

**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**ERIC PALEY**  
SECRETARY, EXECUTIVE OFFICE  
OF ECONOMIC DEVELOPMENT



**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**

One Federal Street, Suite 600  
Boston, Massachusetts 02110

**LAYLA R. D'EMILIA**  
UNDERSECRETARY, CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**Massachusetts Board of Registration of Real Estate Brokers and Salespersons**

**In accordance with the provisions of G.L. c. 30A § 20, notice is hereby given that the  
Board of Real Estate will convene a regular meeting on:**

**November 19, 2025 10:00am -5:00pm**

**Microsoft Teams meeting**

**Join on your computer, mobile app or room device**

**[Click here to join the meeting](#)**

Meeting ID: 233 086 199 971

Passcode: Yv9RG7Wq

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 857-327-9245](#) United States, Boston

Phone Conference ID: 831 670 347#

---

**I. Open Meeting**

**II. Vote on Minutes**

- a) Open Session Minutes October 15, 2025
- b) Executive Session Minutes October 15, 2025

**III. Executive Director's Report to the Board**

**IV. Board Counsel, Report to the Board**

**V. Application Review**

Name	Application Type
Merrill Smallwood	Reinstatement
Jeffrey Sklar	Reciprocal Broker

**VI. Items for Discussion and/or Action**

- (a) 2026 Board Meeting Schedule
- (b) Educational Subcommittee Review

**i. Approval Request of Courses**

RE36R25: Conducting Open Houses and Developing a Safety Plan
RE39R25: Commonly Used Forms
RE110R25: Residential Inspections

- VII. Matters not reasonably anticipated by the Chair 48 hours in advance of meeting.**
- VIII. Executive Session (Closed Session)**
  - (a) to discuss individuals' character, rather than competence (M.G.L. c. 30A, § 21(a)(1)) and/or to comply with the public records law pursuant to G.L. c. 66, § 10 and G.L. c. 4, § 7, ¶ 26(c) to protect highly personal information relating to a named individual (M.G.L. c. 30A, § 21(a)(7))**
- IX. Quasi-Judicial: Closed session, adjudicatory conference pursuant to G. L. c. 30A, § 18, ¶ 5(d).**
- X. Investigative Conference (M.G.L. c. 112, § 65C – Closed session)**
- XI. Adjournment**

*If you need reasonable accommodations to participate in the meeting, please reach out to Cheryl Yebba at 617-701-8711. While the Board will do its best to accommodate you, certain accommodations may not be available if requested immediately before the meeting.*