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Massachusetts Board of Registration of Real Estate Brokers and Salespersons
Education Subcommittee Meeting Minutes
July 18, 2024

Conducted remotely via Microsoft Teams

The following subcommittee members were present:

Linda Kody, Real Estate Board Member - Chair

Peter Ruffini, Real Estate Board Member

Lisa Luther

Robert Nahigian

Anita Hill

Isabelle Perkins

Michael McDonagh

The following subcommittee members were not present: N/A

The following members of Board Staff were present:

Kristin Mitchell, Executive Director

Colleen Cavanaugh, Associate Executive Director

Jenna Hentoff, Legal Counsel

I. Call to Order – Subcommittee Chair Linda Kody opened the meeting at 2:01 p.m.

II. Vote on Minutes - A MOTION was made by Mr. Ruffini to approve the minutes of the open subcommittee meeting held on May 16, 2024, as written. The Motion was seconded by Ms. Luther and unanimously adopted by a roll call vote: Kody – “Yes”; Ruffini – “Yes”; Luther – “Yes”; Perkins – “Yes”; Hill – “Yes”; McDonagh – “Yes”; Nahigian – “Yes”.

III. Discussion -

(a) **School FAQs:** After discussion, the Committee tabled the item until a future meeting for staff to review and edit to present for final review and approval.

IV. New Course Application Review:

(a) **Navigating the Green Rush Commercial Real Estate and Legalized Cannabis** - The Subcommittee tabled the matter until the submitter could be present to discuss.

V. Existing Courses Revision Review - Nothing to report.

VI. Matters not reasonably anticipated 48 hours in advance of meeting – Kristin Mitchell confirmed the November meeting date.

VII. Adjournment - Ms. Hill made a MOTION to adjourn the meeting at 4:05 p.m. The Motion was seconded by Ms. Luther and unanimously adopted by a roll call vote: Kody – “Yes”; Ruffini – “Yes”; Luther – “Yes”; Perkins – “Yes”; Hill – “Yes”; McDonagh – “Yes”; Nahigian – “Yes”.

List of Documents used at the meeting:

1. Meeting agenda
2. Minutes of the meeting of June 20, 2024
3. Continuing education application for Navigating the Green Rush Commercial Real Estate and Legalized Cannabis
4. Draft FAQs submitted by Anita Hill

The above Minutes were approved at the Open Subcommittee Meeting held September 19, 2024.

A handwritten signature in black ink that reads "Kristin Mitchell". The signature is written in a cursive, flowing style with a large initial 'K' and 'M'.

Kristin Mitchell, Executive Director
Board of Registration of Real Estate Brokers and Salespersons