased recycling

### **Outreach & Education**

- Waste reduction and/or outreach and education materials, signs, billboards, mailings and applicable postage costs
- Creation of Waste Reduction/Recycling/Composting/Reuse Public Service Announcements
- Recycling webpage design and maintenance (external contractor)
- Translation services for recycling education materials in multiple languages
- Conferences, subscriptions, and municipal/regional memberships - up to \$3,000/year
- Training and professional development for recycling staff - up to \$1,000/year
- Recycling market index publications and trade journals
- Educational speaker fees (solid waste and recycling topics) for municipal events
- Waste and recycling collection mobile applications
- Newspaper ads promoting recycling and waste reduction

### **Public Spaces**

- Public space/outdoor event [recycling and composting containers](#) and signage
- Permanent water filling/refilling stations at municipal buildings
- Transportation and processing of recyclables and organics collected at public spaces and/or events

### **Reuse**

- Purchase, construction and/or maintenance of a municipal swap shop or structure for a permanent repair operation
- Up to \$5,000 annually on municipally owned Library of Things/Tool Libraries
- Up to \$1,000 annually for third-party owned Library of Things/Tool Libraries
- Up to \$4,000 annually for municipally located Repair Events (excluding food/refreshments) or [Zero Waste Days/Reuse Rodeos/Donation Events](#)
- Developing/distributing a comprehensive Reuse Guide
- Tablet for inventory for swap shop, tool library, library of things
- Wiping clothes made from recycled textiles

### **Schools**

- Stipend for personnel coordinating school-wide or district-wide recycling/composting program
- [Recycling bins, wheeled carts, recycling dumpsters](#), compost bins, signage and related equipment
- Dishwashers for public school cafeterias
- Bulk milk dispensers with durable/washable cups
- Durable/washable trays and cutlery for public school cafeterias
- Collection and processing costs for recyclables and organics
- School garden creation/maintenance with onsite composting
- School furniture reuse and recycling contractors – [info and resources](#)

### **Source Reduction**

- Installation of water filling stations in public buildings and schools
- Deconstruction of municipally owned buildings (consultants, specialized contractors)
- Durable/washable dishware, glassware and cutlery for kitchen and/or event space at public buildings

### **Toxics Reduction**

- HHW collection event costs: drop-off or mobile pickup events – [FAC110](#)
- Construction and maintenance of publicly owned permanent HHW collection facilities
- Mercury spill kits and other Hazardous Waste cleanup spill kits
- School chemical cleanout services/contractors – [FAC110](#)
- Used paint collection shed for residential drop-off site
- Sharps collection boxes for residents
- Environmentally Preferred Products - [FAC118](#)